

# INTRODUCTION TO VIRTUAL ACCOUNT NUMBER

## USER MANUAL FOR VAN PAYMENTS BY AIRLINES

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## A. Introduction to VAN Payment Mode in Footnote of Billing:

Every Invoice shall carry VAN Number (Virtual Bank Account Number) for Invoice **dynamically generated** through AAI SAP System validated with SBI Banking System

The VAN has following Logic mentioned in foot note of your bill:

Short VAN: FIXED (6)						VARIABLE (17)																
AAI		AIRLINE				INCOME		YEAR			PROFIT CENTRE					BILL NO						
A	A	I	I	G	O	T	R	2	3	2	4	1	7	0	6	0	0	0	0	0	1	0

STATIC
DYNAMIC - AAI GST Invoice Number

*In Foot Note of Bill, VAN is the linking of Short VAN and Invoice Number together in a Series.*

Every Airlines is allotted through System Generated Unique 3 Alpha Code which is Airlines Specific Code based on PAN Number maintained in AAI repository and remains Static & validated in SBI repository also.

*Airlines has to mention VAN In Bank Account Number Field and using IFSC mentioned in Bill for making payment through any Bank.*


Kindly check your Contact Details given above and get Mobile Number/Email ID updated in AAI System for Alert Messages / Email Correspondences

AIRPORTS AUTHORITY OF INDIA

HOLANGI

Place of Supply : HOLLANGI , Place of Supply Code :  
12

TAXINVOICE

To, INTERGLOBE AVIATION LIMITED, Donyi Polo Airport, Hollongi, Arunachal Pradesh	<b>Bill No :</b> NTR/2023-24/12/17066/CM/SR/00010 <b>Date :</b> 06/Apr/2023 <b>PAN No. :</b> AAACA6412D <b>TAN No :</b> BPLT00273A <b>Party Code :</b> 3000310 <b>Due Date:</b> <b>GST Invoice No:</b> NT23241706600010 <b>Station GSTIN :</b> 12AAACA6412D1ZJ <b>Customer GSTIN :</b> 12AABC12726B1ZD	
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IRN : 4bbd4fa3cc79ccc2909327e54d3363a9ee2e7169df23e9a4e7e1065adb1860e3

Ack No.: 182313360732375 Ack Dt. : 2023-04-06 16:17:00

Contractor Bill For The Period From 01/Apr/2023 To 30/Apr/2023

S.No	Particulars	HSN/SAC Code	Bill Amount	Tax(%)- (A/C Codes)	Tax Amount	Total Amount
1	Bill for the period: 01/Apr/2023 to 30/Apr/2023					
	Space for Ticketing Counter	997212	16920.5	18(-)	3045.69	19966.19
	Space LF(7.87*2150*1 )	996761	1692.05	18(-)	304.57	1996.62
	Conservancy Fee/Utility-Facility Charges					
	Total ( ₹ )		18612.55		3350.26	21963

Amount in Words:- Twenty One Thousand Nine Hundred Sixty Three Rupees Only

Tax Segregation

SGST @ 9.0 %	1675.13
CGST @ 9.0 %	1675.13
<b>Total Tax Amt (Rs)</b>	<b>3350</b>

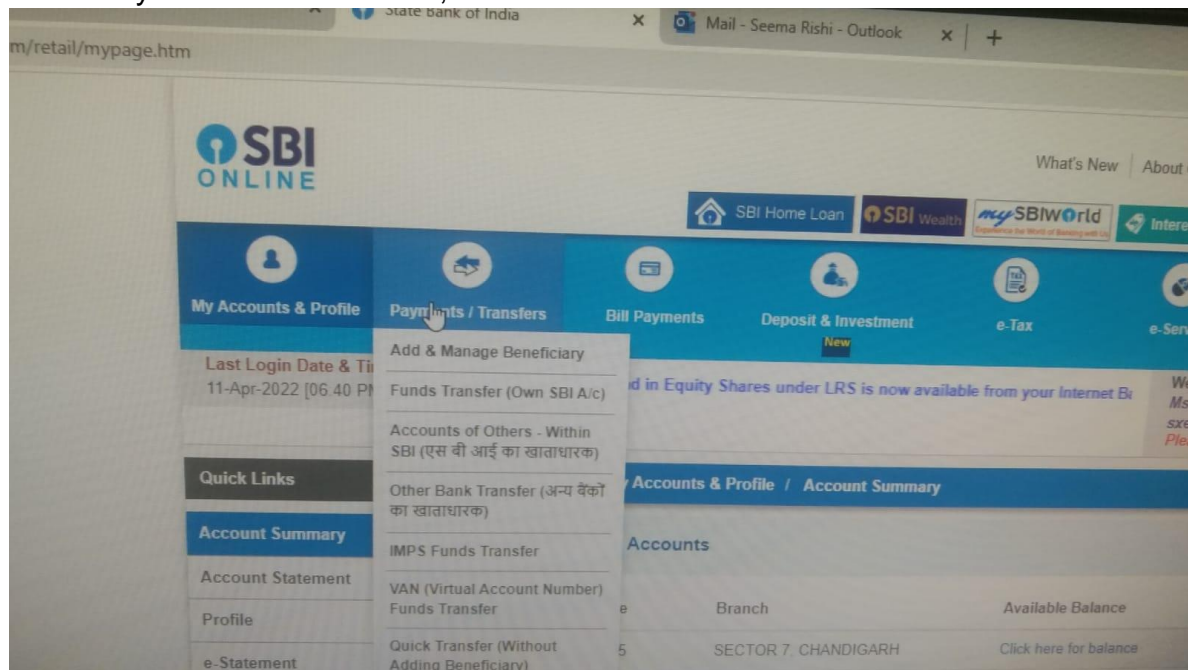
Notes :-

- 1.Payment of this Invoice is to be made within the period specified in Terms and conditions of License Agreement. Late Payment will attract Penal interest as per the provisions of License Agreement.
- 2.The GSTIN may be verified and confirmed. Variation (if any) should be intimated within 3 days, failing which the current GSTIN number shall be assumed to be correct.
- 3.In case of discrepancy, invoice is to be settled with full amount without any deduction. The details of discrepancies to be communicated separately as per S.No.7.b . Disputed charges, if any, will be adjusted by issuing credit note.
- 4.For receiving invoices through E-mail and for any updates, please provide your E-MAIL ID(s).
- 5.Payment is to be made directly in favour of Airports Authority of India Bank Account through AAI's Virtual Account Number (VAN) AAIIGONT23241706600010, IFSC Code SBIN0000691.
- 6.It is a computer-generated Invoice. Hence no signature is required.
- 7.For any queries, please address to the following:  
a.Quote Invoice No. and Date in all your correspondence after making payment da.collections@aai.aero  
b.Discrepancies/Omissions/Disputes, if any, should be pointed out within 3 days of the receipt of the invoice da.disputes@aai.aero

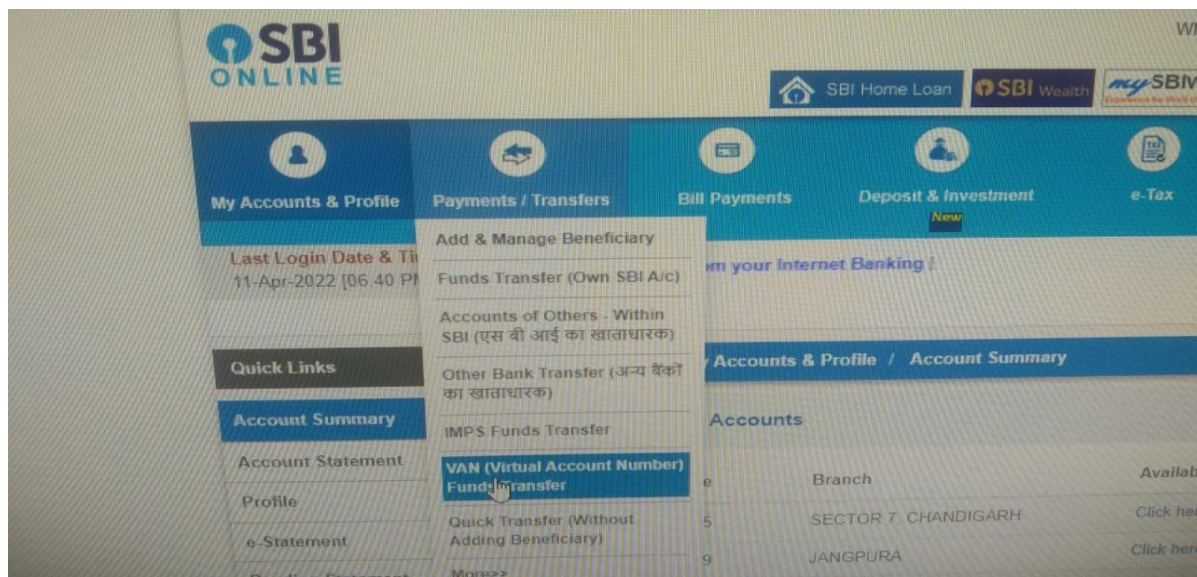
## B: VAN Payments can be made using Within SBI or Other Banks Within SBI

### For Retail Account Holder

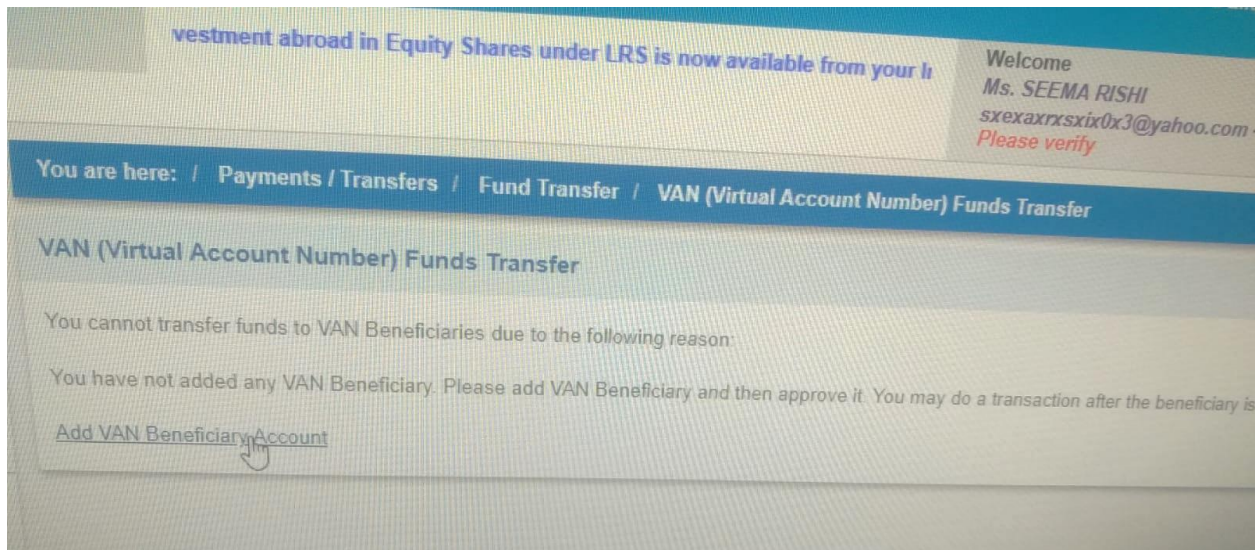
Go to Payment/Transfer Menu,



Choose VAN option



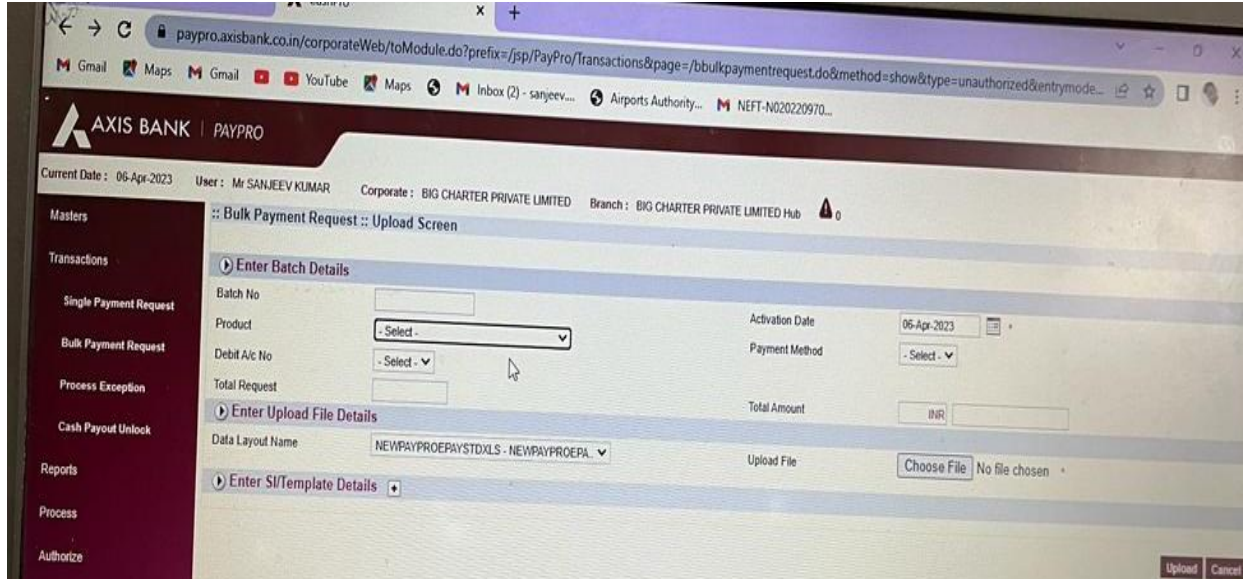
## Add Beneficiary



Then Make Payment

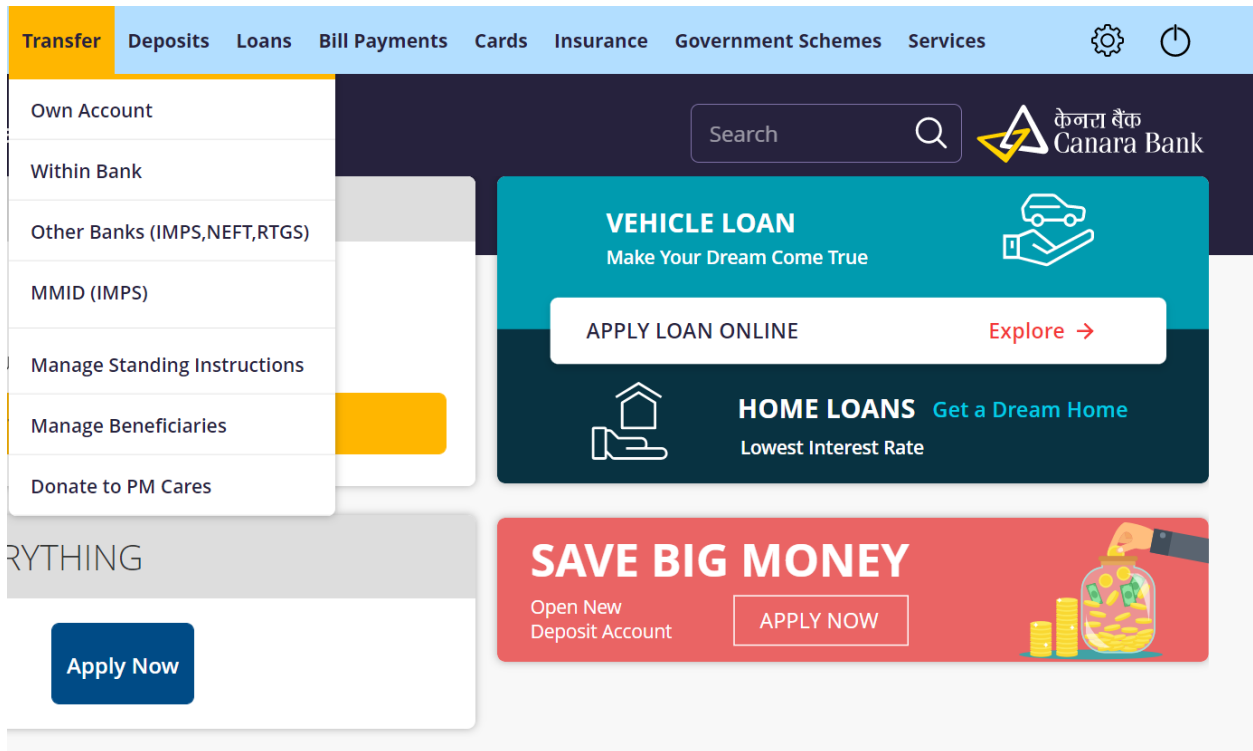
## If Corporate Account Holder

No Beneficiary creation required. Bulk Uploading of Multiple VAN Invoices enabled.




	A	B	C	D	E	F	G
	NAME	ACCOUNT NO.	IFSC	AMOUNT	FOR THE PERIOD	STATION	STATUS
1	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231700201917	SBIN0000691	544	01-12 TO 31-12-22	IXA -NTR	PAYMENT DONE
2	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231700201878	SBIN0000691	9703	01-02 TO 01-02-23	IXA -NTR	PAYMENT DONE
3	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231700201897	SBIN0000691	9720	01-02 TO 01-02-23	IXA -NTR	PAYMENT DONE
4	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231700202134	SBIN0000691	587	01-01 TO 31-01-23	IXA -NTR	PAYMENT DONE
5	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231700202092	SBIN0000691	9703	01-03 TO 31-03-23	IXA -NTR	PAYMENT DONE
6	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231700202112	SBIN0000691	9720	01-03 TO 31-03-23	IXA -NTR	PAYMENT DONE
7	AIRPORTS AUTHORITY OF INDIA	AAIFLG2223181702008327	SBIN0000691	15005	OCT-22-31-MAR-23	DIB-NTR	PAYMENT DONE
8	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231702000911	SBIN0000691	1520	01-12 TO 31-12-22	DIB-NTR	PAYMENT DONE
9	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231702000943	SBIN0000691	19148	01-02 TO 28-02-22	DIB-NTR	PAYMENT DONE
10	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231702000992	SBIN0000691	2792	01-01 TO 31-01-23	DIB-NTR	PAYMENT DONE
11	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231702001020	SBIN0000691	19148	01-03 TO 31-03-23	DIB-NTR	PAYMENT DONE
12	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231702001020	SBIN0000691	19148	01-11 TO 30-11-22	CCU-NTR	PAYMENT DONE
13	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231800002262	SBIN0000691	621	01-11 TO 30-11-22	CCU-NTR	PAYMENT DONE
14	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231800002387	SBIN0000691	75970	01-02 TO 28-02-23	CCU-NTR	PAYMENT DONE
15	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231800002442	SBIN0000691	595	01-12 TO 31-12-22	CCU-NTR	PAYMENT DONE
16	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231800002640	SBIN0000691	75970	01-03 TO 31-03-23	CCU-NTR	PAYMENT DONE
17	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231800002695	SBIN0000691	603	01-01 TO 31-01-23	CCU-NTR	PAYMENT DONE
18	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231702200105	SBIN0000691	7293	01-02 TO 28-02-23	RUP-NTR	PAYMENT DONE
19	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231702200106	SBIN0000691	1418	13-12 TO 21-12-22	RUP-NTR	PAYMENT DONE
20	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231702200113	SBIN0000691	7293	01-03 TO 31-03-23	RUP-NTR	PAYMENT DONE
21	AIRPORTS AUTHORITY OF INDIA	AAIFLGNT22231302601615	SBIN0000691	14135.2	01-02 To 28-02-23	PAT-NTR	PAYMENT DONE

## If other banks



The screenshot displays the Canara Bank mobile application interface. At the top, a navigation bar includes 'Transfer', 'Deposits', 'Loans', 'Bill Payments', 'Cards', 'Insurance', 'Government Schemes', and 'Services'. A search bar and the Canara Bank logo are also visible. A dropdown menu is open under 'Transfer', listing options: 'Own Account', 'Within Bank', 'Other Banks (IMPS, NEFT, RTGS)', 'MMID (IMPS)', 'Manage Standing Instructions', 'Manage Beneficiaries', and 'Donate to PM Cares'. Below the menu, there are promotional banners for 'VEHICLE LOAN' (Make Your Dream Come True), 'HOME LOANS' (Get a Dream Home, Lowest Interest Rate), and 'SAVE BIG MONEY' (Open New Deposit Account). An 'Apply Now' button is visible at the bottom left of the interface.

Add Beneficiary if Retail. (Corporate Users need not create Beneficiary)

← Add Beneficiary 1 2 3  केनरा बैंक  
Canara Bank

Choose Bank \*  
STATE BANK OF INDIA

Beneficiary Short Name \* Account Number \* Confirm Account Number \*

Name \* IFSC \* Bank Name  
 SBIN0000691 STATE BANK OF INDIA

Branch Name  
ASKA

Note While Creating Beneficiary, VAN mentioned in Invoice should be entered in Bank Account Number.

### Then Make Payment

Payable Amount \* Payment Type

₹

Purpose \*

#### Note:

Please note that the funds transfer to the newly added beneficiaries are disabled till 4 hours from the time of beneficiary addition. From 4 hours till 24 hours, up to Rs. 50000 can be transferred. After 24 hours you can transfer up to your permitted limit.

Cancel

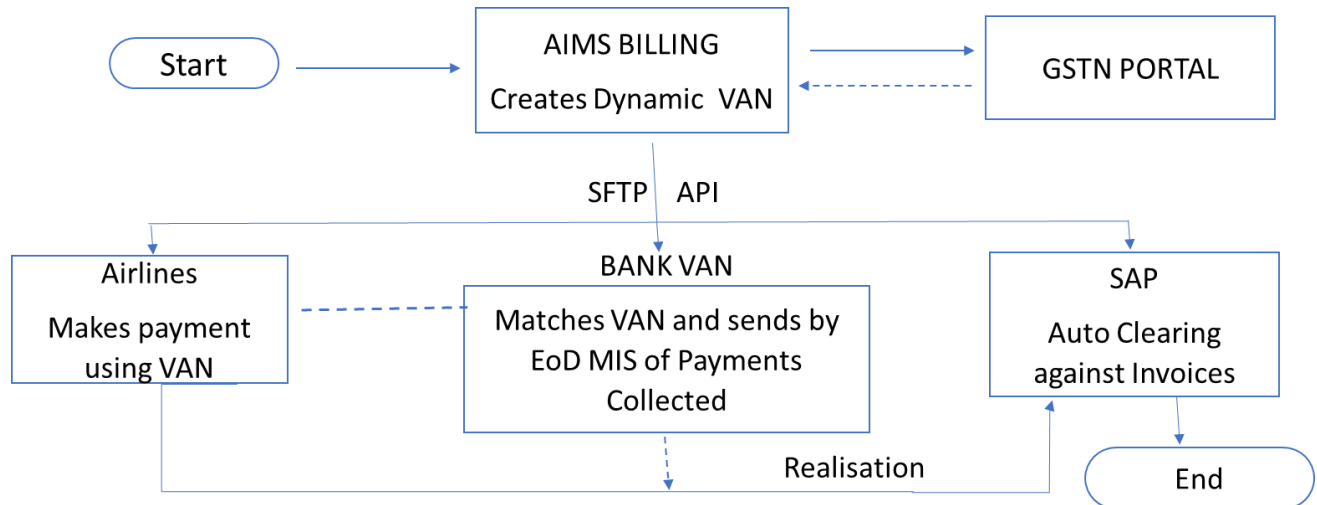
Continue

## C. How Your Collection is Accounted in AAI Books

Once You remit money to AAI using VAN, the accounting is done in AAI Books on T+1 Date. If you remit money in AAI Account on 1<sup>st</sup> April 2023 till midnight, the accounting is done on 2<sup>nd</sup> April 2023 at 5:00 AM IST and Airlines acknowledgement is sent with details of bills adjusted simultaneously.

SL.No.	Collection Scenarios	Accounting in AAI Books
1	Gross Billing Vis-a-vis Collection in Bank Match with Zero Difference or +/- Re.1 Difference	Clearing Against your Invoice in AAI Books without TDS
2	Gross Billing Vis-a-vis Net Collection in Bank + TDS with +/- Re.1 Difference	Clearing Against your Invoice in AAI Books with defined TDS Rates subject to reconciliation with Credit available in Form 26AS.
3	Gross Billing Vis-a-vis Net Collection in Bank Having Difference exceeding +/- Re.1	Posting in AAI Books On-Account against Your Bills without TDS

## D. VAN Process Flow



## E. How Airlines Acknowledgement Generated?

System generated Airlines Acknowledgement is sent with details of Invoice Adjusted Attached with a copy to concerned Local Airport Director

To: Fin CB&PS;

Cc: Airport Director Jammu; VAN Support;

1 attachment



XXXXXXXXXXXXXXXXXX

**CAUTION: This email has originated from Outside of AAI. Do not click links or open attachments unless you recognize the sender and know the content is safe. Malware/ Viruses can be easily transmitted via email.**

Customer No: XXXXXXXXXXXXXXXXXXXXXXXX  
 Customer name: XXXXXXXXXXXXXXXXXXXXXXXX  
 House number/Street: 19-Sep Extension, Trikuta Nagar  
 District: JAMMU  
 Postal Code/City: 180020/JAMMU  
 Region: Jammu und Kashmir  
 Country: India

Payment Acknowledgement Details:

This is to inform that payment has been initiated as per below details. The same is subject to realisation.

Regards,

Airports Authority of India

Customer name	: AVIAXPERT SPV PRIVATE LIMITED
House number/Street	: 19-Sep Extension, Trikuta Nagar
District	: JAMMU
Postal Code/City	: 180020/JAMMU
Region	: Jammu und Kashmir
Country	: India



Payment Acknowledgement Details:

This is to inform that payment has been recieved as per below details. The same is subject to realisation.

Receipt Number	: 0922111205010801
Long VAN	: AAIMWQNT22231404701097
Date	: 11.11.2022
Time	: 05:01:08
Payment Amount	: 159772.00*
Instrument No./UTR	: BKID0006025BKTDY22315410835

Invoice Details:

SAP Document	Invoice Number	Invoice Date	Invoice Amount	TDS Amount #	Difference Amount	Receipt Amount	Airport
2218273213	IT22231404701097	11.11.2022	152417.06		20271.64	159772.00	JAMMU
<b>Total</b>			<b>152417.06</b>			<b>159772.00</b>	

## F. How Airlines has to send TDS Details?

Airlines are requested to share their TDS deducted on AAI bills and remitted to Income Tax Authorities as per Template detailed below for Automated System Reconciliation on monthly basis. The facility to upload template shall be made available shortly and informed to Airlines accordingly.

Customer TDS Upload Template (TAN No Wise)

SL.No.	Vendor Name	Customer Document No	Posting Date	Withheld Tax Type	AAI Invoice No	AAI Invoice Dt	Base Amount	Customer TDS
1	AAI Profit Centre	Customer Doc No.	Customer Posting Date	TDS Section No.	AAI GST Invoice No.	AAI GST Invoice Date	Base Amount	TDS Deducted by Customer

## G. What Benefits Airlines Get by making VAN Payment?

1. Instant Receipt Acknowledgement Sent to Airlines on T+1 Date.
2. System Automated Accounting on real time basis
3. Ease in getting No-Dues instantly
4. Transparency Enhanced as Airlines can get to know their dues status.
5. Hassle Free Simplified Working
6. Automated TDS Reconciliation
7. Automated System Generated Reports overriding manual intervention.
8. Quick Response on Payment Tracking.

## H. For Grievance Redressal:

1. Please Contact us at [vansupport@aai.aero](mailto:vansupport@aai.aero) / [fincbps@aai.aero](mailto:fincbps@aai.aero) / [gmfincbps@aai.aero](mailto:gmfincbps@aai.aero)