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अमृत महोत्सव

भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

F No. A.60011/67/2011/PP (Part)/ 345

27th October 2022

The Regional Executive Director
Airports Authority of India
Northern/Western/Eastern/Southern/North-East
Region Delhi/Mumbai/Kolkata/Chennai/Guwahati

The Executive Director,
Airports Authority of India
RCDU/FIU, New Delhi

The Airport Director
Airports Authority of India
Kolkata/Chennai Airport

The Director,
Indian Aviation Academy,
New Delhi

The Principal,
Civil Aviation Training College (CATC),
Bamrauli, Prayagraj

The General Manager,
Airports Authority of India
CRSD/E&M Workshop,
New-Delhi

Corporate HRM Circular No. 3 (a) / 2022

Subject: Systematic improvement to streamline the process of recruitment.

Further to circular no. 03/2022 dated 13.01.2022, as a measure for systematic improvement to streamline the process of recruitment and to bring in transparency, it is directed that the advertisement notice should be drafted in precise manner, leaving no space for construction.

2. This issues with the approval of the competent authority.

R. Prabhu
(R. Prabhu)

Executive Director (HR)

Distribution: -

- ❖ OSD to Chairman
- ❖ DGM (ES) to Member(Ops)/ Member(HR)/ Member(Plg)/ Member (Fin)/ Member(ANS)/ CVO
- ❖ All HoDs at CHQ / Operational Office / AAI Office Complex
- ❖ ED (HR-II) / All GM (HR) at CHQ./ GM (HR) – Recruitment Cell
- ❖ GM (IT) for uploading on AAI Website
- ❖ GS, AAEU/ GS, IAKU/ GS, AAIEG/ GS, ATCG(I)/ GS, IAAIOA/ GS, AAI SC/ST EWA/ GS, AAI SC/ST/OBC (NE) EWA.
- ❖ Hindi version will follow



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

F No. A.60011/67/2011/PP (Part)/11

13th January, 2022

The Regional Executive Director
Airports Authority of India
Northern/Western/Eastern/Southern/North-East
Region Delhi/Mumbai/Kolkata/Chennai/Guwahati

The Executive Director,
Airports Authority of India
RCDU/FIU, New Delhi

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Airports Authority of India
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The Principal,
Civil Aviation Training College (CATC),
Bamrauli, Prayagraj

The General Manager,
Airports Authority of India
CRSD/E&M Workshop, New Delhi

Corporate HRM Circular No.3/ 2022

Subject: Systematic improvement to streamline the process of recruitment.

As a measure for systematic improvement to streamline the process of recruitment and to bring transparency, the following has been approved :

- a. Screening committee for determining the eligibility criteria should be constituted comprising of minimum (03) three officials with (02) two officers from other than Recruitment Cell, HR.
 - b. Clear guidelines including the responsibilities of the involved officials should be brought out for the process of document verification and record maintenance thereof; for fair and equitable evaluation of eligibility criteria.
2. This issues with the approval of the competent authority.


(R. Prabhu)

Executive Director (HR)

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- ❖ DGM (ES) to Member(HR)/ Member(Ops)/ Member(Plg)/ Member(ANS)/ Member (Fin)/ CVO
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- ❖ Hindi version will follow