

**AIRPORTS AUTHORITY OF INDIA
CORPORATE HEADQUARTERS,
RAJIV GANDHI BHAWAN
DIRECTORATE OF FINANCE & ACCOUNTS
REVENUE SECTION**

REF No: AAI/CHQ/F & A/REV/CB & PS/2023-24

20th April 2023

RECORD OF DISCUSSION

Sub: Introduction of VAN to Domestic Airlines from 1st April 2023

A meeting was undertaken on 13th April 2023 by GM(Finance), CB&PS on introduction of VAN to Domestic Airlines both Scheduled and Non-Scheduled Airlines wef 1st April 2023. The following participants. attended the Meeting comprising of Officers from Scheduled Domestic Airlines, Non-Scheduled Domestic Airlines having Credit Facility, SBI, AAI Revenue Section, Taxation Department and CB&PS Team alongwith BD & IT Team.

AAI Team	Airlines Team
1. Sh Balwant Singh, GM(F), Revenue	1. Sh Vikram Sharma, Skylight Airways
2. Sh C V Deepak, GM(F), Taxation	2. Sh Rupesh Shiwadikar, JSW steel Ltd
3. Sh Chandra Shekhar Tewari, DGM (BD)	3. Sh Rajeev, JSW steel Ltd
4. Shri Arun Rawat, SBI, Chief Manager	4. Sh Gaurav Chinchkar, B.G Shirke
5. Smt Subbulakshmi, DGM(F), Revenue	5. Sh Madhukar B. Gobare, Bajaj Auto Ltd.
6. Smt Sangeeta Verma, AGM(F)	6. Sh Manoj S. Shirke, BG shirke Const. Pvt Ltd
7. Shri Amit Mishra, SM(IT)	7. Sh Dattatray Rege, Reliance Commercial
8. Smt Yogabhama, Mgr (BD)	8. Sh Vaikuntha Gadipelli, Reliance Commercial
9. Sh Kanwal Kalra, Mgr (Fin)	9. Sh Kirit Kumar Joshi, Karnavati Aviation
10. Sh Yogesh Soni, Mgr (Fin)	10. Sh Ankit Jaiswal, Nirma
11. Sh Kumar Vaibhav, Mgr (BD)	11. Sh Niraj Shah, Nirma
12. Sh Rahul Vijay, Mgr (F)	12. Sh Vivek Sharma, Reliance Transport and Travel
13. Smt Pooja Sharma, Mgr (F)	13. Sh Ajit Sahu, Global vectra Helicomp
14. Sh Harinder, AM(F)	14. Sh Ashutosh Singh, Ligare Aviation
15. Sh Man Mohan AM(F)	15. Smt Meenu Chand, Ligare Aviation
	16. Smt Rashmi Verma, Ligare Aviation
	17. Sh Suraj Shinde, Hindalco Ind ltd
	18. Sh Shyam Sundar Rao, AIX connect(Air Asia)
	19. Sh Balasubramaniam, AIX connect(Air Asia)
	20. Smt Surbhi Mehta, Alliance Air
	21. Sh Gurvinder Singh, Alliance Air
	22. Sh Dinesh Nirgun, Akasa Air
	23. Sh Umesh Hodar, Akasa Air
	24. Sh Sagar K. Sangave, Star Air(GEPL)
	25. Sh Rakesh Dahiya, Blue Dart Aviation
	26. Sh Jitender Luthra, Blue Dart Aviation
	27. Sh Karikalan, Blue Dart Aviation

AAI Team	Airlines Team
	28. Sh Umar ali khan, Interglobe aviation ltd 29. Sh Puneet kalani, Interglobe aviation ltd 30. Sh Karan kohli, Interglobe aviation ltd 31. Sh Sanjeev kumar, Flybig airlines 32. Smt Supriya Sharma, Go first 33. Smt Rupali Sakpal, Go first 34. Sh Sandeep Kataria , Go first

A presentation was given highlighting the pain points both Airlines & AAI facing and how they are resolved through the introduction of Virtual Account Number (VAN) linked to single SBI Bank Account, which has been successfully implemented with over-whelming response already starting from September 2022 for Non-Aeronautical Invoices.

Sl. No.	Action Points	Remarks	Timelines & Action By																
1	Introduction of VAN	Both Scheduled and Non-Scheduled Operators enjoying credit Facility will be shared VAN as the Bank Account for PAN India Invoices from 1 st April 2023 (footnote of invoices).	IT, AAI																
2	Updation / Correction of Fleet /Contact Master	All the airline participants were requested to update their latest Aircraft Master Details for correct billing, Also provide Mobile nos. and emails of Contact person to AAI Single Point of Contact (SPOC) Sh. Rahul Vijay @ fincbps@aai.aero	Airlines																
3	SPOC Nomination by Airline	Airlines to nominate nodal officer/ Single Point of Contact to correspond with AAI.in in following template <table border="1" data-bbox="597 1247 1205 1352"> <thead> <tr> <th>Airline Name</th> <th>Name of Person</th> <th>Mobile</th> <th>Email ID</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Airline Name	Name of Person	Mobile	Email ID					Airlines/ CBPS								
Airline Name	Name of Person	Mobile	Email ID																
4	User Manual on VAN	Airlines to be shared the following through Mail Annexure C <ol style="list-style-type: none"> User Manual on VAN Presentation Copy SPOC Template 	CB&PS, AAI																
5	Details of SPOC of AAI for CBPS	<table border="1" data-bbox="597 1524 1354 1892"> <thead> <tr> <th>#</th> <th>Particulars</th> <th>Name</th> <th>Email/Mobile</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Invoices / technicalities related to IDG, VAN</td> <td>Sh. Amit Mishra, SM(IT) Smt. Yogabhama, Mgr (BD)</td> <td>amitmishra@aai.aero Mob:9561064726 syogabhamaj@aai.aero Mob:9868996900</td> </tr> <tr> <td>2</td> <td>Payment Adjustment/ Debit / Credit Notes / Open Items</td> <td>Sh. Kanwal Kalra, Mgr (F), CBPS Sh.Yogeshh Soni, Mgr (F), CBPS</td> <td>kanwalkalra@aai.aero Mob:9810715755 yogeshhsoni@aai.aero Mob: 9818989188</td> </tr> <tr> <td>3</td> <td>Master Updation Aircraft /</td> <td>Sh. Rahul Vijay, Mgr (F),</td> <td>rahulvijay@aai.aero Mob: 97585 02525 barkhagupta@aai.aero</td> </tr> </tbody> </table>	#	Particulars	Name	Email/Mobile	1	Invoices / technicalities related to IDG, VAN	Sh. Amit Mishra, SM(IT) Smt. Yogabhama, Mgr (BD)	amitmishra@aai.aero Mob:9561064726 syogabhamaj@aai.aero Mob:9868996900	2	Payment Adjustment/ Debit / Credit Notes / Open Items	Sh. Kanwal Kalra, Mgr (F), CBPS Sh.Yogeshh Soni, Mgr (F), CBPS	kanwalkalra@aai.aero Mob:9810715755 yogeshhsoni@aai.aero Mob: 9818989188	3	Master Updation Aircraft /	Sh. Rahul Vijay, Mgr (F),	rahulvijay@aai.aero Mob: 97585 02525 barkhagupta@aai.aero	Airlines
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Sl. No.	Action Points	Remarks				Timelines & Action By
			Airline / TDS Rates / GST Rates	Smt Barkha Gupta, AM(F)	Mob: 9999862339	
		4	Routes Master Updation / GCD	Sh Kumar Vaibhav Updahyay, Mgr (ATM),, BD	kvupadhyay@aai.aero Mob: 9717791414	
		5	In case if any issue remains unresolved for more than 7 days, the issue may be highlighted & escalated to AAI Management	Sh.Chandra Shekhar Tewari, Jt GM(F & BD) Sh. Balwant Singh, GM (F)	shekharaai@aai.aero gmfincbps@aai.aero	
6	Coordination for concatenation of VAN in r/o Airlines using ERP SAP	SM (IT), AAI to coordinate with Airlines IT Team for providing solution for using VAN through Concatenated method in their ERP SAP				Airlines / IT, AAI
7	Receipt of Passenger Information	Airlines were requested to port On T+2 Day for Passenger Information Aircraftwise				IT, AAI
8	Other points	Airlines discussed on the following points and requested to provide facility on IDG portal, if possible. 1. Their Contact Master Viewing Facility 2. Airline Fleet Master Viewing Facility 3. Billing Template Excel Download Facility 4. Long VAN List for a period 5. Collection Template Excel Upload Facility 6. Selection of all Invoices for all Airport download facility 7. Mail Send Option for Fortnight of Billing Summary 8. Monthly TDS Utility File Upload 9. Revised Template for Passenger Data Upload				Action by IT and CBPS team.
9	Next Review Meeting with Airlines	Next Review meeting with Airlines proposed on 2 nd May 2023				

The meeting ended with a request to all the Airlines for strictly adhering to the instructions using VAN details for specific invoices while remitting payment so as to reap the benefits of seamless and qualitative Payment receipts, acknowledgements and reconciliation for both Aeronautical and Non-Aeronautical Invoices.

As a temporary measure, till Airlines are able to accommodate changes in their respective Accounting System, attached Template to be filled and shared to AAI SPOC for Collection. Non-Scheduled Operators who are enjoying credit facility were also showcased another option of Pay and Fly through



Integrated Online Flight Plan System integrated with payment gateway along-with receipt of ADC & FIC for which they have an option either to continue with the existing credit facility or start using OFPL Payment gateway system.

DGM (Finance)
Centralised Billing & Payment System
Airports Authority of India
Corporate Headquarters
New Delhi