



# भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

A.60011/30/2017/HRPC/319

Dated: 20.06.2019

The Regional Executive Director  
Airports Authority of India  
Northern/Western/Eastern/Southern/NE Region  
New Delhi/Mumbai/Kolkata/Chennai/Guwahati

The Executive Director,  
Airports Authority of India  
RCDU/FIU,  
New Delhi

The Airport Director  
Airports Authority of India  
Kolkata/Chennai Airport

The Director,  
Indian Aviation Academy  
New Delhi

The Principal,  
Civil Aviation Training College (CATC)  
Bamrauli, Allahabad

The General Manager  
Airports Authority of India  
CRSD/E&M Workshop  
New Delhi

## CHRM Circular No: 37 / 2019: Revised AAI Medical Policy – reg

Further to CHRM Circular no 10/2019 dated 07.02.2019 and CHRM Circular no 16/2019 dated 15.03.2019 regarding revision of AAI Medical policy for Executive and Non- Executive, the Competent Authority has approved the below mentioned modification/addition in the existing Medical policy.

### 1. OPD Medical Treatment ceiling for retired employee (Executive and Non-Executive):

Retired officials ceiling has been revised as mentioned below:

#### Retired Executive:

Level	Pay Scale w.e.f 01.01.2017	Revised Annual OPD ceiling as per Scheme A (70% of ceiling of serving employee)	Revised Annual OPD ceiling as per Scheme B (80% of Scheme A)
E-1	40000-140000	48300	38640
E-2	50000-160000	51520	41216
E-3	60000-180000	54740	43792
E-4	70000-200000	57960	46368
E-5	80000-220000	61180	48944
E-6	90000-240000	64400	51520
E-7	100000-260000	70000	56000
E-8	120000-280000	84000	67200
E-9	150000-300000	105000	84000
Board Members	180000-340000	126000	100800
Chairman	200000-370000	140000	112000

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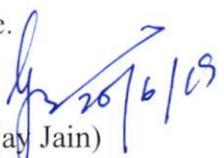
**Retired Non-Executive:**

Level	Pay Scale w.e.f 01.01.2017	Revised Annual OPD ceiling as per Scheme A (70% of ceiling of serving employee)	Revised Annual OPD ceiling as per Scheme B (80% of Scheme A)
NE 1	25000-74500	24150	19320
NE 2	27000-80500	27370	21896
NE 3	28000-85000	30590	24472
NE 4	31000-92000	32200	25760
NE 5	33000-99000	35420	28336
NE 6	36000-110000	38640	30912
NE 7	37000-115000	41860	33488
NE 8	39000-120000	45080	36064
NE 9	39500-138000	48300	38640
NE 10	40000-139000	48300	38640

2. Retired employee may send Options form, as issued vide CHRM Circular no 20/2019 dated 08.04.2019, to select Scheme A or Scheme B, through email in scanned format to HR department of CHQ/RHQ/Airport Station as applicable to the retired employee.
3. After selecting the desired option in the beginning of the financial year, an AAI beneficiary under extraordinary conditions and after giving proper justification, may change to either Scheme A or Scheme B only once in between the financial year.
4. Pathological test ceiling, for all AAI beneficiaries, which was earlier made **Rs 5000 is reduced to Rs. 3000 for reimbursement towards any single test**. It is further clarified that expense towards pathological test costing less than Rs. 3000/- shall be made within OPD ceiling and is applicable to all beneficiaries who have taken either Scheme A or Scheme B. The reimbursement towards high cost test mentioned in para 2.3 of CHRM 10/2019 and CHRM16/2019 shall remain unchanged. Accordingly point 2.3 (X) of circulars mentioned above may be read as "**Any other single test costing Rs. 3000 and more**".
5. Chronic Certificate certified by any Specialist Doctor (MD/MS & above) including Specialist Doctors of Government Hospital/AAI empaneled Hospital/AAI Doctors shall be accepted with respect to the treatment of Chronic diseases mentioned in Annexure A and Annexure B for AAI beneficiaries. An undertaking to be submitted by the beneficiary along with Chronic certificate format is annexed as **Annexure -1**. The following process may be followed for this purpose:
  - 5.1. The employee will submit the Chronic Certificate and undertaking, attached herewith, to HR department at RHQ/Stations and to Administration Dte in CHQ.
  - 5.2. HR/Admn. directorate will issue an order mentioning the Chronic disease with which the beneficiary is suffering from and also stating the validity of the Chronic certificate issued by the doctor. The copy of the same shall be marked to Finance Dte and to the individual.



- 5.3. In case there is any change in the medicine for the chronic disease, the beneficiary has to resubmit the chronic certificate and follow step 5.1.
6. It is clarified that retired employees may undergo Health Checkup within their OPD ceiling as defined in Scheme A or Scheme B
  7. Life Certificate shall be submitted by retired employee once in a year in the month of April. It is further decided that life certificate, certified by Gazetted Officer of Govt. or certified by Bank Branch Manager where an account is maintained by the retired official or certified by Doctor in Government Hospital or AAI empaneled Hospital or AAI Doctor (wherever applicable) or certified by officer of AAI in the level of Manager (E-3) and above shall stand valid. Retired Official may submit the scanned copy, through email, of the life certificate to HR department of CHQ/RHQ/Airport Station as applicable. The format of the Life certificate is attached as per **Annexure -2**.
  8. The claims for reimbursement of medical expenses shall be extended from three months to six months.
  9. It is clarified that AAI beneficiaries may opt for system of medicine as present in AAI Medical regulation i.e. Allopathy, Homeopathy, Ayurvedic, and Unani. Minimum qualification of Medical practitioner will be Bachelor of Medicine and Bachelor of Surgery (MBBS) and Bachelor of Dental Surgery for Allopathy, Bachelor of Homeopathic Medical Sciences for Homeopathy, Bachelor of Ayurvedic Medical Sciences for Ayurvedic and Bachelor of Unani Medical Sciences for Unani system of Medicines. Specialist Doctor shall be Doctor of Medicine or Medical Surgeon and above.
  10. Robotic Surgery, if required and certified by attending Medical Specialist, shall be provided to all AAI Beneficiaries wherever required.
  11. Diabetes type -1 disease shall be included in Annexure B list communicated vide CHRM circular number 10/2019 and CHRM Circular number 16/2019 with 100% reimbursement. Further, Interstitials Lung Disease (ILD) shall be made part of Annexure A list communicated vide CHRM circulars as mentioned above. Revised Annexure A and B are attached herewith.
  12. All other terms and conditions shall remain same except to the extent modified above.

  
(Sanjay Jain)  
Executive Director(HR)

**Distribution: -**

- OSD to Chairman
- DGM (ES) to Member (Fin) /Member (HR)/Member (Ops)/Member (PIng.)/Member (ANS)/CVO
- All HoDs at CHQ / All GM (HR) /Operational Office / AAI Office Complex/GM(IT)
- GM(HR)- SAP for necessary configuration in SAP.
- General Secretary- AAOA(I)/ATC (Guild) (I)/ AAIEG/ IAAIOA/ AAI SC/ST Association.
- General Secretary- AAEU.
- Hindi Version will follow.

**UNDERTAKING TO BE SUBMITTED BY AAI BENEFICIARY AT THE TIME OF  
SUBMITTING CHRONIC CERTIFICATE**

Name of AAI employee (Serving or Retired): \_\_\_\_\_

Employee no: \_\_\_\_\_

Name of the Patient: \_\_\_\_\_

Relationship with Patient: \_\_\_\_\_

Address of the Patient: \_\_\_\_\_

Declaration

1. I hereby declare that the above given information is best to my knowledge and is as per rules mentioned in AAI Medical Policy. I will be held responsible in case of any false information.
2. The medicines recommended by Doctor in the Chronic certificate is being consumed by the patient.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name of the employee \_\_\_\_\_

Employee number: \_\_\_\_\_

Enclosure:

1. Chronic disease certificate certified by Doctor.
2. Prescription dated \_\_\_\_\_ of Dr. \_\_\_\_\_
3. Medical receipt no Medical report no \_\_\_\_\_ dated \_\_\_\_\_



**Airports Authority of India**  
**Department OF Human Resource**  
**Chronic Certificate**

This is to certify that Sh / Smt \_\_\_\_\_ (Name of patient) aged \_\_\_\_\_ Years  
(Relationship) of Sh / Smt \_\_\_\_\_, who is working/ has worked ( in case  
of retired employee) as \_\_\_\_\_ (Designation) in Airports Authority of India is  
suffering from \_\_\_\_\_ disease which is Chronic disease mention at  
serial no \_\_\_\_\_ of Annexure \_\_\_\_\_ of AAI Medical Policy and is under treatment of Doctor (  
Specialist/MD/MS/Hospital) \_\_\_\_\_ Registration no \_\_\_\_\_  
Since \_\_\_\_\_.

Medicine/Drugs/Test to be included under Chronic Diseases are

- |           |           |           |
|-----------|-----------|-----------|
| 1. _____  | 2. _____  | 3. _____  |
| 4. _____  | 5. _____  | 6. _____  |
| 7. _____  | 8. _____  | 9. _____  |
| 10. _____ | 11. _____ | 12. _____ |

The above mentioned prescribed medicine are subject to review of patient condition.

Signature of the doctor: \_\_\_\_\_

Name of the Doctor: \_\_\_\_\_

Rubber seal with Regn no: \_\_\_\_\_



**Airports Authority of India**  
**Department OF Human Resource**

**Life Certificate**

**(To Be submitted in the month of April every year by the Ex-employee/Beneficiary)**

I, \_\_\_\_\_, ex-employee/spouse of the ex-employee (Late) Sh / Smt \_\_\_\_\_ certified that myself and admissible dependents, as mentioned below, are enrolled under the AAI Medical Policy as per details given below and are alive as on date.

1. Name of Admissible Dependent : \_\_\_\_\_ Relation : \_\_\_\_\_  
2. Name of Admissible Dependent : \_\_\_\_\_ Relation : \_\_\_\_\_  
3. Name of Admissible Dependent : \_\_\_\_\_ Relation : \_\_\_\_\_

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Signature of the AAI Retired  
Official/\*Spouse/\*Admissible Dependent  
Name : \_\_\_\_\_  
Ex- Employee No : \_\_\_\_\_  
Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*\*In case of death of an employee the form shall be signed by AAI employee's Spouse/admissible dependent.*

I, \_\_\_\_\_ hereby certify that Shri / Smt. \_\_\_\_\_ is alive as on date. I am fully satisfied about his/her identity.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Counter Signature of Authority (Stamped)  
Name : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Address : \_\_\_\_\_  
\_\_\_\_\_

*Note: The above mentioned form should be counter signed by any of the below mentioned official:*

- I. Government Gazetted Officer
- II. Bank Branch Manager
- III. Doctor in Government Hospital
- IV. Doctor in any of the empaneled hospital of AAI
- V. Manager (E-3) and above level working officer of AAI who is not in blood relation of the retired official.



**Annexure – A**

➤ Chronic Diseases as applicable to those who opt for Scheme A. (Both Serving and Retired Officials)

- |                       |                                    |   |
|-----------------------|------------------------------------|---|
| 1. Tuberculosis       | 11.ChronicRenal Failure            | 21. Cystic Fibrosis                       |
| 2. Metabolic Diseases | 12. Parkinson                      | 22. Sarcoidosis                           |
| 3. Epilepsy           | 13.Hypothyroidism & Myxedema       | 23 Systemic Hypertension                  |
| 4. Pemphigus          | 14.Hyperthyroidism (Thyotoxicosis) | 24. Cardiac Arrhythmias                   |
| 5. Bronchial Asthma   | 15.Open angle Glaucome             | 25. Osteoporosis & All types of Arthritis |
| 6. Hepatitis –B       | 16.Retinal Detachment              | 26. Crohn’s Disease                       |
| 7. Hepatitis –C       | 17. COPD                           | 27. Muscular Dystrophy                    |
| 8. Nephrotic Syndrome | 18. Diabetes                       | 28. Ankylosis Spondylitis etc.            |
| 9. Ulcerative Colitis | 19. Schizophrenia                  | 29. SLE                                   |
| 10. Aplastic Anemia   | 20. Bronchitis                     | 30. Ischemic/Rheumatic Heart Diseases     |
|                       |                                    | 31. Interstitials Lung Disease (ILD)      |

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**Annexure – B**

100% Reimbursement is applicable for the following critical/Chronic disease subject to the issuance of Chronic Certificate for both Serving and Retired AAI officials.

1. Kidney Dialysis
2. Thalassemia
3. Cancer
4. Hemophilia
5. Post Organ Transplant medication.
6. Cirrhosis of Liver
7. HIV infection (AIDS)
8. Diabetes Type -1.



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