



No. AAI/Admn/Med/2020

8<sup>th</sup> July, 2020

**ADMINISTRATIVE CIRCULAR**

**Sub. : Lifetime Validity of Medical Card issued to Retired Employees**

Reference is invited to Corporate HRM Circular No. 49/2020 on the above subject.

2. For personnel retiring from June 2020 onwards, Directorate of Administration is issuing Medical card to superannuating personnel mentioning '**Validity : Life Time**'. The Medical Cards issued by CHQ to retired personnel have life time validity. They need not get any endorsement after three years, as Renewal Membership Fee of Rs. 50/- for every three years, has been dispensed with.

3. It is brought out that some retired officers/employees are approaching CHQ for issuance of Medical Card with validity mentioned as '**Life Time**'. There is no need for this, as CHQ has not mentioned any validity in the earlier cards issued to them. If some employees have validity issue, who were earlier issued medical cards with 3 years validity, CHQ may issue the same after expiry of validity. If other officers/employees, whose medical cards are valid and request for issuance of new Medical Card with '**Life Time**' validity, they may do so by depositing Rs. 100/- in AAI's Account, being the expenses towards cost of procurement of card, printing, cartridge etc.

4. In case of any query, the same can be sent by e-mail to : [rajeshn@aai.aero](mailto:rajeshn@aai.aero) with a copy to [praveenjain@aai.aero](mailto:praveenjain@aai.aero).

(Capt. Raj K Malik)  
Executive Director (Admn./HR-II)

**All Retired Officers** (through web-site)

**GM (IT)** – to upload on AAI website.

**Copy to :-**

- OSD to Member (HR)
- ED (HR)-I
- ED (Finance)