



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

AAI/CHQ/FA/REV/POLICY/2019

Dated : 10th Sept.'20

Regional Executive Director
Airports Authority of India,
NR/WR/SR/ER/NER
Delhi/Mumbai/Chennai/Kolkata/Guwahati

Airport Director
Airports Authority of India
Kolkata/ Chennai Airport

Subject: Revised Credit Policy (Traffic) effective from (01.04.2019) - As amended from 23.07.2020

Sir,

1. Refer to this office letter no. AAI/CHQ/FA/REV/POLICY/2019/8926 dated 14.01.2019 regarding implementation of Revised Credit Policy (Traffic) effective from 01.04.2019. Now, AAI Board in its 194th Board Meeting held on 23.07.2020 has approved the following amendment in Revised Credit Policy (Traffic).
2. "The current Security Deposit given by the Schedule operators (Foreign as well as Domestic Airlines) would be considered and subject to availability of sufficient Security Deposit to cover the existing dues as well as the amount that would arise due to Non-Schedule Operation, the credit facility would be extended to such airlines for their non-schedule movements."
3. A copy of amended Revised Credit Policy (Traffic) as amended with effect from 23.07.2020 is attached.
4. It is requested that the amended Revised Credit Policy (Traffic) may be brought to the notice of all concerned Dte./ Airlines at your Region/Airport.

Thanking You.

Yours faithfully,

R. Ramani
10⁰⁹/2020

(R. Ramani)

General Manager (F&A)

Encl: As above

Copy for information to:

General Manager (F)- NR/WR/SR/ER/NER Region
General Manager (F)- Kolkata/ Chennai Airport
General Manager (IT) CHQ, for uploading on AAI website under : Services => Airport Services
=> Airports Credit Policy

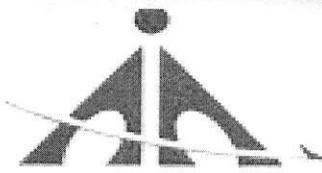


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AAI CREDIT POLICY (TRAFFIC) EFFECTIVE FROM 01.04.2019 (AS AMENDED FROM 23.07.2020)

S. No.	PARTICULARS	PROPOSED	
		FOR DOMESTIC – SCHEDULE AIRLINES / NON SCHEDULE OPERATOR	FOR FOREIGN SCHEDULE AIRLINES - LANDING IN INDIA OR NSOP OVER FLYING
1	Billing Cycle	Fortnightly (15 days) BASIS i.e. 1 st to 15 th and 16 th to end of month	Weekly basis i.e. period from 1 - 7 ; 8 – 15 ; 16 – 22 ; 23 to end of month
2	Normal time for raising bills	Within 7 days from the end of the billing cycle	Within 7 days from the end of the billing cycle
3	Credit Period (On submission of Security Deposit)	10 days from the date of invoice	10 days from the date of invoice
4	Security Deposit – Schedule Operator including Foreign airlines	Equal to AVERAGE TWO Months Operation in case of Bank Guarantee and 1.5 months in case of CASH	Equal to AVERAGE TWO Months Operation in case of Bank Guarantee and 1.5 months in case of CASH
4.1	Non Schedule Operator	Rs. 6 lakhs per aircraft or average 2 months billing whichever is higher	Rs. 6 lakhs per aircraft or average 2 months billing whichever is higher
4.2	In case Central / State /PSU	RS. 3 Lakhs per aircraft	NOT APPLICABLE
5	Form of Security Deposit	Either Cash or Bank Guarantee OF Schedule Commercial Bank	Either Cash or Bank Guarantee of Schedule Commercial Bank or foreign bank having operations in India
6	Interest on Delayed payment	@9 % per annum if delayed up to 30 days beyond 30 days 18% pa from due date	@9 % per annum if delayed up to 30 days beyond 30 days 18% pa from due date
6.1	Interest in case of delayed payment by Central / State Govt. of India and PSU	@6 % per annum if delayed up to 30 days beyond 30 days 12% pa from due date	Not Applicable
6.2	May take action on Delayed payment	If dues exceed 75% of Bank Guarantee: i) Encash Bank Guarantee	If dues exceed 75% of Bank Guarantee: i) Encash Bank Guarantee

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		<p>ii) Put the operation on CASH & CARRY BASIS</p> <p>iii) Credit facility may be allowed to restart on furnishing Security Deposit by the airlines as per policy</p> <p>iv) In case of adjustment of Security in Cash or encashment of BG against dues the same will be used first to clear Interest due</p>	<p>ii)-Put the operation on CASH & CARRY BASIS</p> <p>iii) In case over flying - operation may be stopped</p> <p>iv) Credit facility may be allowed to restart on furnishing Security Deposit by the airlines as per policy</p> <p>v) In case of adjustment of Security in Cash or encashment of BG against dues the same will be used first to clear Interest due</p>
7	Exemption from Payment of Airport Charges	<p>a) Defense Aircraft / Foreign military aircraft on invitation of Govt. of India</p> <p>b) VVIP flights such as aircraft used by a Head of Foreign Nation.</p> <p>c) Aircraft used for search and rescue purposes</p> <p>d) Aircraft which have obtained exemption from the Ministry of Civil Aviation (MoCA)</p> <p>e) Operation of air show or aviation related exhibition – one-time airport charges for to & fro shall be payable</p> <p>f) Flying school as per tariff policy</p>	
8	AMENDMENT # 1 effective from 23.07.2020 Non Schedule Operation by Scheduled Operators	<p>The Current Security Deposit given by the Scheduled Operators would be considered and subject to availability of sufficient Security Deposit to cover the existing dues as well as the</p>	<p>The Current Security Deposit given by the Scheduled Operators would be considered and subject to availability of sufficient Security Deposit to cover the existing dues as well as the amount that would arise due</p>

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(As amended vide Item No. 194.15 of the 194 th Board Meeting held on 23 rd July 2020)	amount that would arise due to Non-Scheduled Operation, the Credit Facility would be extended to such airlines for their Non-Scheduled Movements.	to Non-Scheduled Operation, the Credit Facility would be extended to such airlines for their Non-Scheduled Movements.
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Note:

- 1) Credit Facility shall be granted to schedule airline against approved schedule and list of aircraft submitted only and in case of NSOP for specific aircraft only. In case change of ownership of aircraft, credit facility shall stand withdrawn from the date of change of ownership. Party is required to inform AAI immediately about the change in ownership of aircraft.
- 2) No interest shall be payable on Security Deposit in cash.
- 3) Bank Guarantee shall be valid for minimum 1 year from date of issuance of Bank Guarantee with claim period of 3 months after date of expiry of Bank Guarantee.
- 4) Non receipt of bill / Invoice will not be a valid reason for non-payment. Party will be requested to register at BILLER DIRECT link and view the bills online and AAI will not responsible for non-receipt of bills/Invoices.
- 5) In case of schedule airlines having credit facility (Domestic or Foreign) makes an emergency landing / diversion of flight due to any reason at any other AAI airport credit facility in vogue will be applicable.
- 6) Party has to submit the bill wise detail of remittance otherwise AAI shall first adjust the amount received against the interest due thereafter surplus / remaining amount if any adjust the oldest outstanding invoice / bill in chronological order. Parties will advised to use the Biller Direct Facility of AAI.
- 7) The following documents shall be submitted to AAI along with request letter by mail by the airlines for grant of credit facility:
 - i) Certificate of Registration
 - ii) Certificate of air-worthiness issued by DGCA.
 - iii) DGCA approved schedule of operation.
 - iv) Billing address, phone no. and mobile no. e-mail id for dispatch of invoices and name of contact person
 - v) Security Deposit in cash or Bank Guarantee.
 - vi) Copy of PAN No., TAN NO. and GSTN Registration copy
 - vii) Any other document as may be required.

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