

AIRPORTS AUTHORITY OF INDIA

INTEGRATED ONLINE FLIGHT PLANNING, BILLING & PAYMENT GATEWAY USER MANUAL FOR NSOP

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1 INTRODUCTION



Online Flight Plan Management System is a combination of Web Portal, Backend Database, Web server and Mobile Application, that allows the users to file Flight Plans (FPL) and associated FPL messages (CNL / DLA / CHG/DEP/ARR as per ICAO FPL 2012 format, referred to as ATS messages) with Airports Authority of India and provide other information like MET / NOTAMS / Enroute Charts / Approach Charts / Airport Information (GIS and CNS information). The System allows the user to retrieve, view the user filed ATS messages and the FIC/ADC messages.

The Non-Schedule Operators (Cash and Carry operators) can make the payment by choosing Pay option which will forward the request to integrated Billing Portal (AIMS) where payment can be made using SBI Payment gateway. After successful payment the flight plan will be sent to AMSS .

Brief, Pay, File and Fly



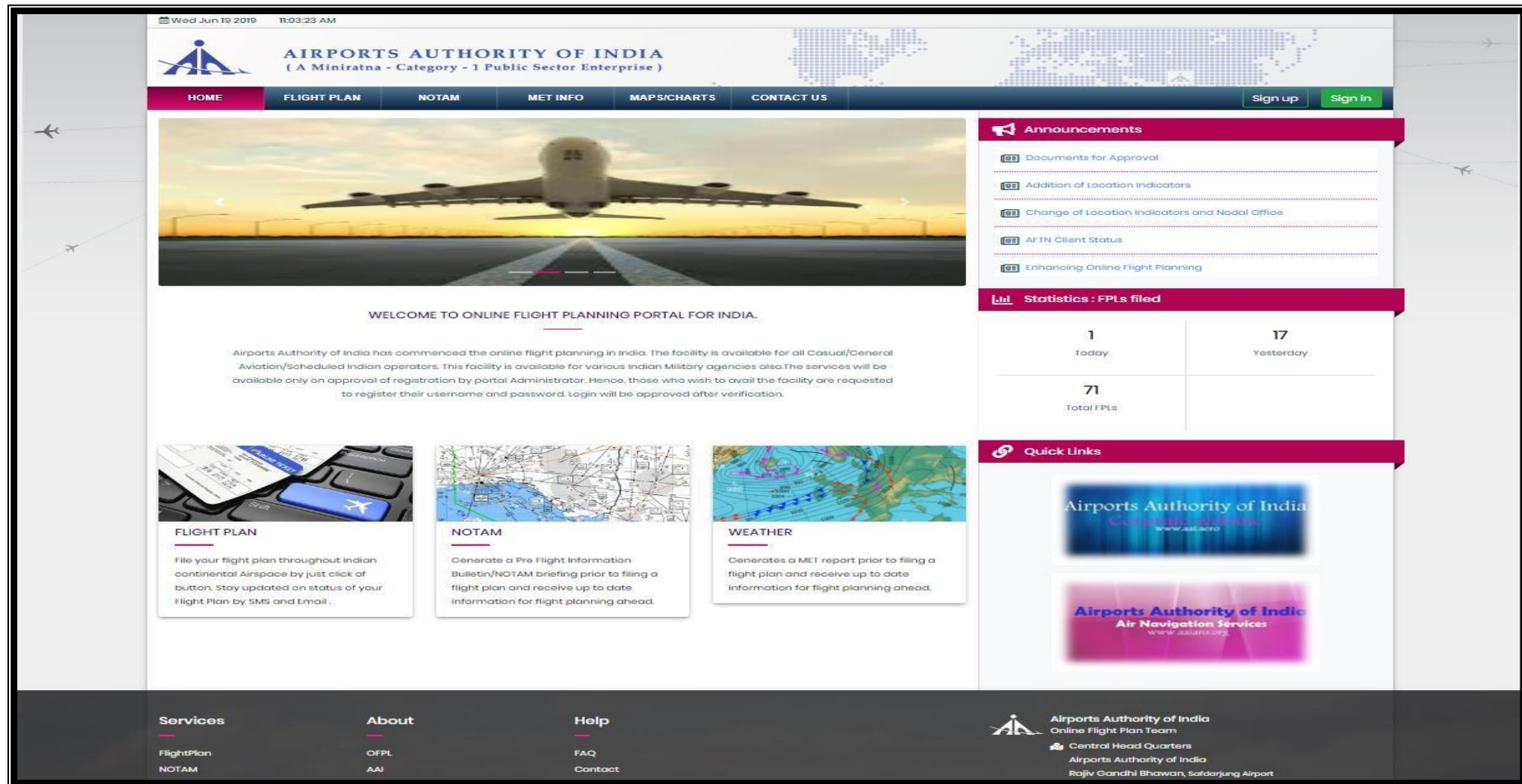
2 OFPL web site



For filing a flight plan log on to <https://onlinefpl.aai.aero/ofpl/index.jsp>

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2.1 OFPL Home Page Screen



The screenshot displays the OFPL Home Page with the following elements:

- Header:** Includes the AAI logo, the text "AIRPORTS AUTHORITY OF INDIA (A Miniratna - Category - 1 Public Sector Enterprise)", and a navigation menu with "HOME", "FLIGHT PLAN", "NOTAM", "MET INFO", "MAPS/CHARTS", and "CONTACT US". There are also "Sign up" and "Sign in" buttons.
- Main Image:** A large image of an airplane on a runway at sunset.
- Welcome Message:** "WELCOME TO ONLINE FLIGHT PLANNING PORTAL FOR INDIA." followed by a paragraph explaining the service's availability and registration requirements.
- Service Cards:** Three cards for "FLIGHT PLAN", "NOTAM", and "WEATHER", each with a brief description of the service.
- Announcements:** A section titled "Announcements" listing updates such as "Documents for Approval", "Addition of Location Indicators", and "AFTN Client Status".
- Statistics:** A section titled "Statistics : FPLs filed" showing "1 Today", "17 Yesterday", and "71 Total FPLs".
- Quick Links:** Two promotional banners for "Airports Authority of India" and "Air Navigation Services".
- Footer:** Contains "Services" (FlightPlan, NOTAM), "About" (OFPL, AAI), "Help" (FAQ, Contact), and contact information for the Online Flight Plan Team at Rajiv Gandhi Bhawan, Saldarjung Airport.

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2.1 OFPL Home Page



OFPL home page serves as the starting page of website. It is the default webpage that loads when you visit OFPL official web site.

Home page includes Sign in (Log in to ofpl application), Sign Up (New Registration).

Official announcements scrolled are visible on the right hand side.

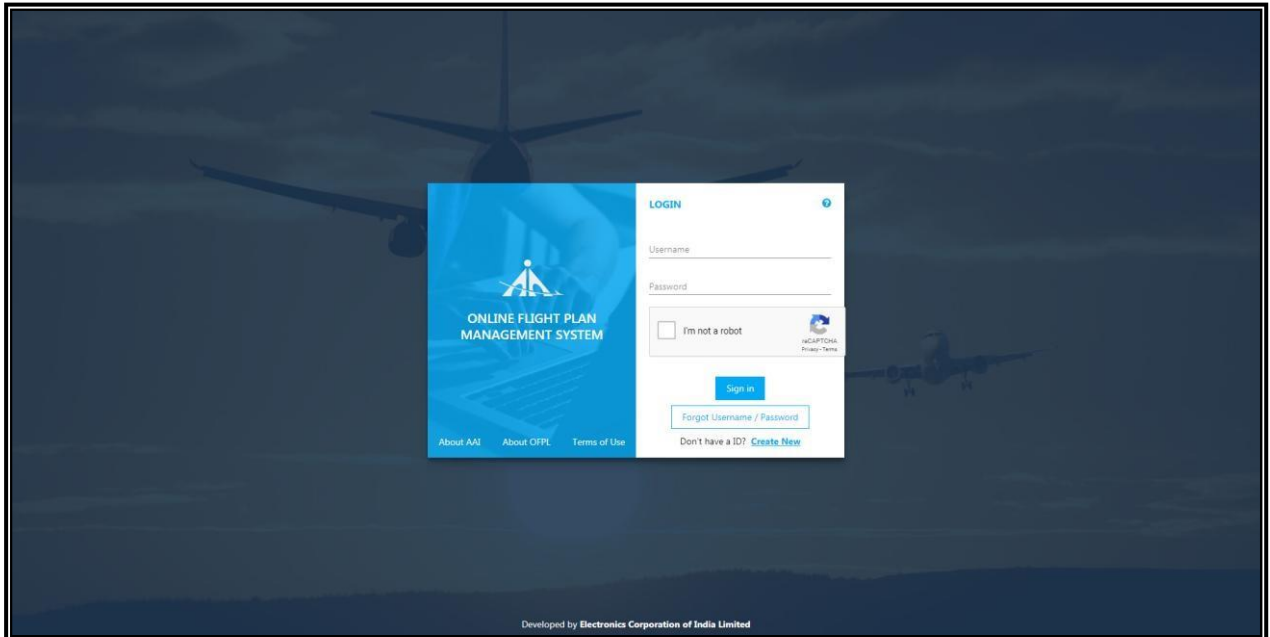
Features of OFPL Home page includes flight plan filing, NOTAM and MET data retrieval, Maps and Chart data.

Information on the flight plans filed are shown under Statistics.

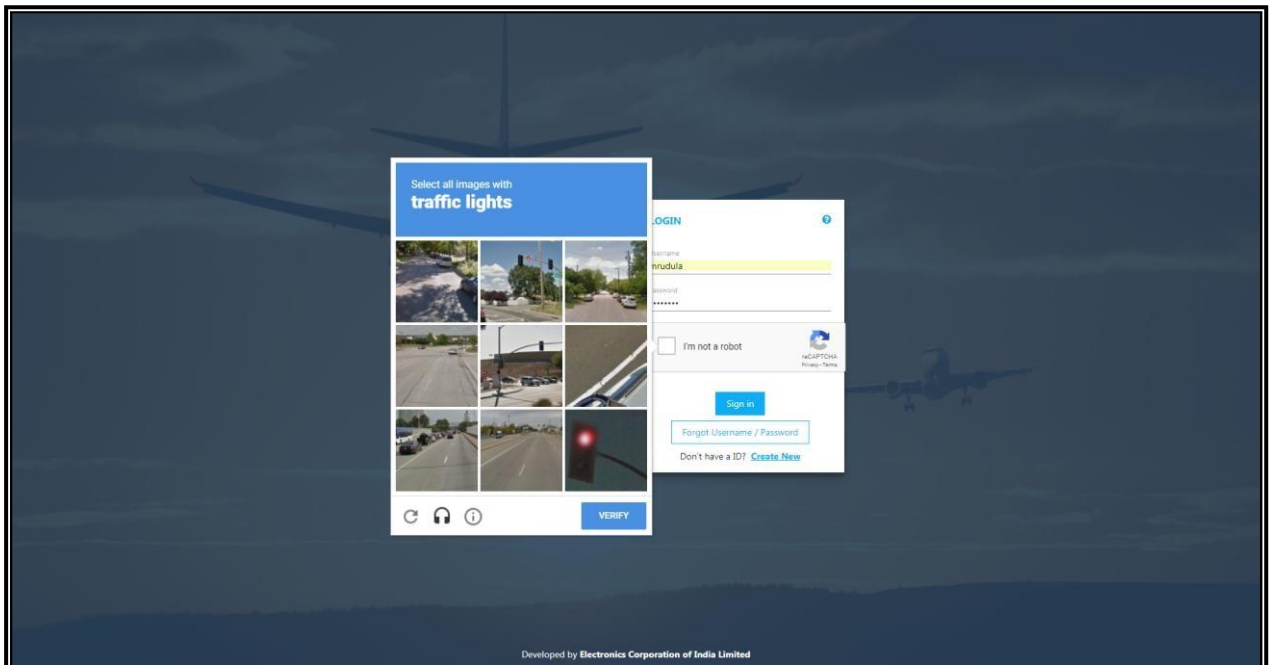
Quick links provide links to Air Navigation services (<http://www.aaians.org>) and Corporate web (<http://www.aai.aero/>) web sites.

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1. User clicks on the Sign in button on the main page.
2. Following login page will be appeared as shown below.
3. Registered user enters the username and password.

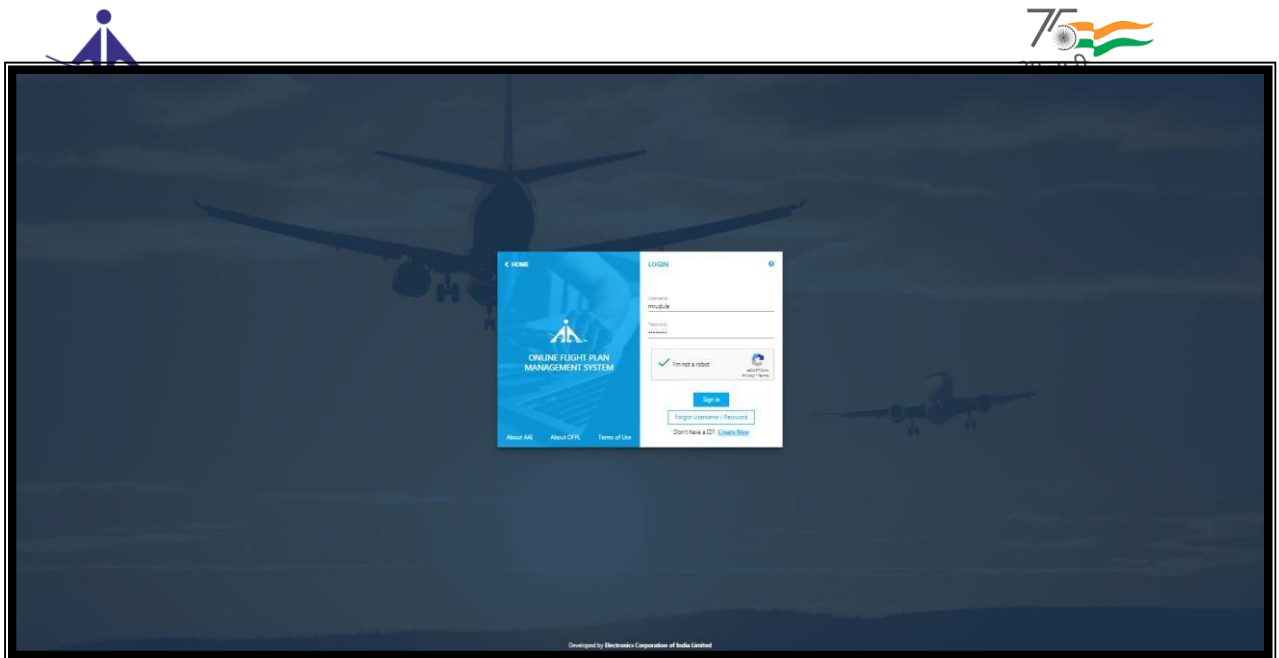


4. Select the check box captcha.
5. Following screen is shown.

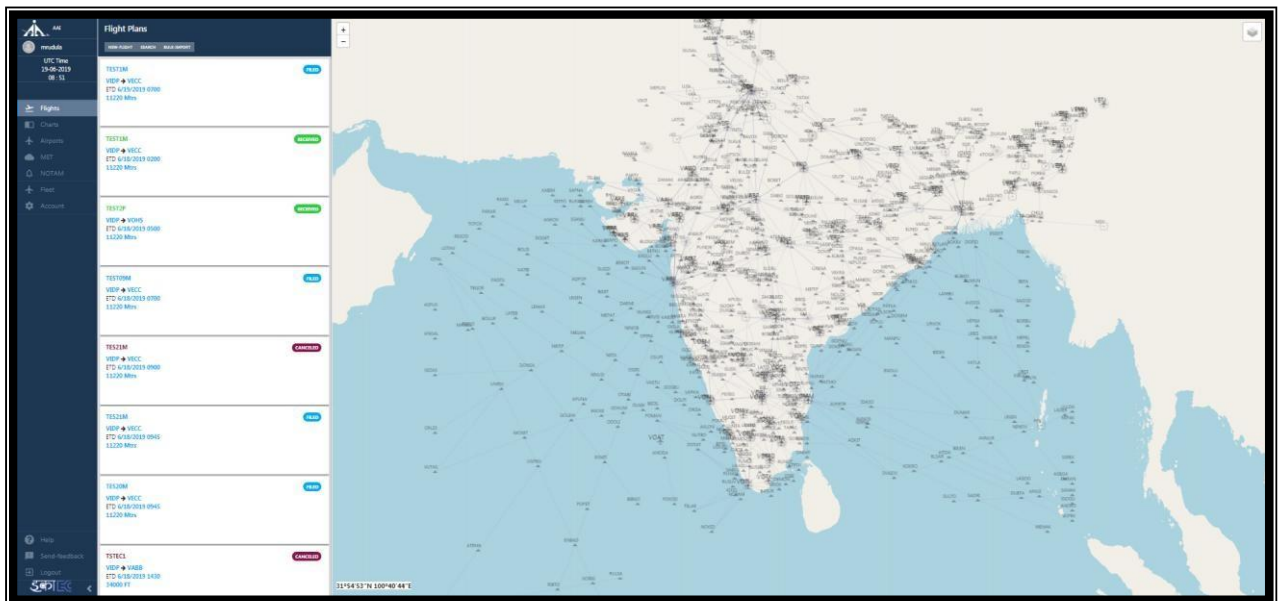


6. After selecting correct captcha the following screen will be appeared as shown below.

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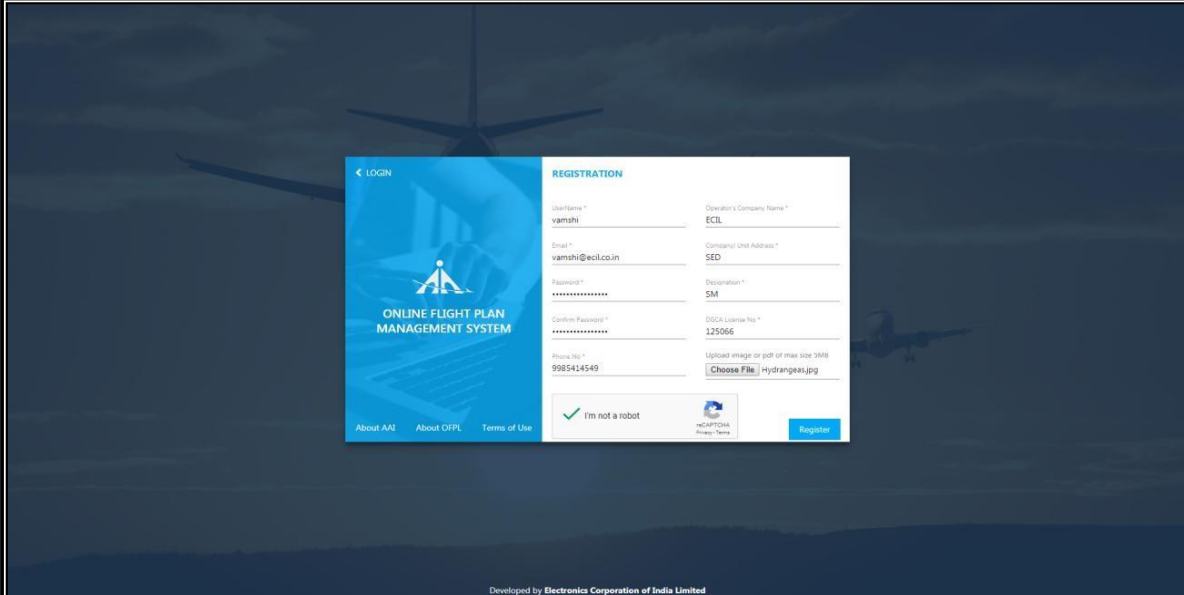


7. Click on Sign in button.
8. After successful login the main page is displayed as shown below.



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1. Click on the Create New on Login page.
2. The Registration screen is displayed as shown below.



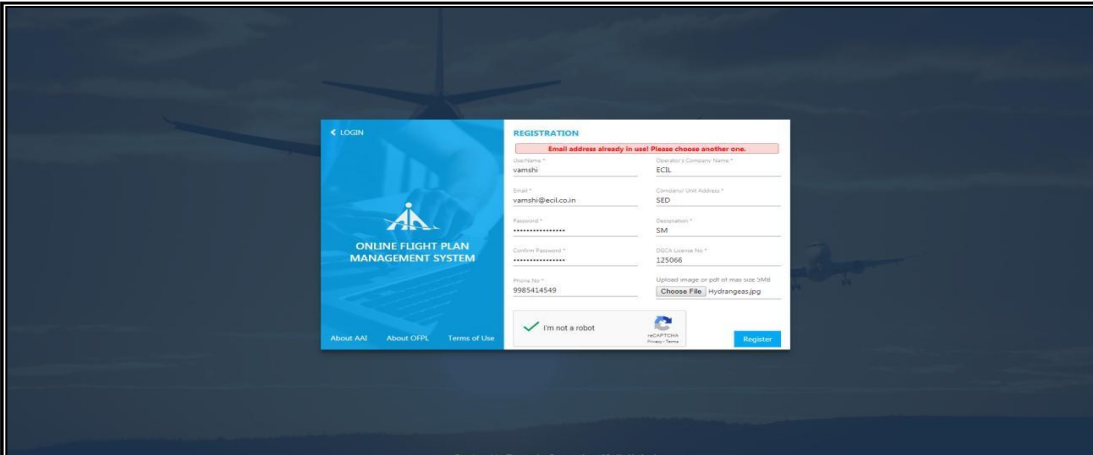
Developed by Electronics Corporation of India Limited

3. User fills in all the registration data.
4. If the Operator is not available, the operator must be created in SAP before registration for linking in OFPL & AIMS Billing.

For New Operator Registration mail the following details to cbpsmaster@aai.aero in prescribed format as follows:

- Name of the Operator
- Operator Address
- Bank Details
- PAN with certified copy
- GSTN with certified copy (if multiple GSTN with User defined mapping of GSTN for airports)
- Mobile
- Email ID

5. Click on the Register button.
6. If the Email already exists error is displayed as shown below.



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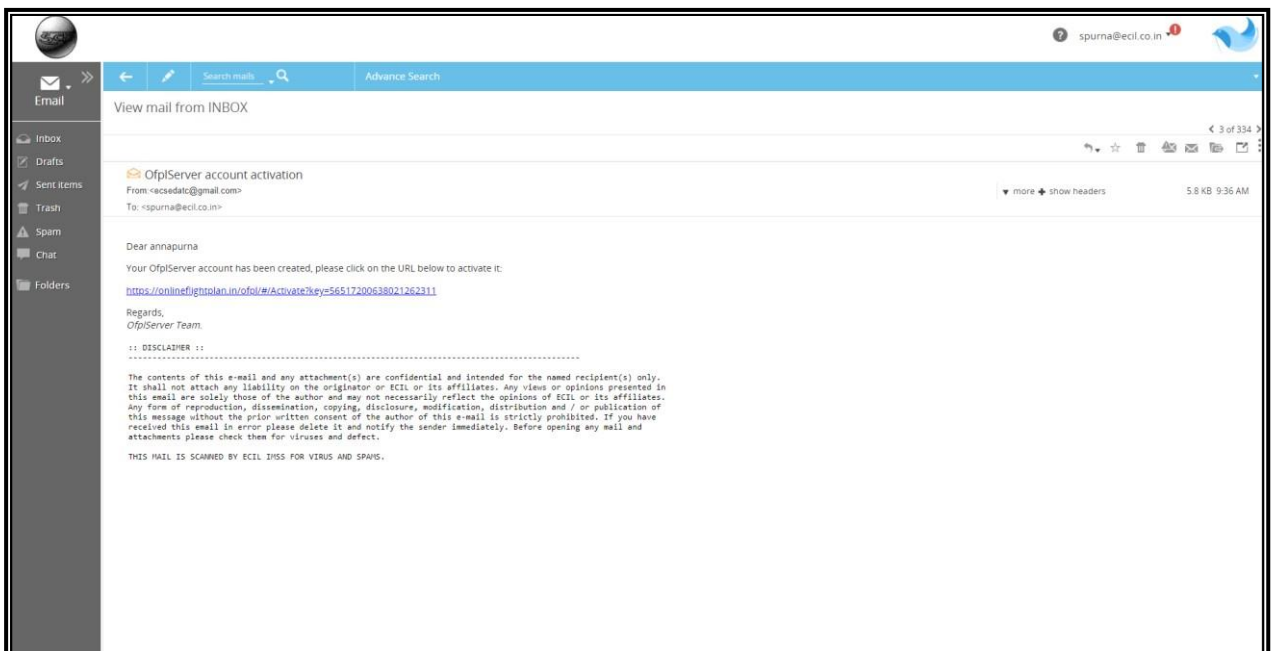
7. If the registration is successful the screen will be shown as below.



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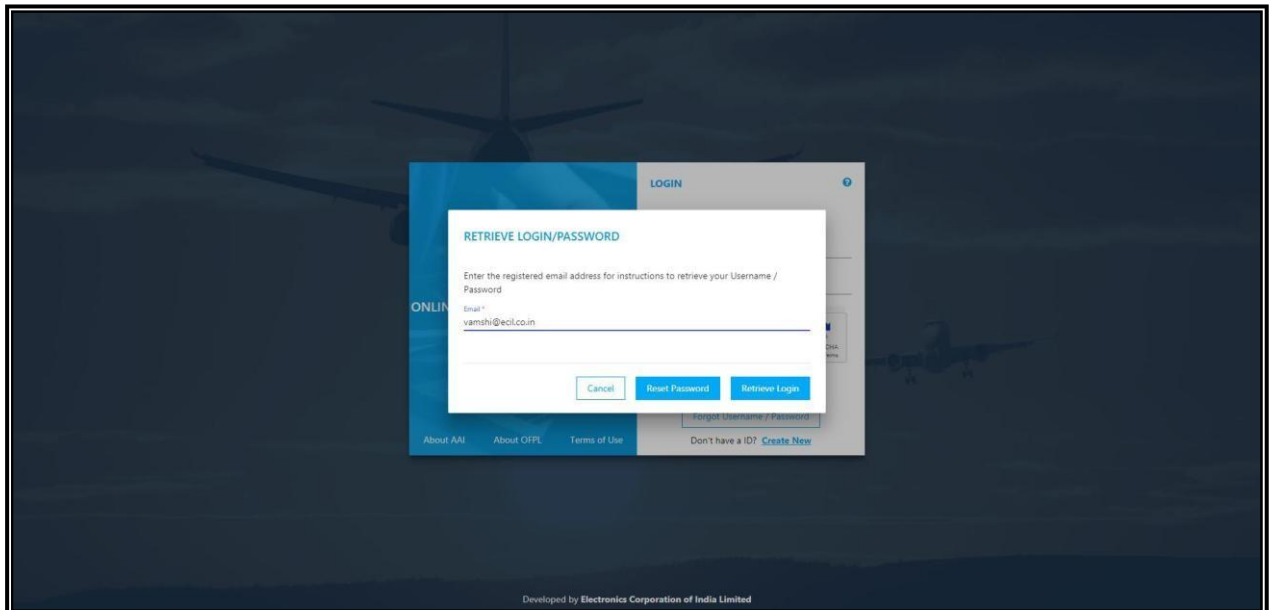


8. Once the registration is successful the registered user receives an account activation on his registered mail.
9. User has to follow the procedure mentioned in the mail.
10. He has to click the link provided in his mail for activation.

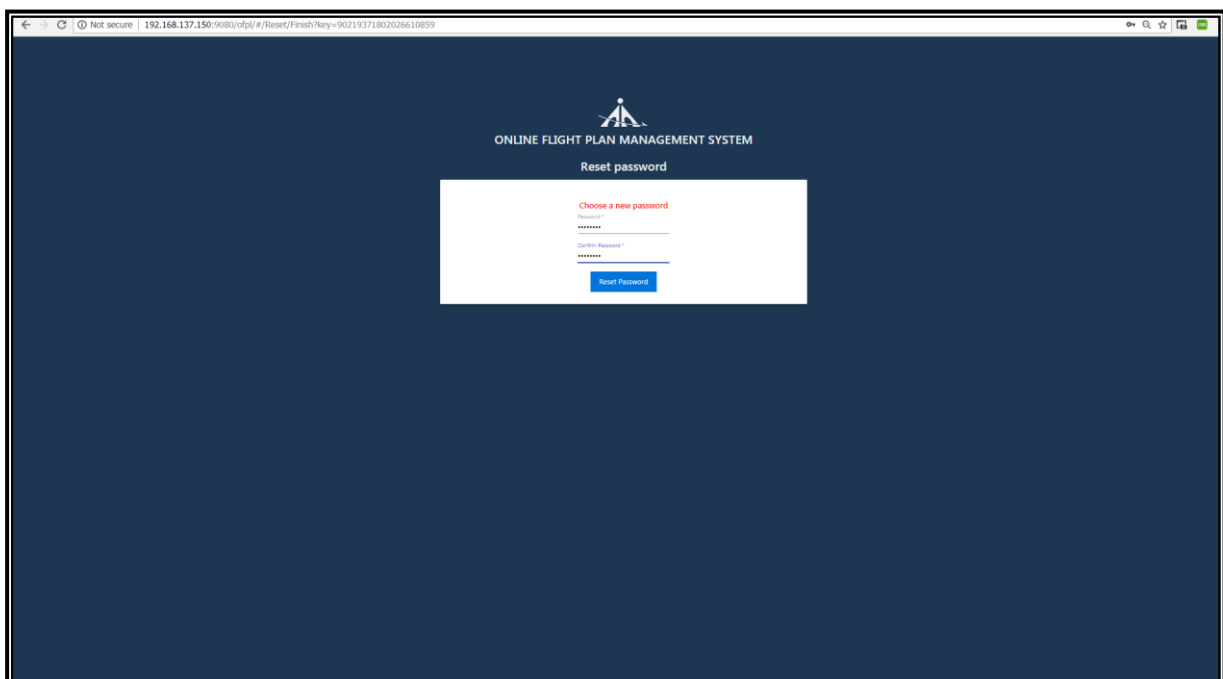


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1. User clicks on the Forgot Username / Password button on the Login Page.
2. User enters correct email address and clicks on Reset Password button as shown below.

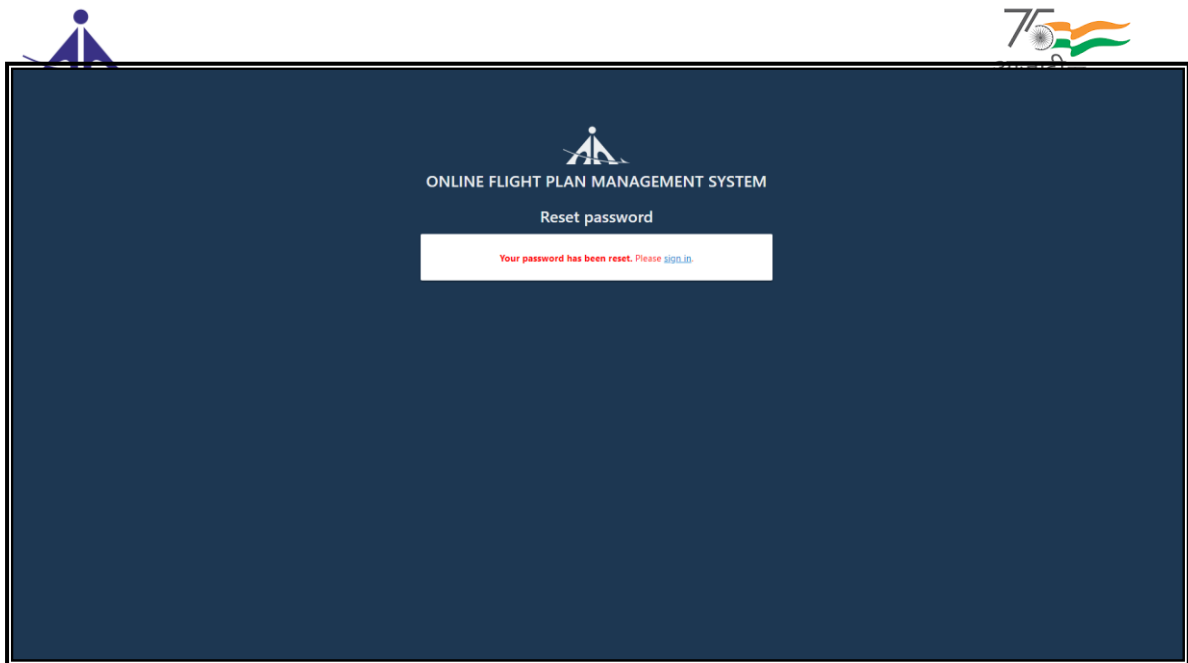


3. An email will be sent to the user with details how to reset the password.
4. User has to follow the procedure mentioned in the mail.
5. He has to click the link provided in his mail for reset password.
6. The following screen is displayed as shown in the below figure.



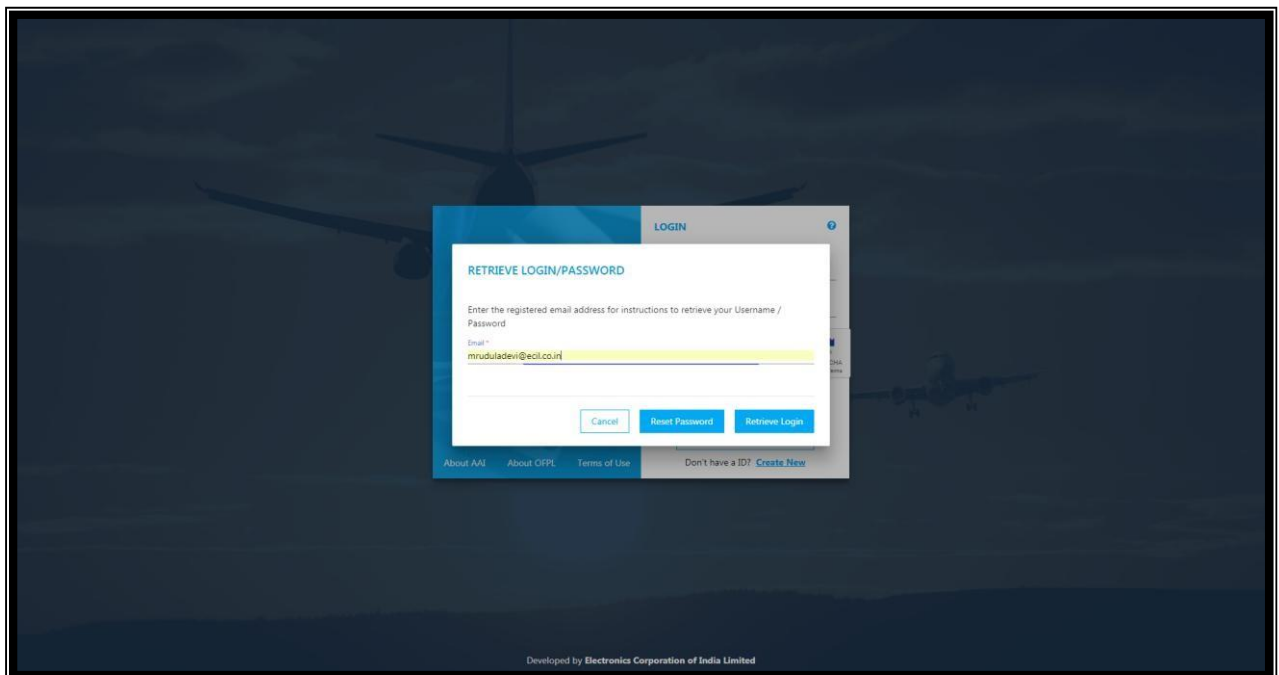
7. User enters a new password and clicks on Rest Password button.
8. User can login in with the new password.

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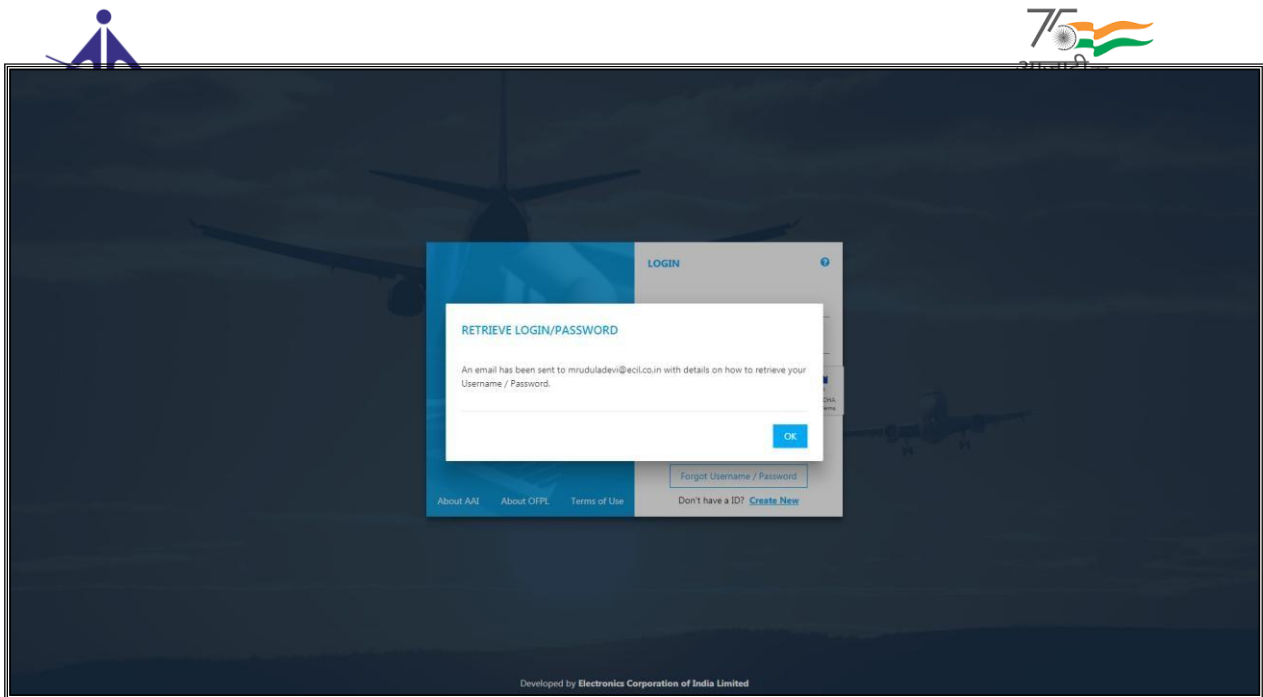
2.1.2.2.1 Retrieve Login

1. User clicks on the Forgot Username / Password button on the Login Page.
2. User enters the registered email.

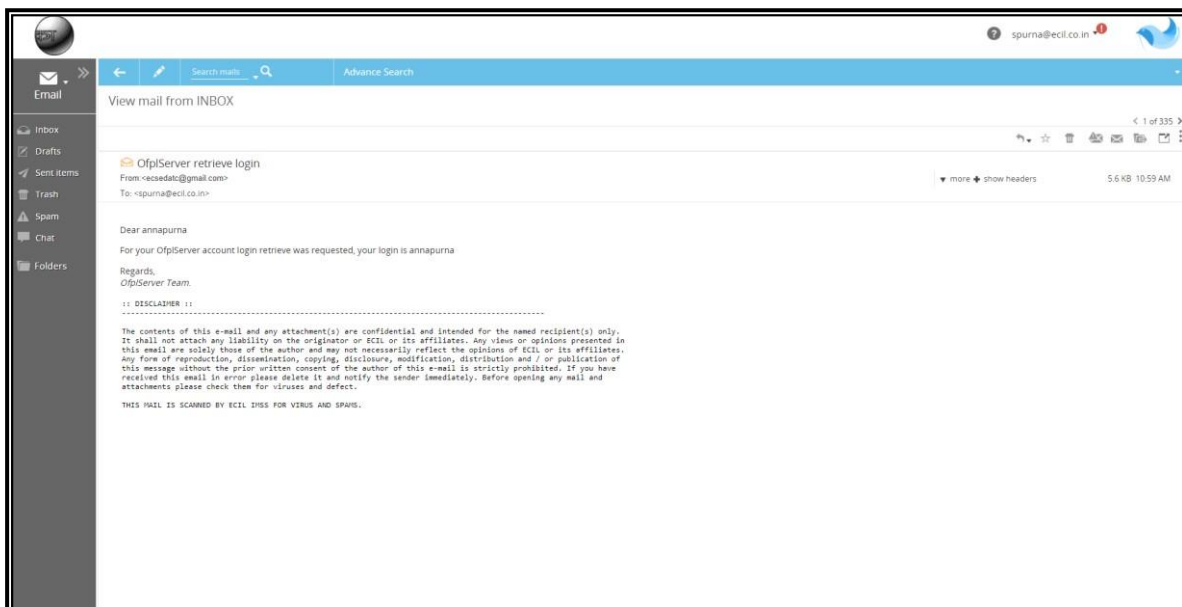


3. Click on the Retrieve Login button.
4. The following screen pops up as shown in the below figure.

Brief. Pay. File and Fly



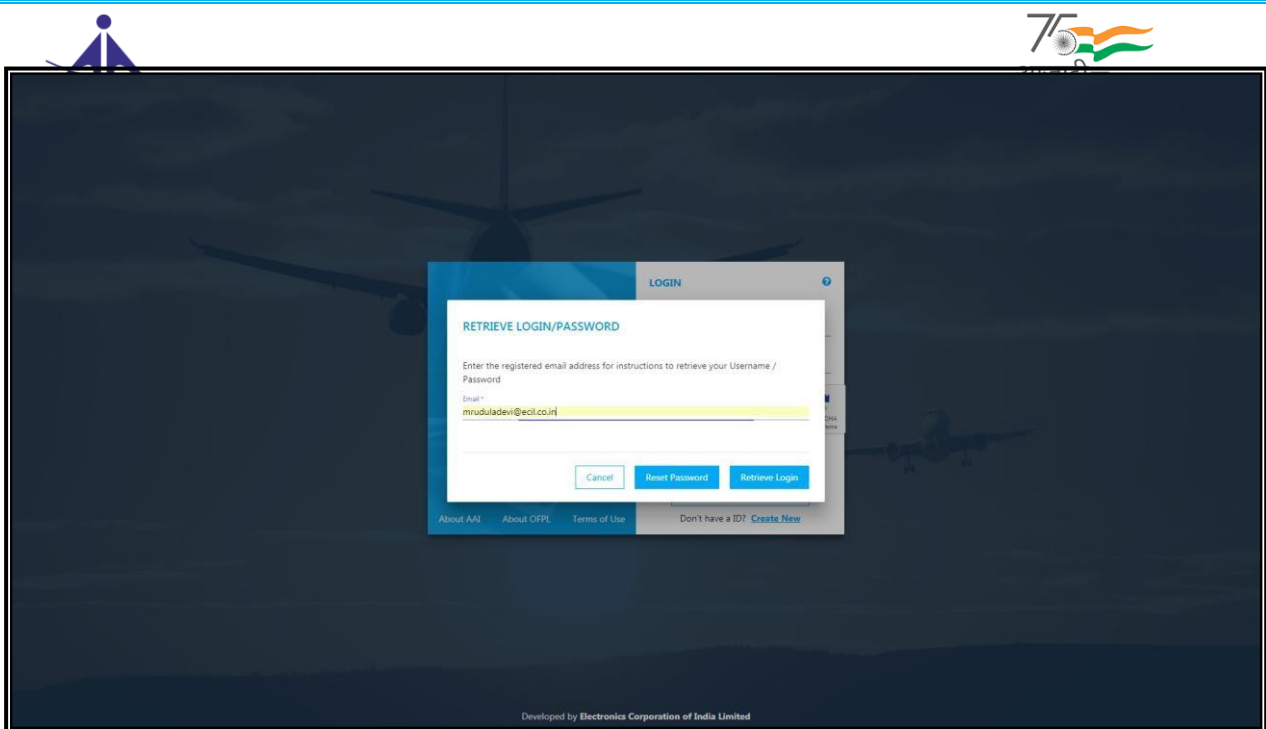
5. An email will be sent to the registered user as shown in the below figure.



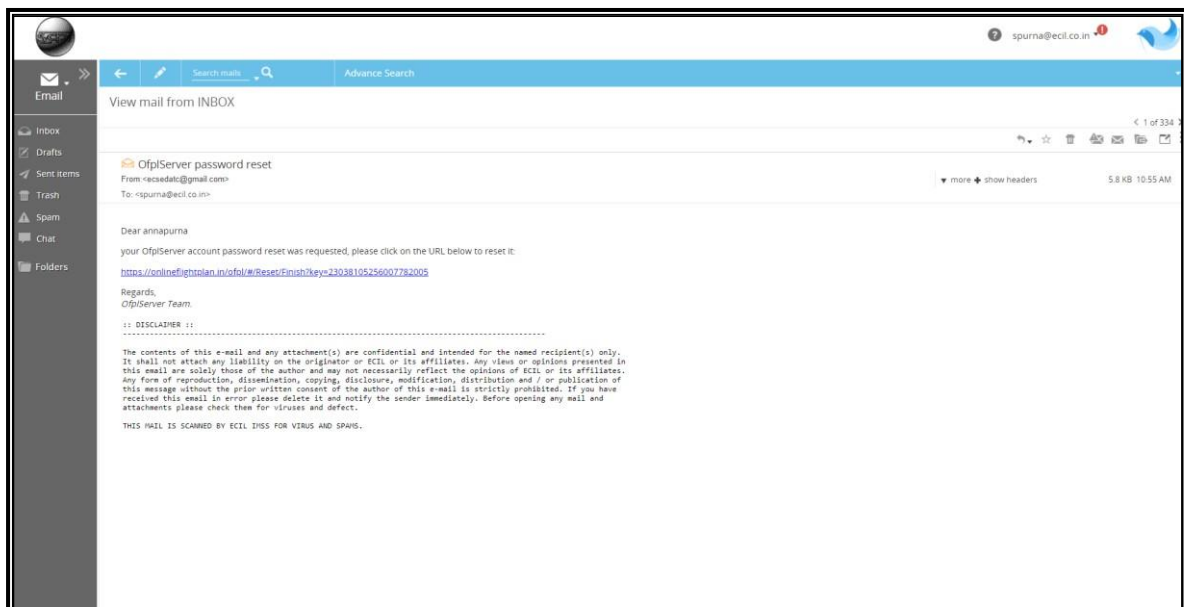
2.1.2.2.2 Reset Password

1. User clicks on the Forgot Username / Password button on the Login Page.
2. The following screen pops up as shown in the figure.

Brief, Pay, File and Fly




3. User enters the registered email.
4. Click on the Reset Password.
5. An email will be sent to the user with details of how to reset the password as shown in the below figure.



2.1.2.2.3 Cancel

1. User clicks on the cancel button.
2. OFPL Login page appears.

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1. Click Help icon  .
2. A pdf document is opened in a separate tab which includes the operational features of the Login and Registration of OFPL.

2.1.2.4 About AAI

1. Click on About AAI button.

2.2 A Screen navigating to www.aai.aero site is visible.

2.1.2.5 About OFPL

1. Click on About OFPL button.
2. A pdf document about OFPL general description is shown.

2.1.2.6 Terms of Use

1. Click on Terms of Use button.
2. A pdf document containing Disclaimer is shown.

3 FLIGHTS

OFPL allows the registered users to file Flight Plans (FPL) messages as per ICAO standard format.

OFPL allows you to

1. File ICAO flight plans.
2. Issue Departure ,Arrival, Cancel, Change and Delay message.
3. View filed flight plans.
4. Copy a flight plan
5. Search flight plans based on query parameters.
6. View history of flight plans.
7. Upload a passenger manifest.
8. Bulk Import flight plans.
9. ADC request.

Following is the web page screen display after successful user login.

Main page display includes Various tabs i.e Flights,Charts,Airports,MET,NOTAM,Fleet,Account.

By default Flights screen is enabled.

Registered user name, UTC time and the status of internet connectivity (ONLINE/OFFLINE) is displayed.

Map display and filters for routes ,waypoints etc.

User manual is provided as Help.

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The screenshot displays the AAI Flight Plans application interface. On the left is a dark blue sidebar with navigation options: Flights, Charts, Airports, MET, NOTAM, Fleet, and Account. The main content area is divided into a top header, a flight plan list, and a map. The flight plan list shows three entries, each with a status 'ADISSUED'. The map shows a geographical view of India with various airports marked. Annotations with green arrows point to specific elements: 'Registered User' points to the user profile 'mrudula'; 'UTC time' points to the time '08:52'; 'Flight plan list window' points to the list of flight plans; 'Flight plan card' points to the details of the first flight plan; 'Flight status' points to the 'ADISSUED' status; and 'Map filters' points to the map controls in the top right corner.

Registered User
mrudula

UTC time
04-11-2019
08:52

Flight plan list window

Flight plan card

Flight status

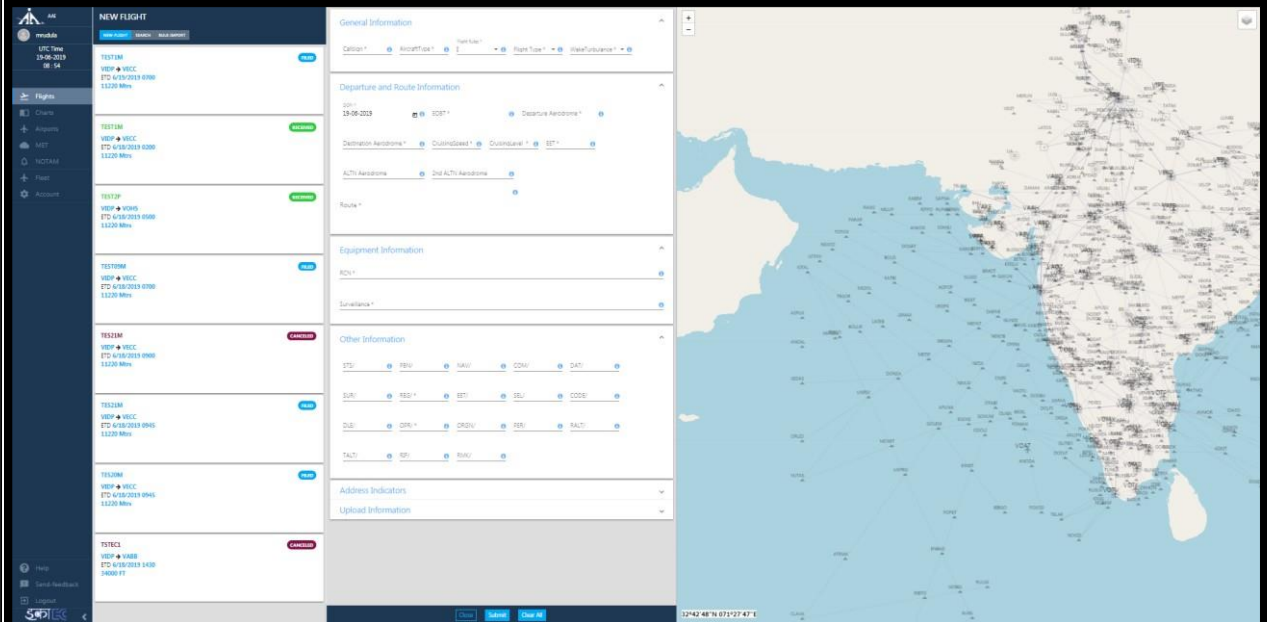
Map filters

Flight Plan ID	Origin	Destination	ETD	Altitude	FIC NO	ADC NO	Status
TEST1M	VIPT	VECC	11/2/2019 1212	123400 Mtrs	022036	NA	ADISSUED
TEST002	VIDP	VOMM	10/31/2019 1920	32000 FT	311978	XX103	ADISSUED
TEST001	VIDP	VOMM	10/31/2019 1720	32000 FT	311448	ZZ49	ADISSUED

Brief. Pay. File and Fly

3.1.1 Create NEW FLIGHT plan

1. Click on **NEW-FLIGHT** button in the flight plan list window, the following screen is displayed as shown below.



The screenshot shows a web application interface for creating a new flight plan. The main window is titled 'NEW FLIGHT' and contains a list of existing flight plans on the left and a detailed form on the right. The form is organized into several sections:

- General Information:** Includes fields for 'Call Sign', 'Airport Loc', 'User Loc', 'Route Type', and 'Wing/Subwing'.
- Departure and Route Information:** Includes fields for 'Date' (25-08-2023), 'ICD', 'Clearance Airports', 'Destination Airports', 'Overseas', 'Overseas-1', 'ET', 'ACTI Airports', and '2nd ACTI Airports'.
- Equipment Information:** Includes fields for 'ICL' and 'Surveillance'.
- Other Information:** Includes fields for 'STD', 'REV', 'NAV', 'COM', 'DAT', 'SR', 'REG', 'ETI', 'SEI', 'CODE', 'DL', 'DPL', 'ORNL', 'SER', 'RALT', and 'TALT'.
- Address Indicators:** Includes a field for 'Upload Information'.

The form is displayed on a desktop interface with a sidebar on the left and a map on the right. The sidebar contains navigation options like 'Home', 'Flights', 'Charts', 'Reports', 'MTC', 'ICD/Map', 'Help', and 'Account'. The map shows a geographical view of India with a network of flight routes.

2. Enter all the fields marked with asterisk symbol (mandatory).
3. Each field towards its right is designated an icon for its information.
4. User input fields are validated based on the following table.

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Item	Filed Name	Validations / Values
General Information		
01	Call sign (Aircraft Identification)	Minimum 02 or Maximum 7 alphanumeric characters. e.g. EIAKO, 4XBCD, N2567GA, N123B, GCABC, KLM672, SWIFT45
02	Aircraft Type	Aircraft type can be selected from <u>fleet registration information</u> . Must contain numbers and letters. If ZZZZ is entered in Aircraft Type, then only the TYP/ in other information is enabled. e.g. P46T, EA50, C182
03	Flight Rules	one of the following letters to denote the category of flight rules with which the pilot intends to comply: I: if IFR V: if IFR Y: if IFR first Z: if VFR first
04	Flight Type	one of the following letters to denote the type of flight when so required by the appropriate ATS authority: S: if scheduled air transport N: if non-scheduled air transport operation G: if general aviation M: if military X: if other than any of the defined categories above

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Item	Filed Name	Validations / Values
05	Wake Turbulence	one of the following letters to indicate the wake turbulence category of the aircraft H: HEAVY, to indicate an aircraft type with a maximum certificated take-off mass of 136,000 kg or more M: MEDIUM, to indicate an aircraft type with a maximum certificated take-off mass of less than 136,000 kg but more

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		<p>than 7,000 kg.</p> <p>L: LIGHT, to indicate an aircraft type with a maximum certificated take-off mass of 7,000 kg or less.</p> <p>J:Jumbo</p>
Departure and Route Information		
6	DOF (Date of Flight)	DD-MM-YYYY format. By default today date is visible or the user can select from the date tool.
7	EOBT (Estimated Off-Block Time)	4-digit UTC planned time of departure. 04 numeric (HHMM) format. Eg:1330.
8	Departure AD	ICAO four-letter location indicator of the departure. If the user wants to enter the departure at the later stage, enter “ZZZZ” here and specify departure DEP/ enabled under the Departure Aerodrome field.
9	Destination AD	ICAO four-letter location indicator of the departure. If the user wants to enter the destination at the later stage, enter “ZZZZ” here and specify departure DEST/ enabled under the Destination Aerodrome field.
10	Cruise Speed.	True airspeed for the initial or whole cruise segment of the flight, indicated as: (maximum 5 characters) “N” for Knots, followed by a four-digit figure “M” for Mach number followed by a three-digit representation of ratio “K” for Kilometers/hour followed by a four-digit number. Eg: K0830,N0485,M082
11	Cruising Level	Planned cruising level for the initial or whole cruise segment of the flight, indicated as: (maximum 5 characters) “F” for Flight Level in 100s of feet, “A” for plain altitude in 100s of feet (both three-digit)

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		<p>“S” for Standard Metric Level in tens of metres</p> <p>“M” for plain altitude in tens of metres (both four-digit)</p> <p>“V” for uncontrolled VFR (number field left blank).</p> <p>Eg:F330,M0840,A045</p>
12	EET -Total Estimated Elapsed Time	<p>04 numeric (HHMM) format.</p> <p>Eg: 0200,0130..</p>
13	Alternate Aerodrome	<p>4- character ICAO airport code / location indicator(s).</p> <p>If no alternate Aerodrome exists , enter “ZZZZ” here and specify alternate aerodrome ALTN/ enabled under ALTN Aerodrome field.</p>
14	2 ND Alternate Aerodrome	<p>4- character ICAO airport code / location indicator(s).</p> <p>If no alternate Aerodrome exists , enter “ZZZZ” here and specify alternate aerodrome ALTN/ under ALTN Aerodrome field.</p> <p>Eg: ALTN/TOUL 4846N00558E</p>
15	Route	<p>Flights along designated routes.Insert the route designator if the departure airport is located on the route i.e route intended to be flown.</p> <p>Airways require entry and exit points. DCT is entered for Direct.</p> <p>Eg: DCT</p>
Equipment Information		

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16 RCN (10a)



'Should Be One Of These A,B,C,D,E1,E2,E3,F,G,H,I,J1,J2,J3,J4,J5,J6,J7,K,L,M1,M2,M3,\nN,O,P1,P2,P3,R,S,T,U,V,W,X,Y,Z\n(Q is not allowed)' .

'N is not allowed along with other 10a elements'.

'E Should Be One Of These E1,E2,E3'.

„J Should Be One Of These J1,J2,J3,J4,J5,J6,J7'.

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		„M Should Be One Of These M1,M2,M3' 'P Should Be One Of These P1,P2,P3'.
17	Surveillance (10b)	Should be One Of these N,A,C,X,P,I,S,E,H,L,B1,B2,U1,U2,V1,V2,D1,G1 (to a maximum of 20 characters) Maximum of one entry is expected from either A or C or E or H or I or L or P or S or X.
Other Information		
19	STS (Indicators for Special Handling by ATS)	Reason for special handling by ATS: <ol style="list-style-type: none"> 1. ALTRV:For a flight operated in accordance with an altitude reservation. 2. ATFMX: For a flight approved for exemption from ATFM measures by the appropriate ATS authority. 3. FFR:Fire-fighting. 4. FLTCK: flight check for calibration of nav aids. 5. HAZMAT: For a flight carrying hazardous material. 6. HEAD: a flight with Head of State status. 7. HOSP: For a medical flight declared by medical authorities. 8. HUM: For a flight operating on a humanitarian mission. 9. MARS: For a flight for which a military entity assumes responsibility for separation of military aircraft. 10. MEDEVAC:For a life critical medical emergency evacuation. 11. NONRVSM:For a non-RVSM capable flight intending to operate in RVSM airspace. 12. SAR: For a flight engaged in a search and rescue mission. 13. STATE: For a flight engaged in military, customs or police services.

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20 PBN (Performance Based Navigation-- RNAV and/or RNP Capability Indicators)	SNo.	PBN	Requires in Item 10a
	1	A1	R
	2	B1	D,G,I,(O or S),R
	3	B2	G,R
	4	B3	D,R
	5	B4	D,(O or S),R
	6	B5	I,R
	7	B6	R
	8	C1	D,G,I,R
	9	C2	G,R
	10	C3	D,R
	11	C4	D,I,R
	12	D1	D,G,I,R
	13	D2	G,R
	14	D3	D,R
	15	D4	D,I,R
	16	L1	R
	17	O1	D,G,I,R
	18	O2	G,R
	19	O3	D,R
	20	O4	D,I,R
	21	S1	R
	22	S2	R

Brief. Pay. File and Fly

		23	T1	R	
		24	T2	R	
21	NAV(Navigation equipment)	Significant data related to navigation equipment, other than specified in PBN/, as required by the appropriate ATS authority. Indicate GNSS augmentation under this indicator, with a space between two or more methods of augmentation, e.g. NAV/GBAS SBAS If Z is entered in 10a then COM/, DAT/ and NAV/ are required fields Alphanumeric:Contain only numbers and letters.			
22	COM (Communication equipment)	Significant data related to communication equipment as required by the appropriate ATS authority If Z is entered in 10a then COM/, DAT/ and NAV/ are required fields Maxlength:Maximum 50 characters,Alphanumeric:Contain only numbers and letters. Alphanumeric:Contain only numbers and letters.			
23	DAT (Data Application)	Significant data related to data communication equipment as required by the appropriate ATS authority If Z is entered in 10a then COM/, DAT/ and NAV/ are required fields Maxlength:Maximum 50 characters Alphanumeric:Contain only numbers and letters.			
24	SUR (Other Surveillance capability)	Indicate surveillance applications or capabilities not specified in surveillance in equipment information. Minlength: 5 characters Maxlength:Maximum 255 characters Alphanumeric:Contain only numbers and letters. slash:No slash			

Brief. Pay. File and Fly



25 REG (Registration, if not in call sign)

The registration markings of the aircraft, if different from the aircraft identification in Item 7.
The nationality or common mark and registration mark of the aircraft, if different from the aircraft identification.

Minlength:at least 5 characters long

Maxlength:50 characters' ,

Alphanumeric: must contain only numbers and letters.

Brief. Pay. File and Fly



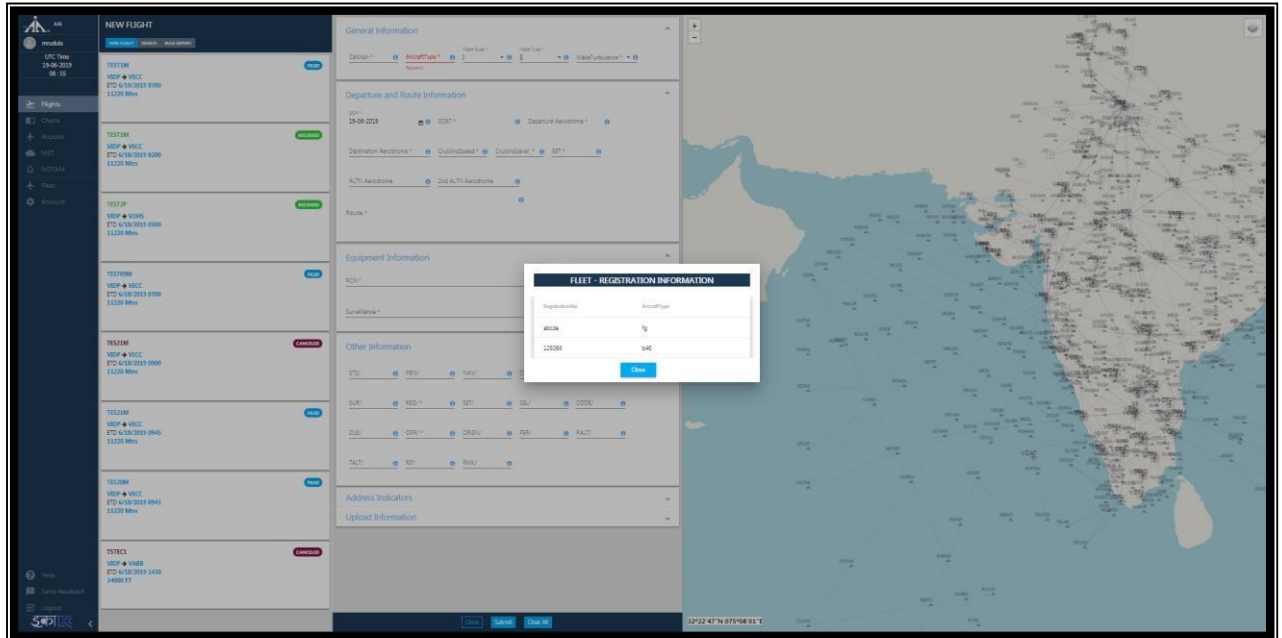
26	(Estimated Elapsed Times, Estimated Enroute Time(s) in “HHMM” format to Significant Fixes or FIR Boundaries)	Estimated elapsed times from take-off. Allowed 4-digit elapsed time, from 0000 to 9959 (i.e., 0-99 hours followed by 0-59 minutes) Eg: EET/0745 ,EET/0830
27	SEL (SELCAL Code For Applicable Aircraft)	SELCAL Code, if so prescribed by the appropriate ATS authority. Sequence of 04 characters from [A to S] except characters I,N and O.
29	CODE (- Aircraft Address Code in Six Hexadecimal Chars)	Aircraft address (expressed in the form of an alphanumeric code of six hexadecimal characters) when required by the appropriate ATS authority. Eg: A43783, A0A669, A519D9, A519D9
30	DLE (- Enroute Delay or Holding Point with “HHMM” Time)	Enroute delay or holding, insert the significant point(s) on the route where a delay is planned to occur, followed by the length of delay using four figure time in hours and minutes (hhmm) Delay planned to occur, followed by the length of delay using four-figure time in hours and minutes (hhmm).Alphanumeric characters not more than 11 followed by delay[4 digits in hours and minutes] Eg: VSA0130,MDG0030, EXXON0120
31	OPR (ICAO Designator or Name of Aircraft Operator)	ICAO designator or name of the aircraft operating agency, if different from the call sign. Eg: BRITISH AIRWAYS, BAW....
32	ORGN (Flight Plan Originator)	The originator’s 8 letter AFTN address or other appropriate contact details, in cases where the originator of the flight plan may not be readily identified, as required by the appropriate ATS authority. Must contain numbers and letters. Eg: EDDTBERX, KHOUARCW.
33	PER (Performance Category)	Aircraft performance data, if so prescribed by the appropriate ATS authority. Aircraft performance data, indicated by a single letter.

Brief. Pay. File and Fly

		Eg: →A or B or C or D or E or H
34	RALT(Enroute Alternate(s))	Indicator(s) for en-route alternate(s). Location Indicators, or name(s) of en-route alternate aerodrome(s), if no indicator is allocated. Eg: EINN CYYR KDTW
35	TALT(Take-off Alternate(s))	Indicator(s) for take-off alternate. <i>Location Indicators</i> , or name of take-off alternate aerodrome, if no indicator is allocated. Only numbers and letters are allowed. Eg: KTEB
36	RIF (Route Details to Revised Destination Aerodrome)	The route details to the revised destination aerodrome. The revised route is subject to re-clearance in flight. Only numbers and letters are allowed. Maximum 255 characters allowed. Eg: RIF/DTA HEC KLAX RIF/ESP G94 CLA YPPH
37	RMK(Remarks) Plain Language Remarks Where Necessary	Any other plain language remarks when required by the appropriate ATS authority or deemed necessary. Any remarks (max 255 char) ,Only numbers and letters are allowed. Eg: CARGO AIRCRAFT, /FREIGHTER OPS.
Address Indicators		
38	Default Address	Based on the departure and destination the default address is populated.
39	Enroute Address	ICAO based enroute address.
Upload Information		
40	Send Information to District Authority	If the user checks on the check box , an Email edit field is enabled where the user enters the mail id .The flight plan details will be sent to the mail.
41	EMail	Email id of District Authority
41	Select Archival Date	45 days archival date from the current date.
42	Passenger Manifest	Uploads Passenger manifest i.e pdf,jpeg,png up to size of 5 MB

Brief. Pay. File and Fly

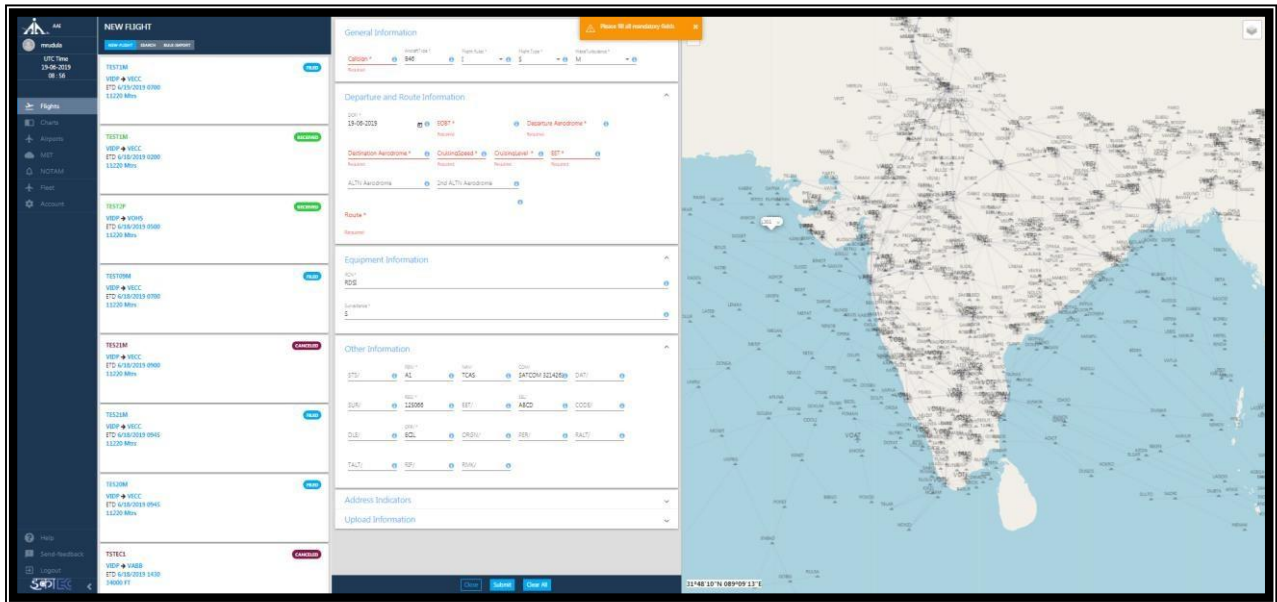
5. User can enter Aircraft type or he can retrieve the aircraft type from Fleet-Registration information by clicking on the Aircraft type field.
6. A dialog pops up where he can select the Aircraft type from the list of the aircrafts as shown below.



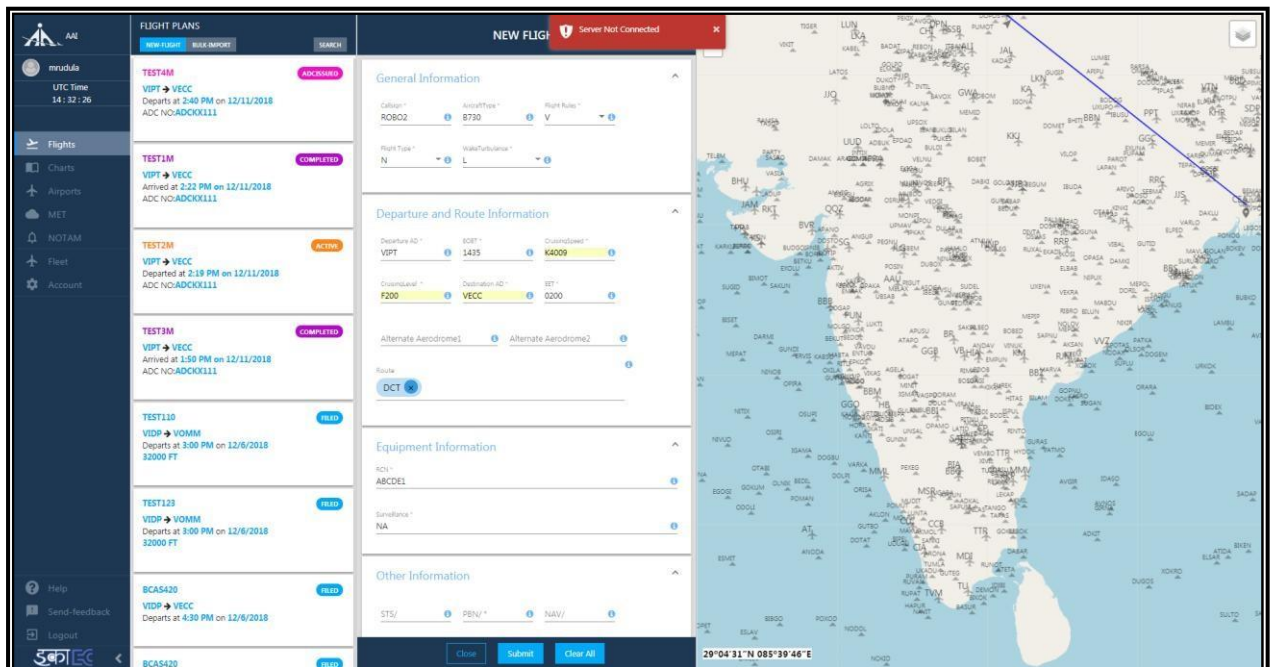
7. If mandatory fields are not filled , and on submit **respective fields** will be displayed in **red color** and a warning notification will popup. **“Please Fill All Mandatory Fields”**.
8. If the data entered in any of the fields is incorrect, an error is shown in red just below the field.

3.1.1.1 Submit a flight plan

1. Submitting a flight plan with errors results in the following screen.

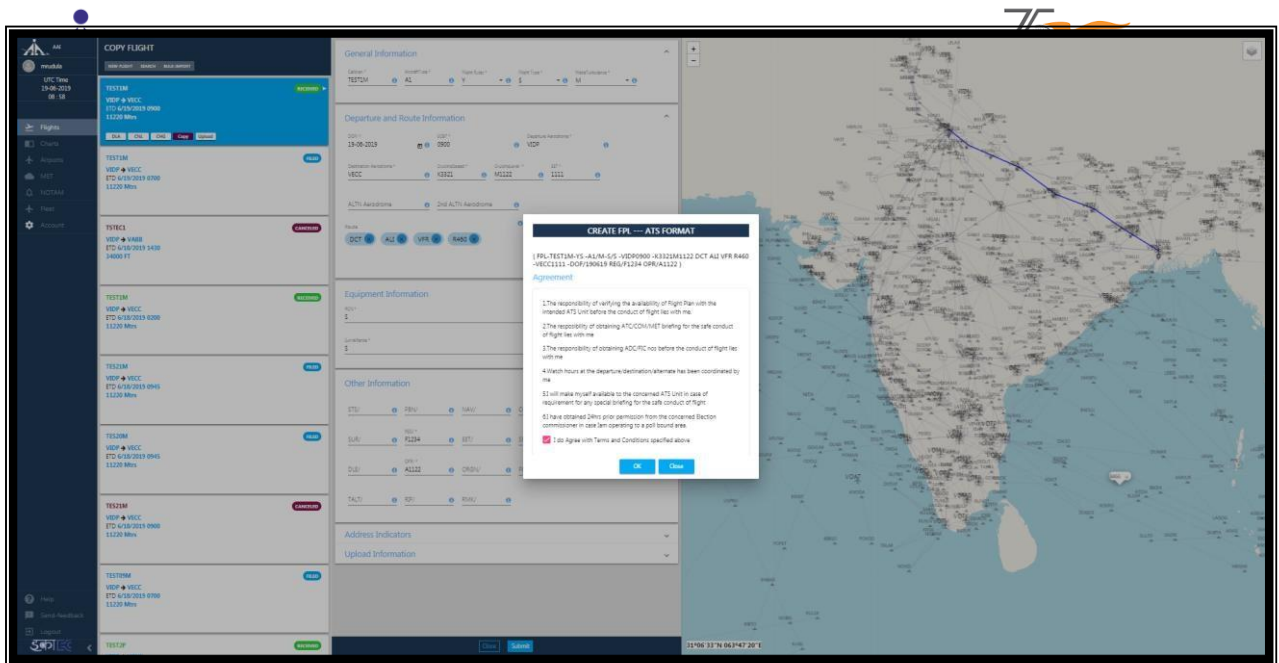


2. User enters the flight details without errors.
3. After the user completes the filing of the form he submits the form by clicking on the Submit button where in an agreement dialog pops up.
4. If the server is not connected then the following screen is displayed as shown in the below figure.



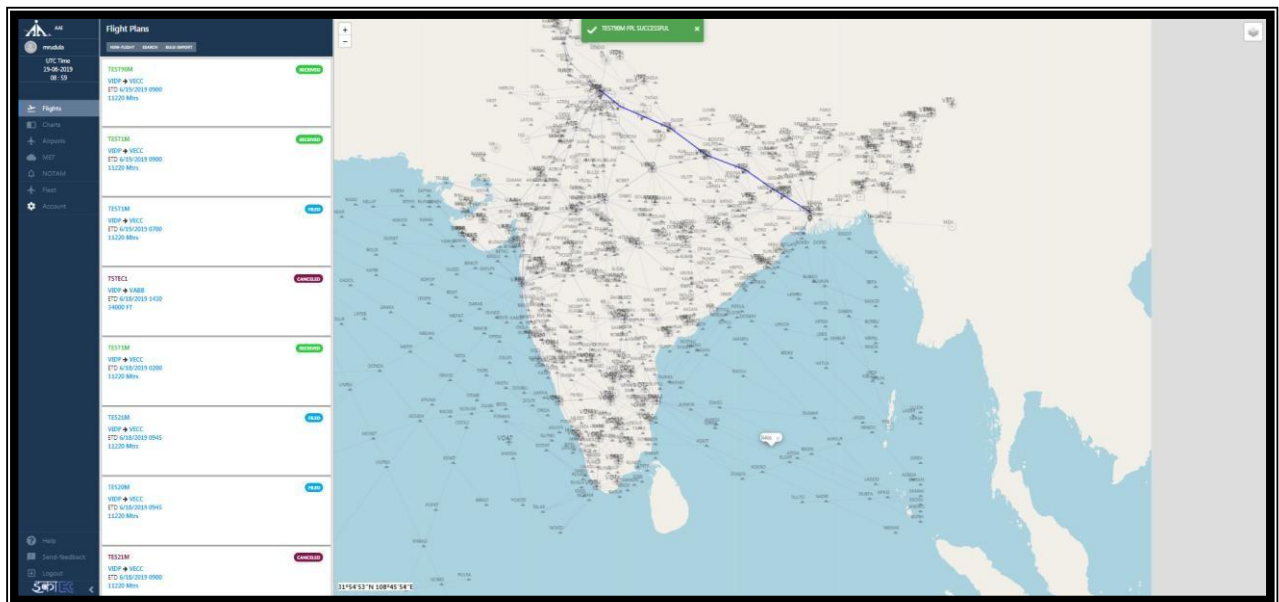
5. User checks on the agreement check box and clicks on OK button as shown below.

Brief, Pay, File and Fly



6. The flight plan is successfully submitted as shown in the below figure.

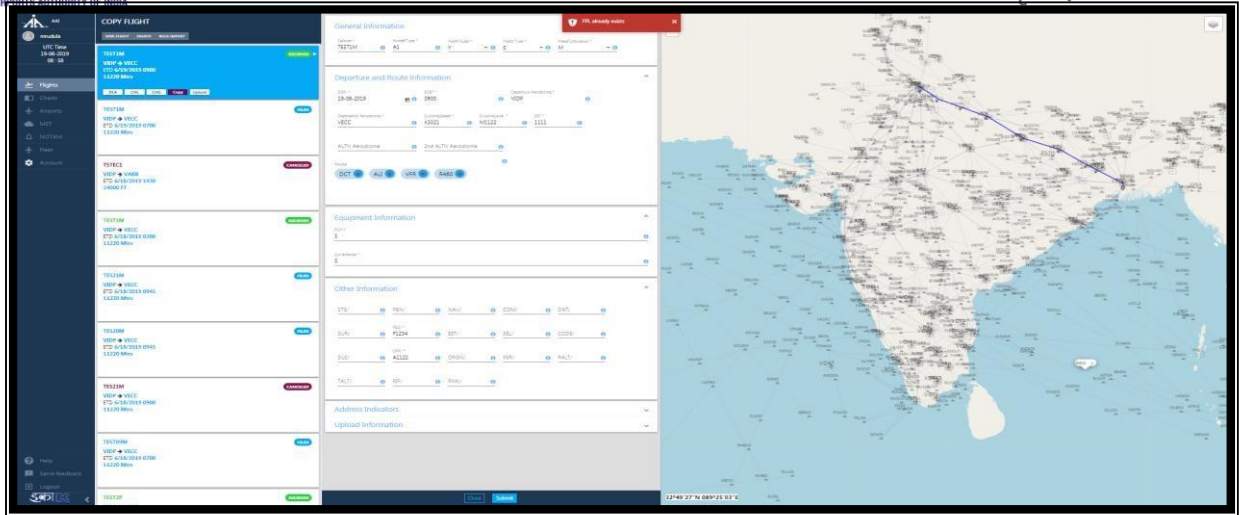
3.1.1.1.1 With Credit



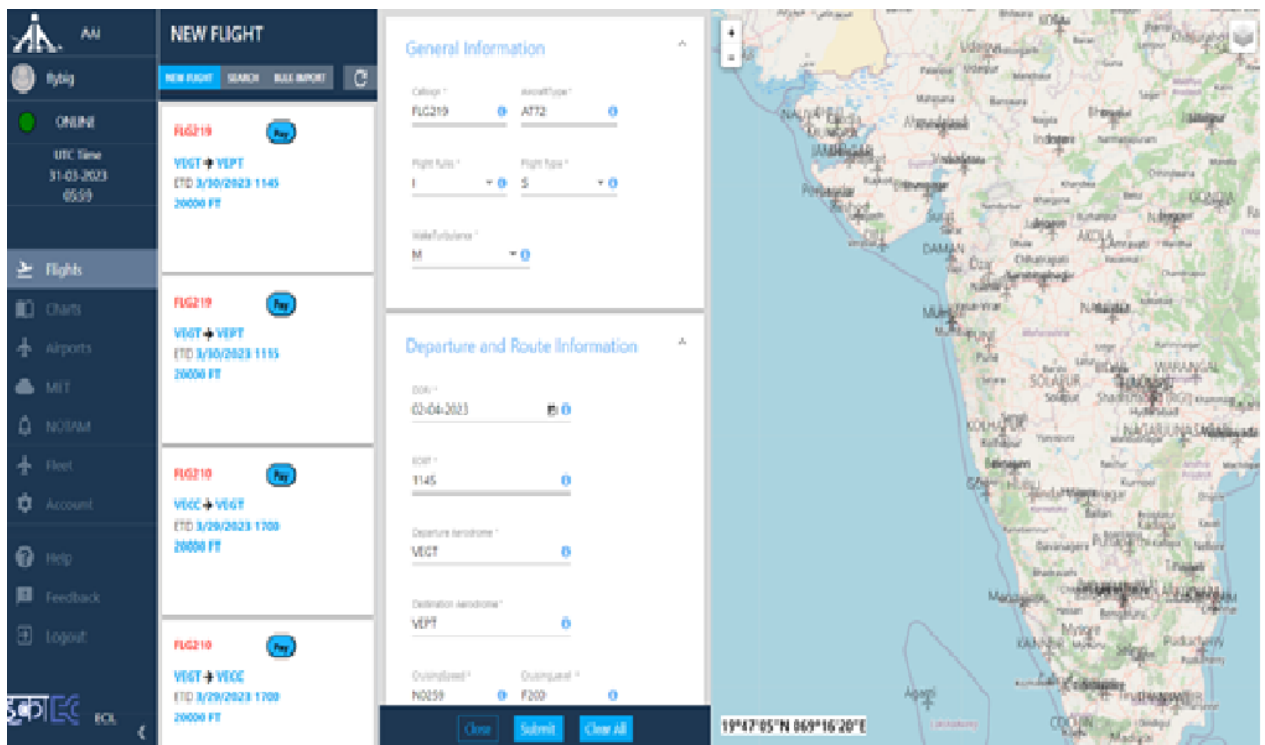
7. The flight details are appended to the list with the flight plan callsign, departure and destination, ETD, Cruising Level and its current status.

8. If the file plan already exists the following screen is shown below.

Brief. Pay. File and Fly



3.1.1.1.2 With Non-Credit



- Operator must make payment before it is sent to AMSS. For making payment PAY button has to be clicked. Clicking on the PAY button the operator will be diverted to Third - Party site where the payment details will be shown and the operator has to make payment.

Brief, Pay, File and Fly

NSOP Online Invoicing and Payments

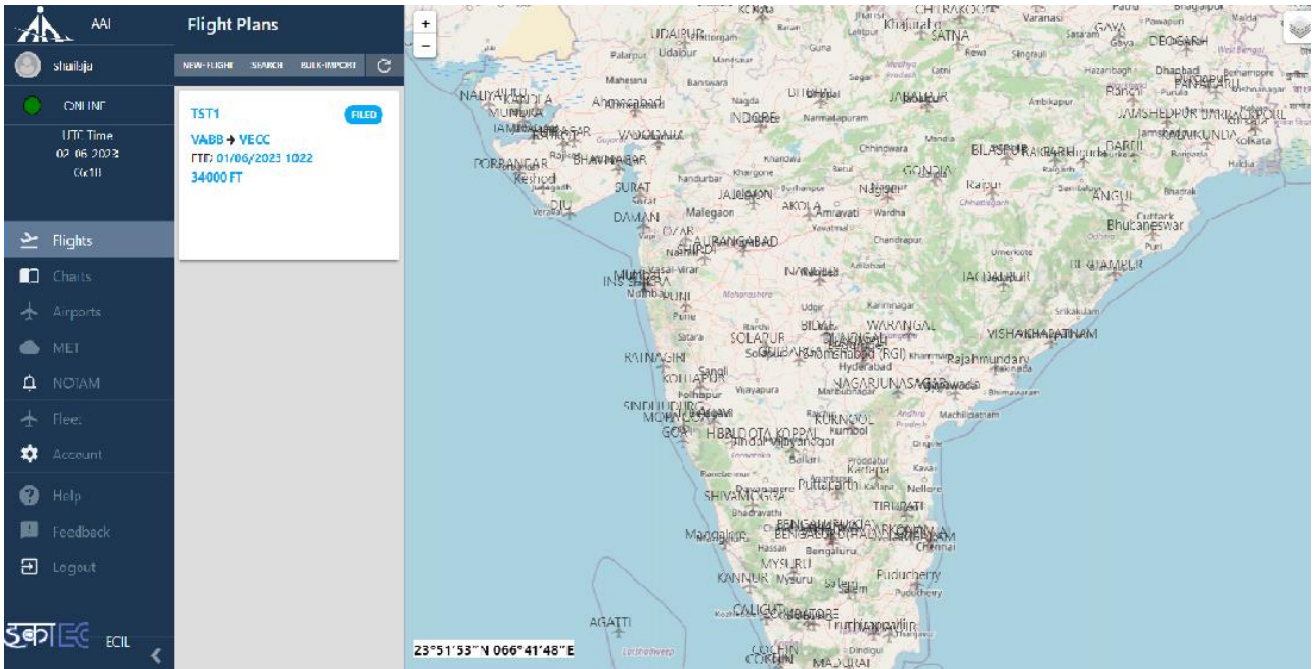
Home | Invoice

Arr. Dep. Departing From: GUWAHATI FPL No: 250007

Master Details	Departure Log
Reg No. : VTFBA Aircraft Type : ATR	Call Sign : FLG219 Dep Date : 02/Apr/2023
Reg Type : Local	*Destination Type : Controlled Raise Date : 31/Mar/2023
*AUW : 23000 *Seating Cap : 72	Dep To : VEPT Type : Non-scheduled
Operator Name : BIG CHARTER PRIVATE LTD	Nature : Domestic ETD/ATD : 1145
Operator Type : National	*Route : VEGT-VEPT *GCD : 352.736 GC
Category : Commercial <input type="checkbox"/> Helicopter :	*ASF Domestic : 0 *ASF International : 0
Credit Facility : Non Credit	*UDF INR Pax : 0 *UDF US Pax : 0
GSTIN Number : null	Dollar Rate : 82.5 XRay : No
	Parking Type : Parking Runway : Rwy20
	Watch Ext : 0 Transport Charge : 0
	Pilot Name :
	Remarks :
	GHA Name : [Select One]
	GHA Amount : 0 No. of Crew : 0

Save

10. After Successful Payment, the FPL will be sent to AMSS with FILED as the status.



Various status on flight plan card

1. If the operator is Non-Credit Operator then its is in PAY mode (blue color) seen at the top corner of that flight plan card.
2. If AMSS connectivity is not available then its status is in RECEIVED mode (green color) seen at the top corner of that flight plan card.
3. If AMSS connectivity is present then its status is FILED mode (blue color) seen at the top

Brief, Pay, File and Fly

corner of that flight plan card.

4. If the user successfully cancels the flight plan then the status is CANCELLED(brown color) seen at the top corner of that flight plan card.
5. If the user successfully departs from its origin then the status is ACTIVE(orange color) seen at the top corner of that flight plan card.
6. If the user successfully delays the flight plan then the delayed time is updated to that particular flight plan.
7. If the flight plan status is FILED , if the EOBT is less than 30 min of current UTC time and flight type is Nonscheduled then an alert flashes on the respective flight plan card as “Contact ATC For ADC ISSUE” is displayed in red color.
8. If the flight plan status is FILED , if the EOBT is less than 06 hrs of current UTC time and flight type is Scheduled then an alert flashes on the respective flight plan card as “Contact ATC For ADC ISSUE” is displayed in red color.
9. If the flight plan status is ADCISSUED and flight not departed from 45 minutes ADCISSUED than an alert “CHECK ADC for its validity ” is displayed.
10. If the flight plan status is ADCISSUED and a CHG message is issued then an alert “CHG AFTERADC RECHECK ADC ” is displayed in red color.
11. If the flight plan status is ADCISSUED and if the DLA message is issued then an alert “DLA AFTERADC RECHECK ADC ” is displayed in red color.
12. If the flight successfully arrives the destination then the status is COMPLETED(violet color) seen at the top corner of that flight plan card.
13. NOTE: ADCCNLD must be included.

3.1.1.1 Closing a flight plan

1. Click on **Close** button.
2. User main page is seen.

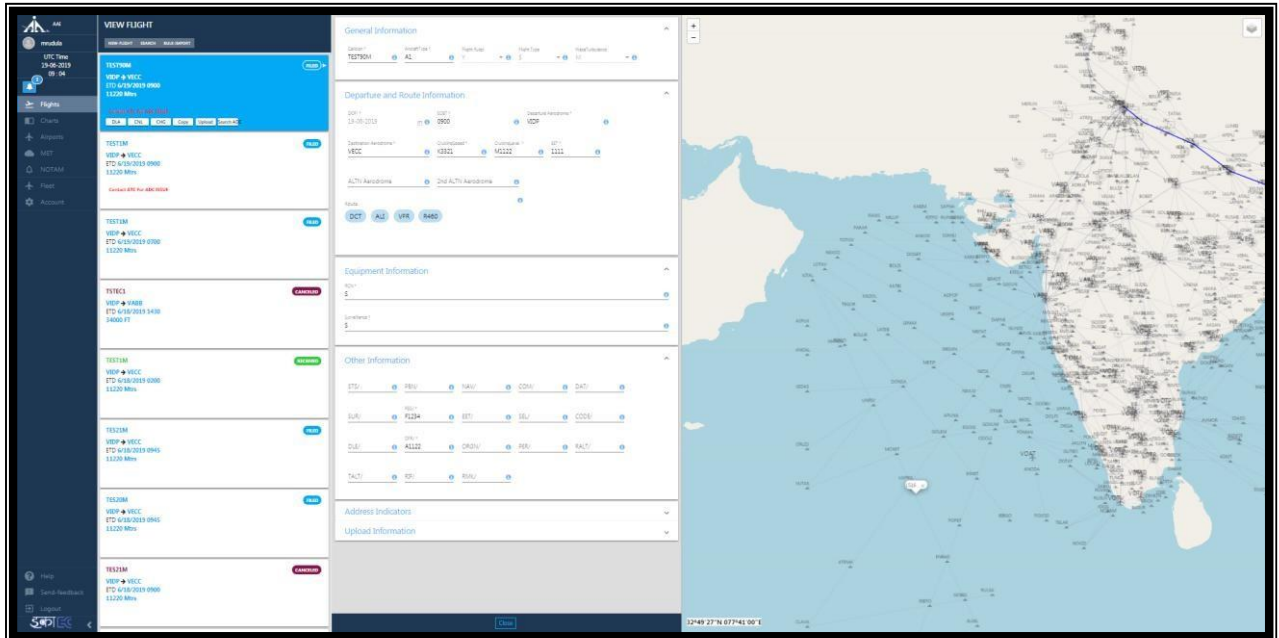
3.1.1.2 Clear All

1. Click on Clear All button.
2. Clear All button clears all the data entered in the form and the user can fill new data .

Brief, Pay, File and Fly

Registered users can view the filed flight plans.

1. User clicks on the selected flight plan on the flight plan card (shown in blue color).



2. Filled in flight plan is displayed along with the route of the flight plan on the map.
3. User can only view the data but cannot modify the fields.

3.1.2.1 Close

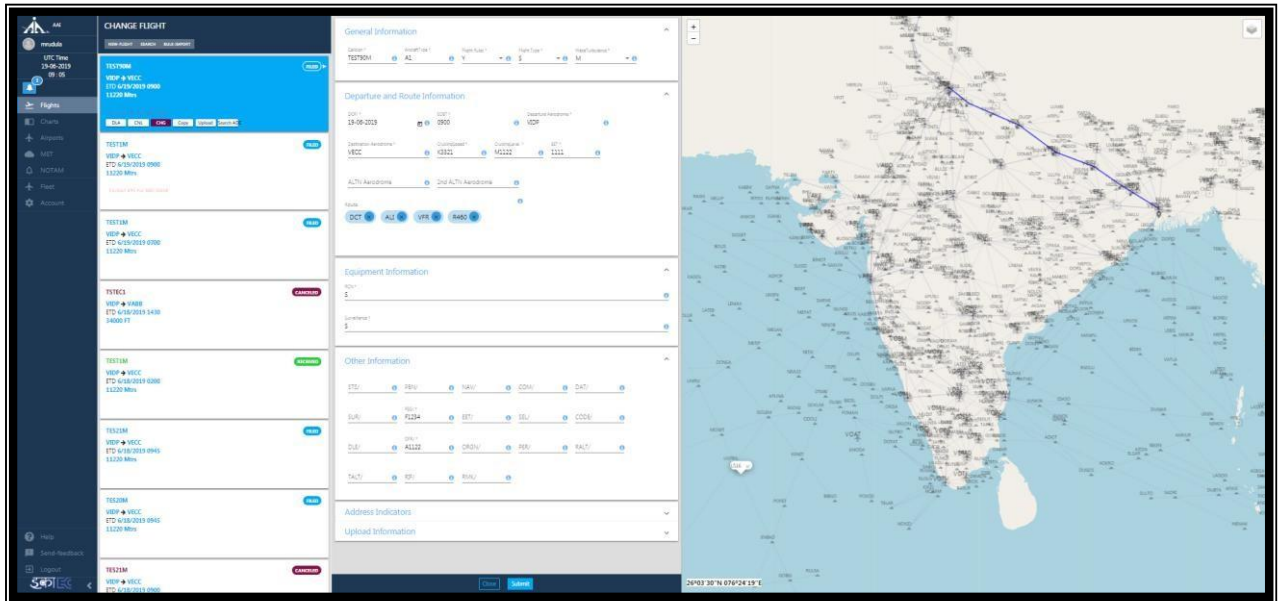
1. Click on Close button.
2. User views the OFPL main page.

Registered users can issue Change message for the filed flight plan.

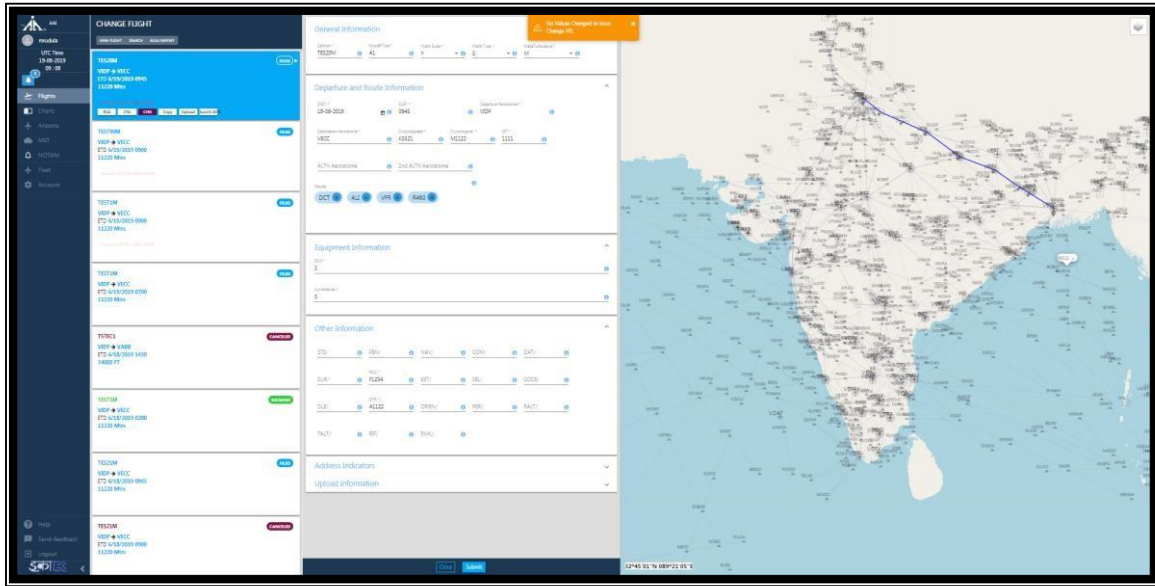
1. Flight Plan should exist in the OFPL database and the flight Plan should be in **Filed / ADC Issued / ADC CNLD** state.

3.1.3.1 Submit

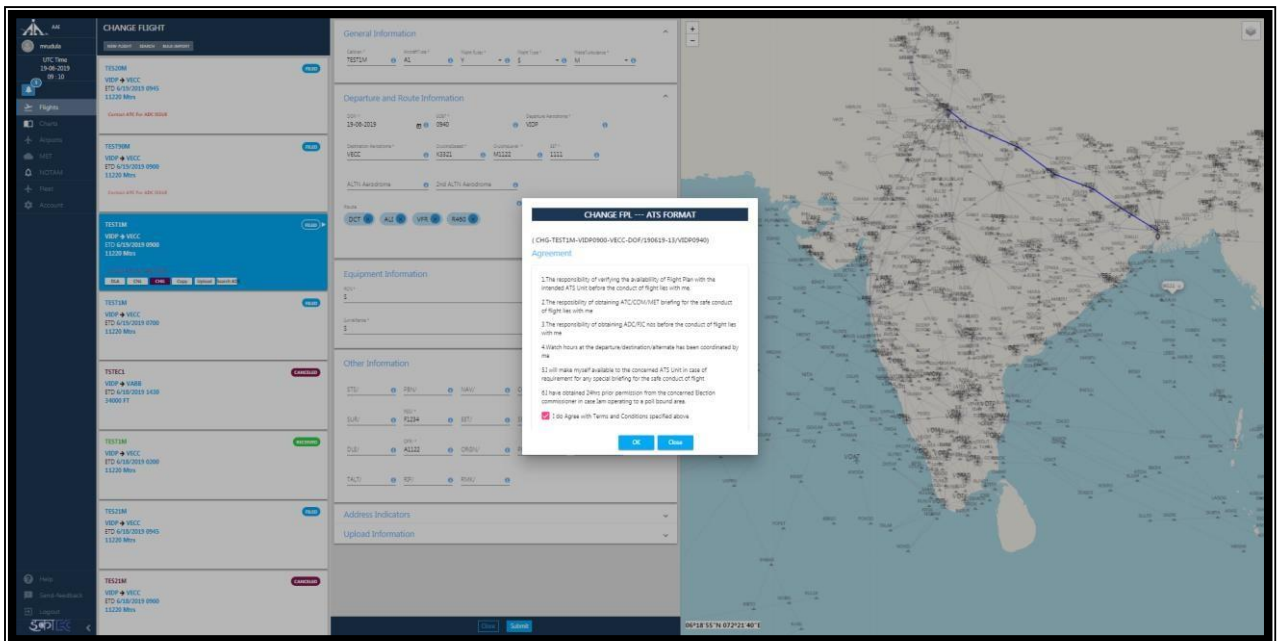
1. User clicks on the **CHG** button provided on the flight plan list.
2. The following screen is displayed as shown below.



3. Click on close button to return to main page of the user.
4. User can change or modify the field values other than Callsign, DepartureAD, DestinationAD.
5. If no values are being changed, “No Values changed to issue changed FPL” pops up as shown in the figure.



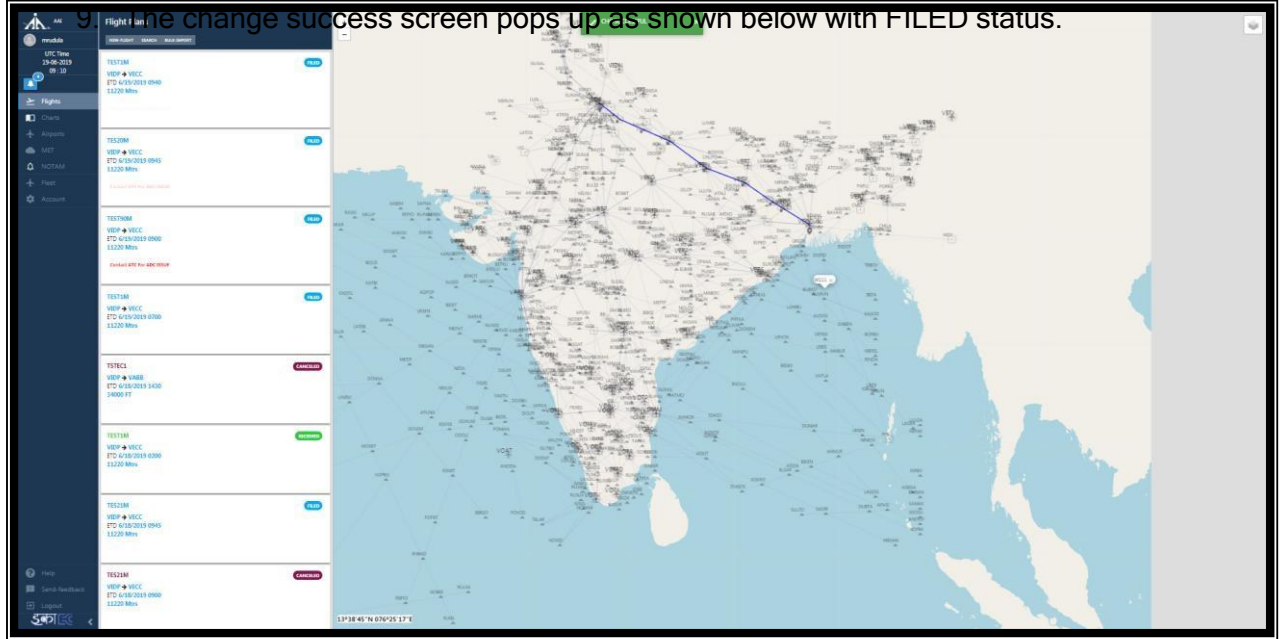
6. Click on Submit button.
7. If successful, the following screen pops up as shown in figure.



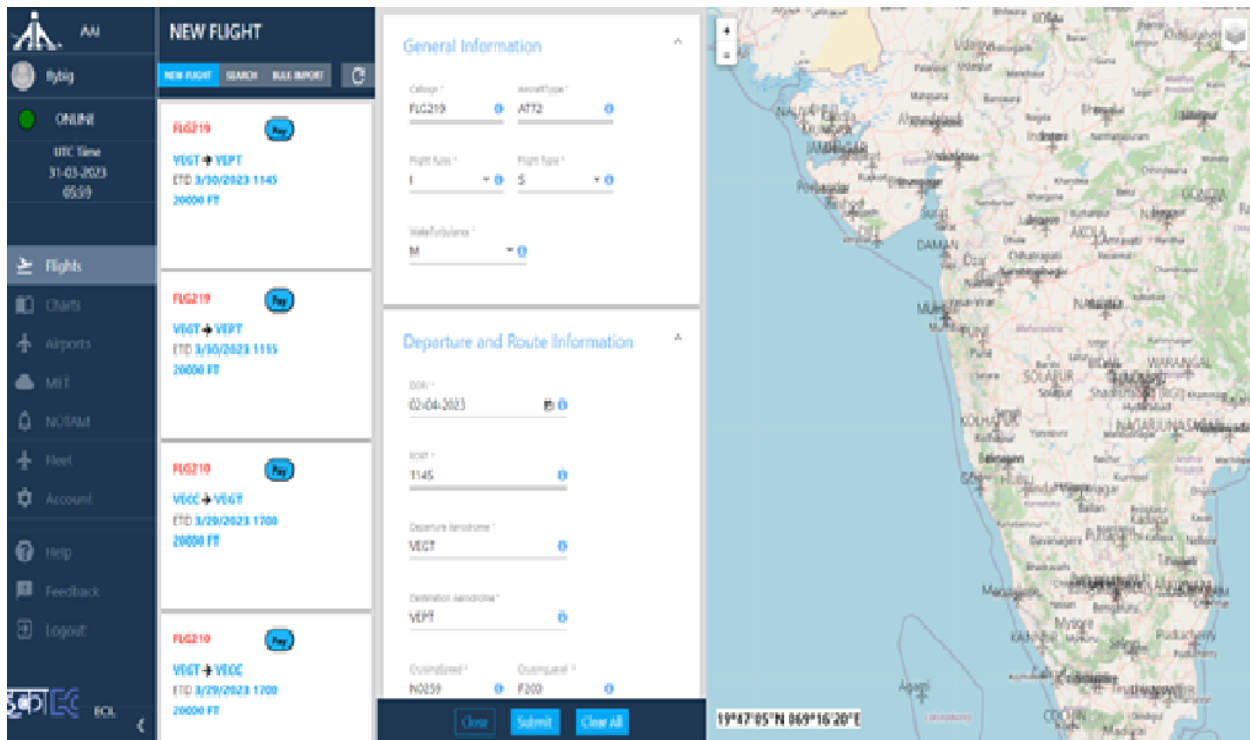
8. User checks on the agreement check box and clicks on **OK** button as shown below.

Brief, Pay, File and Fly

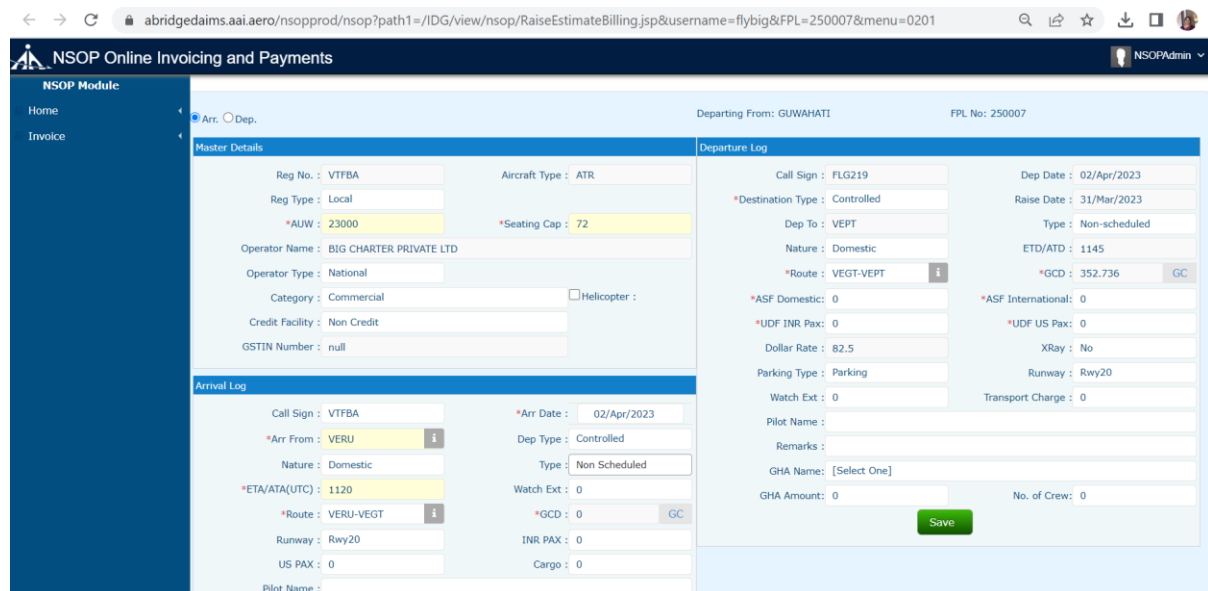
With Credit Operator



Brief, Pay, File and Fly



Operator must make payment before the CHG msg is sent to AMSS. For making payment PAY button has to be clicked. Clicking on the PAY button the operator will be diverted to Third - Party site where the payment details will be shown and the operator has to make payment.



Brief, Pay, File and Fly

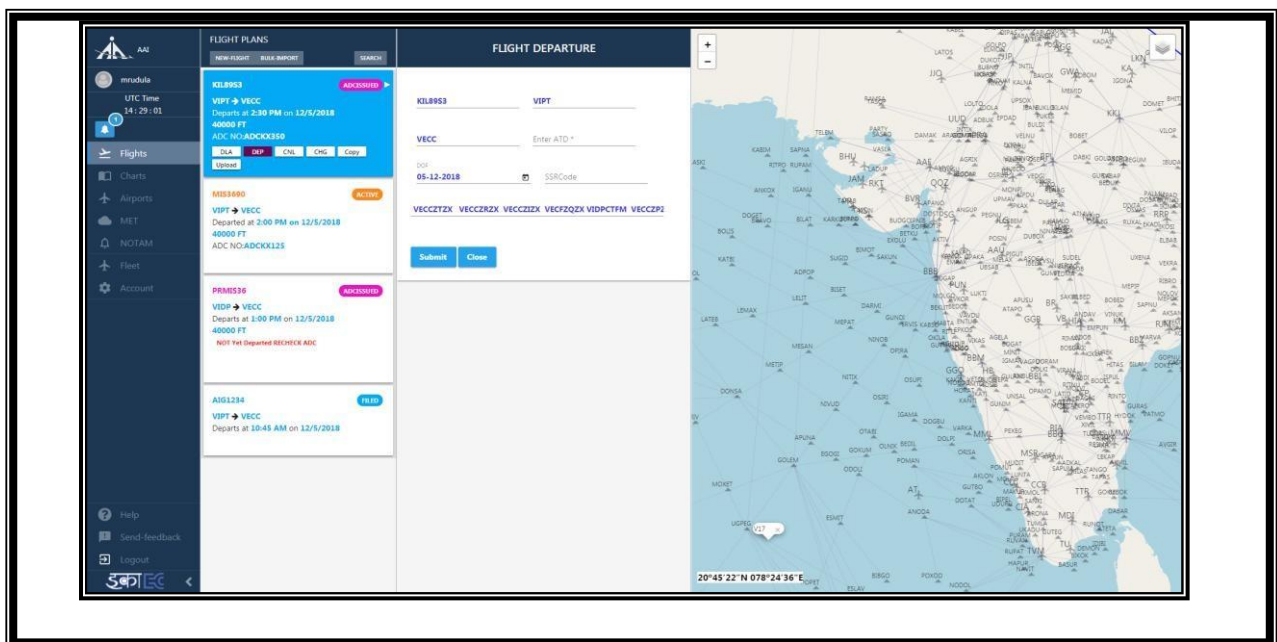
After Successful Payment, the CHG Msg will be sent to AMSS with FILED as the status.
Flight Departure

Registered users of OFPL System are allowed to send Departure message for the filed Flight Plan.

1. Flight Plan should exist in the OFPL database and status should be ADCISSUED.
2. If the flight plan status is in ADCISSUED ,DEP button is enabled on the flight plan card only before 15 min of EOBT time if the aerodrome is not AMSS enabled.
3. If the aerodrome is AMSS enabled then the DEP button will not be enabled i.e AMSS will give DEP message after flight departure.

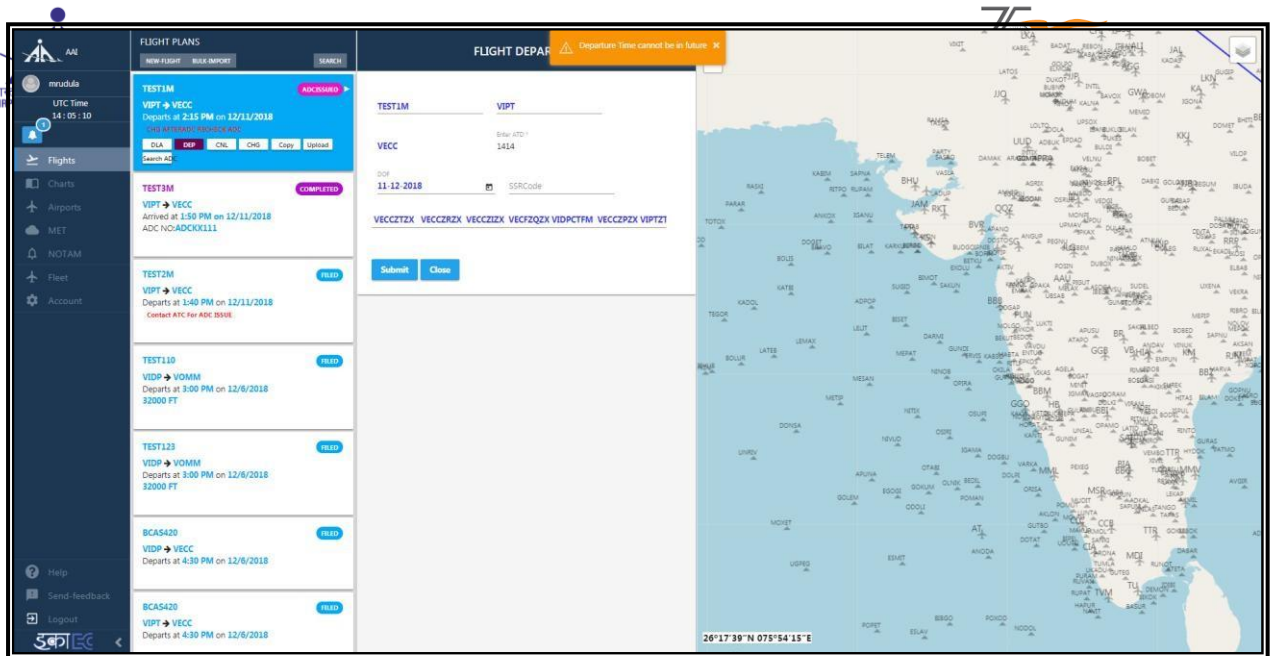
3.1.3.2 Departure Submit

1. Click on **DEP** button provided on the flight plan card.
2. Departure message screen appears with the selected Flight Plan details as shown below.

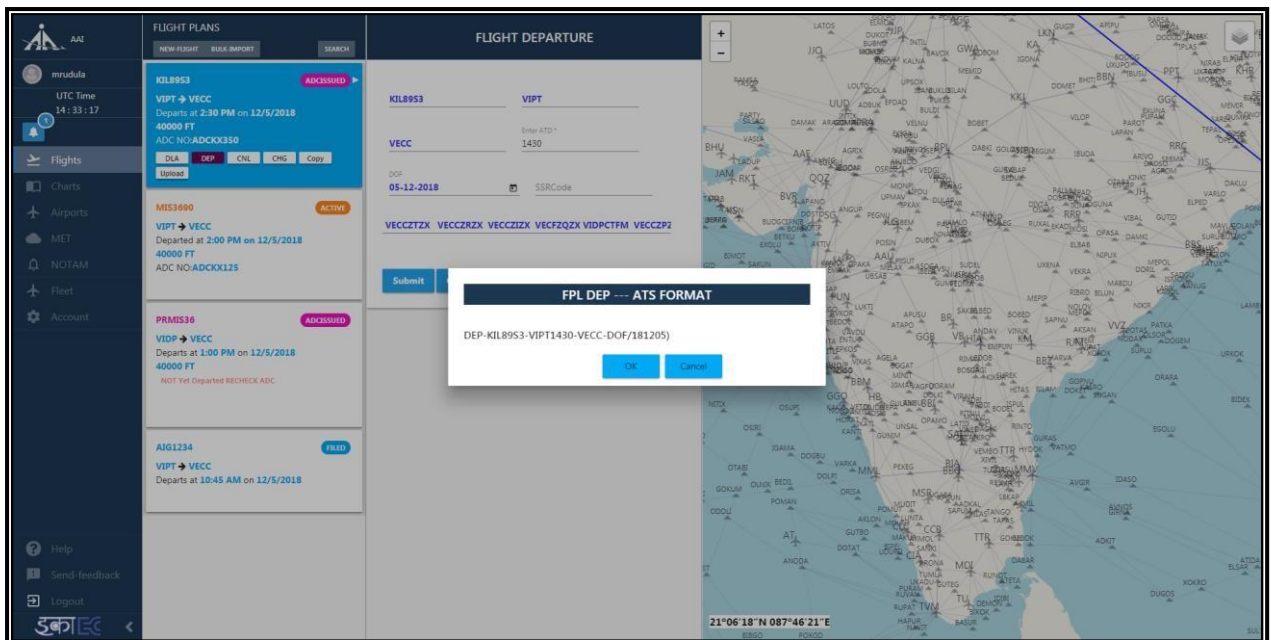


3. Click on **Close** button.
4. User return to his main page.
5. User enters the correct Actual time of Departure (ATD).
6. ATD time should be less than the current UTC time shown on the screen.
7. If the departure time is greater than the current system time,error is displayed “Departure time cannot be in future”.

Brief, Pay, File and Fly

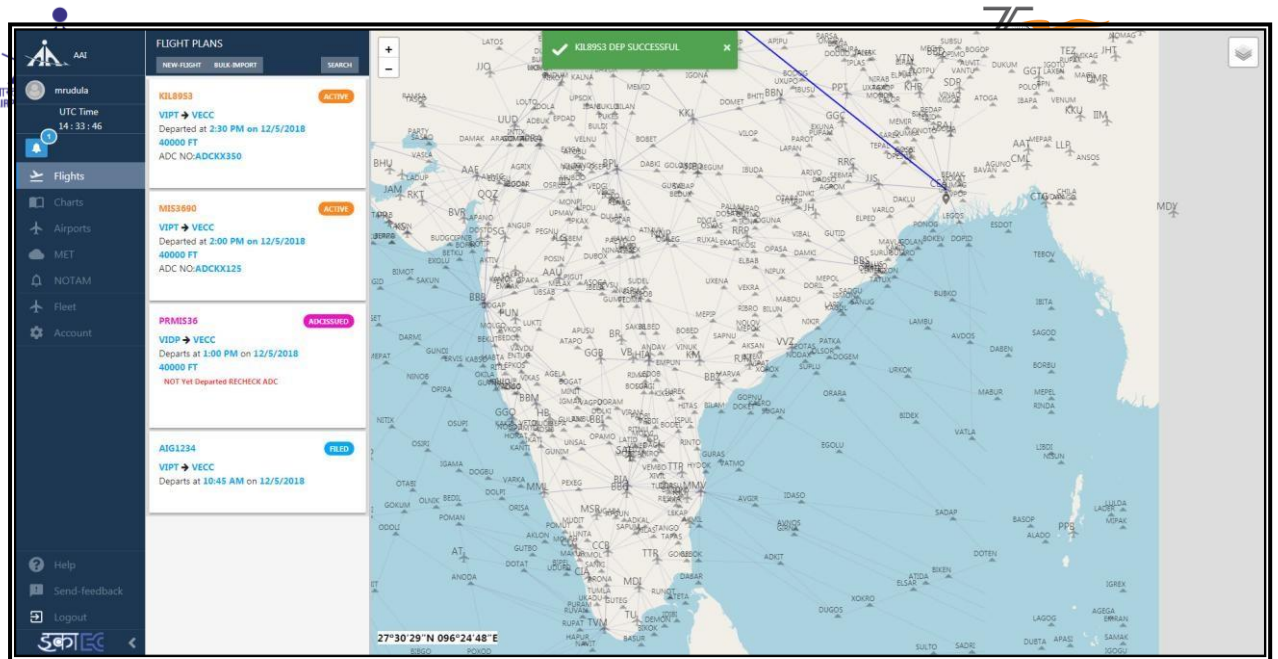


8. Click on the Submit button.
9. The ATS format for that particular flight plan is displayed.



10. Click on OK button.
11. If the Departure is successful the screen is displayed as shown below.

Brief, Pay, File and Fly



12. That particular flight plan status is shown as “**ACTIVE**”, if departure message is successfully sent to AMSS .

13. **ARR** button is enabled for that particular flight after successful departure.

Brief, Pay, File and Fly

3.1.4 Flight Arrival

भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

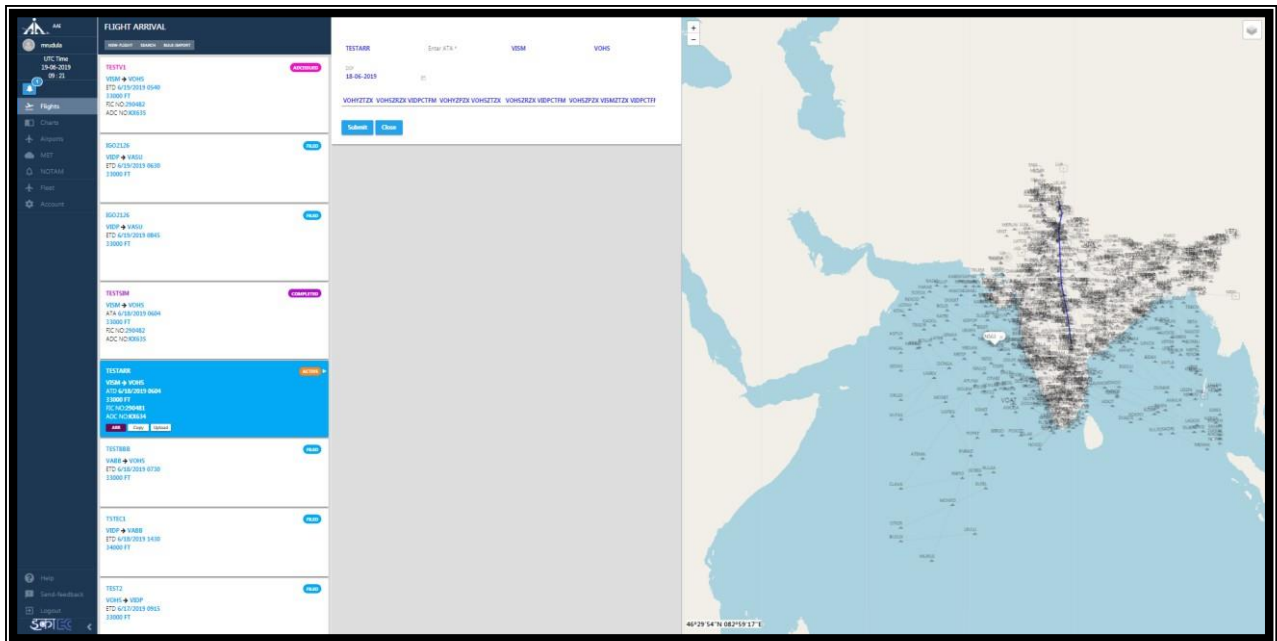
75
आज़ादी का
अमृत महोत्सव

Registered users can issue Arrival message for the flight plan which is in ACTIVE state.

1. ARR button is enabled after the flight is departed and user will give ARR message after arrival for AMSS not enabled aerodromes.
2. If the aerodrome is AMSS enabled then AMSS will give ARR message after flight arrival.

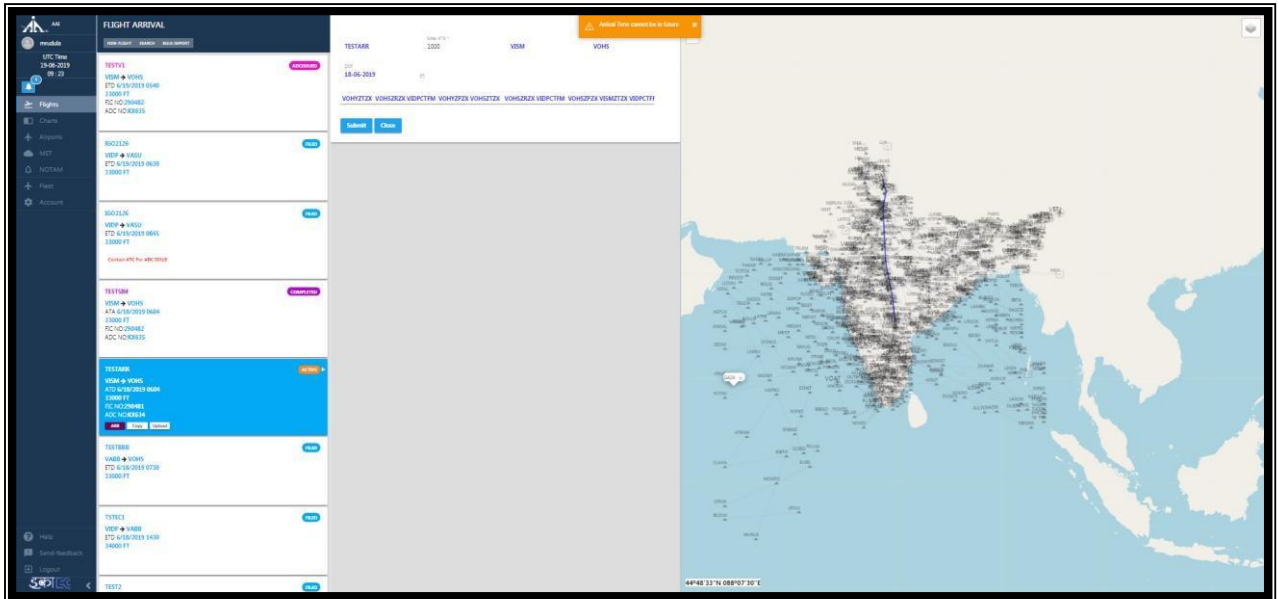
3.1.4.1 Submit

1. Click on ARR button available on the list for that flight plan.
2. Arrival message screen appears as shown below.

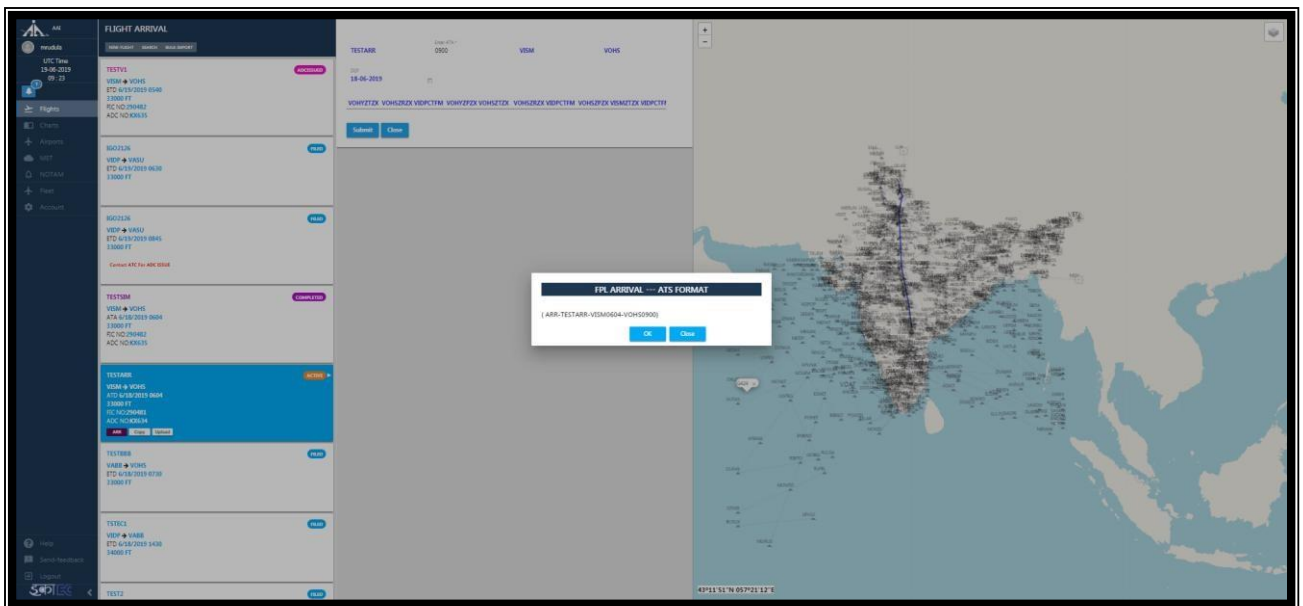


3. Click on **Close** button to return to main page of the user.
4. User enters Actual time of arrival (ATA) value and also if required can modify the DOF.
5. If the user enters an invalid ATA error pops as shown below.

Brief, Pay, File and Fly

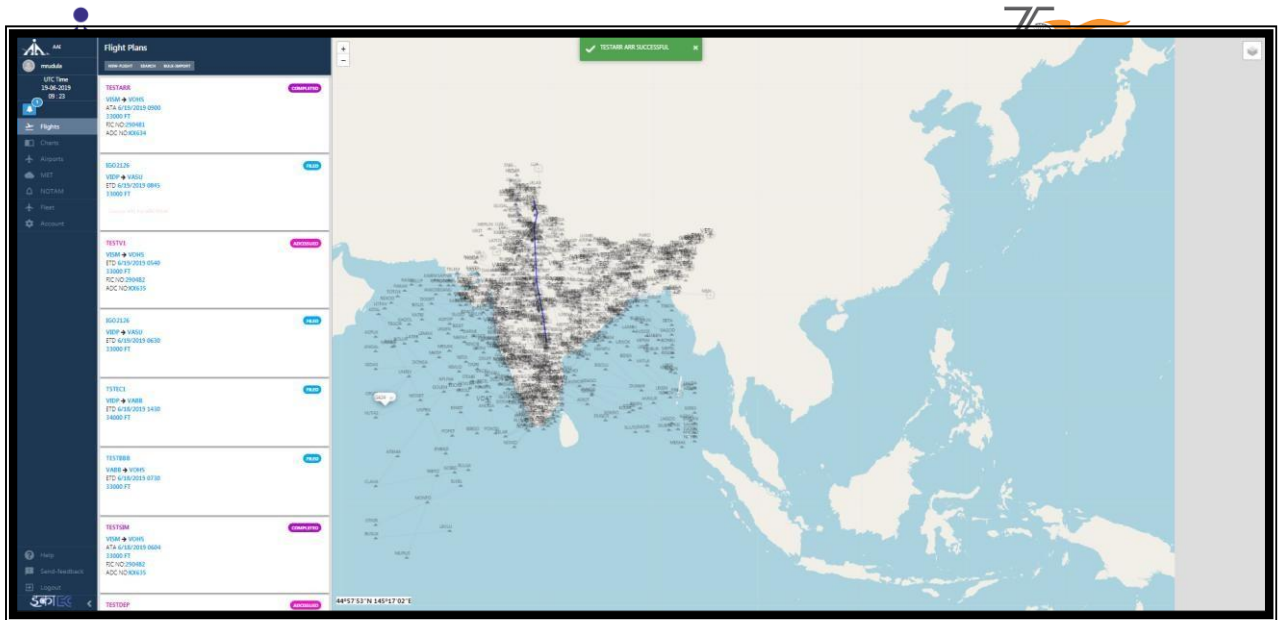


6. User enters the correct value and clicks on Submit button. The following screen pops up.
7. The FPL arrival ATS message is displayed.



8. User clicks on OK button.
9. If Arrival is successful, a Success Message will be displayed “(Aircraft ID) ARRIVAL Successful”.
10. The flight plan status is shown as “COMPLETED” if arrival message is successfully sent to AMSS.

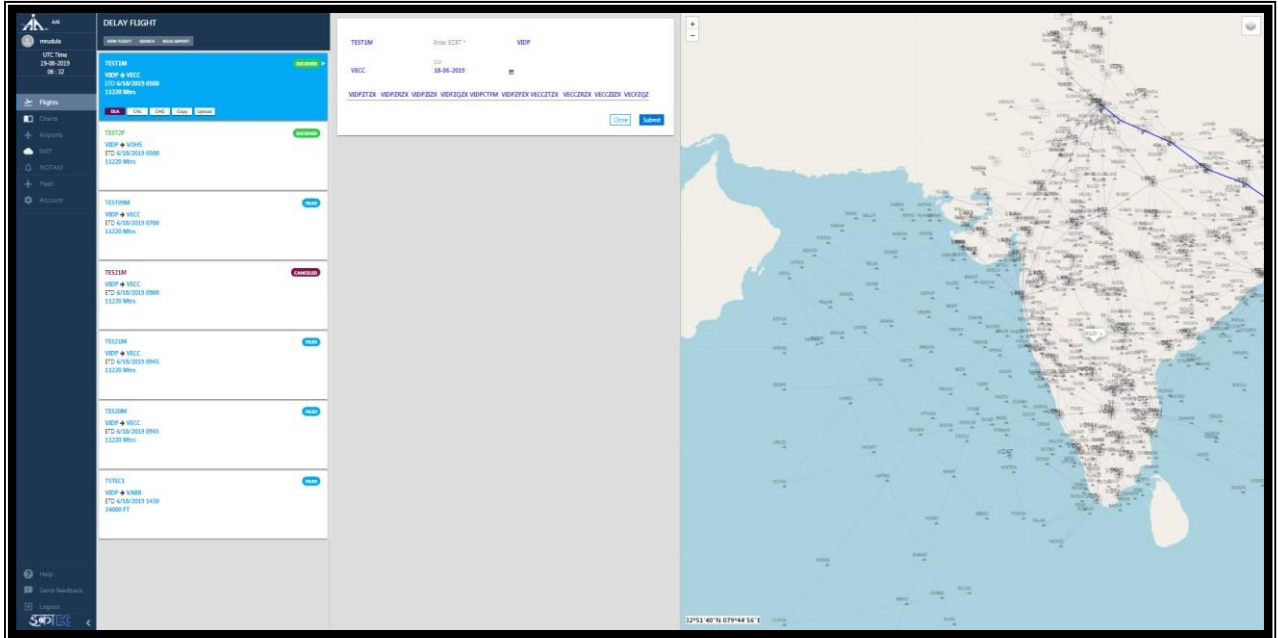
Brief, Pay, File and Fly



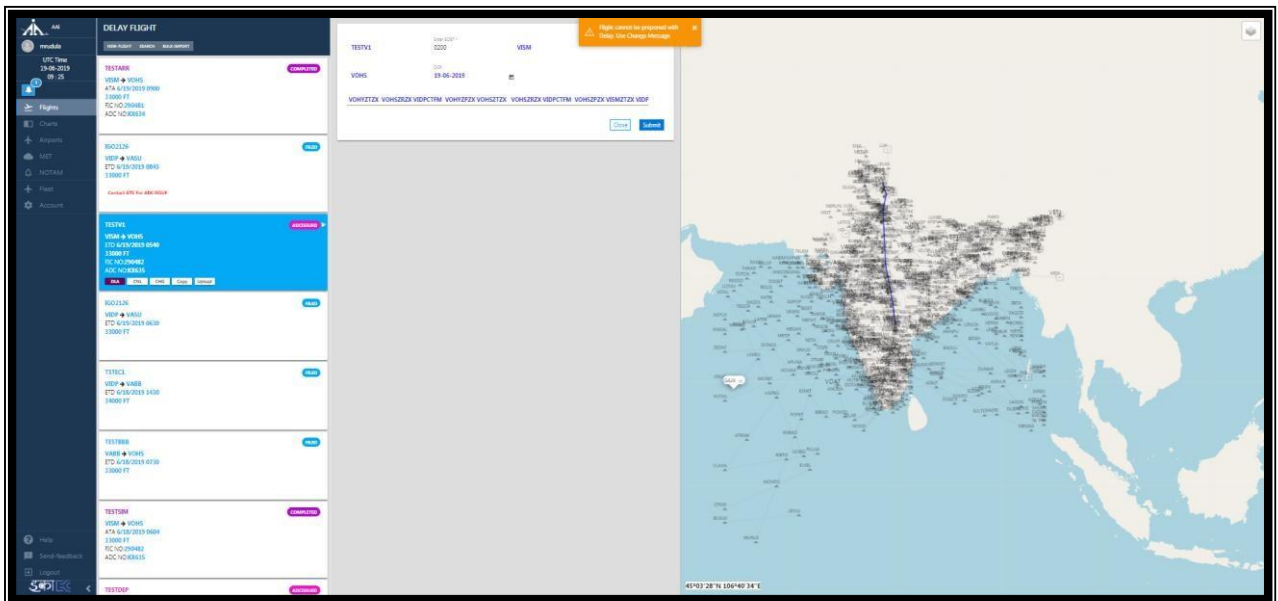
Brief, Pay, File and Fly

Registered users can issue a delay message for the filed Flight Plan.

1. Flight Plan should exist in the OFPL database in Filed / ADC Issued/ADC CNLD state.
2. Click on DLA button, the following screen pops up as shown below.



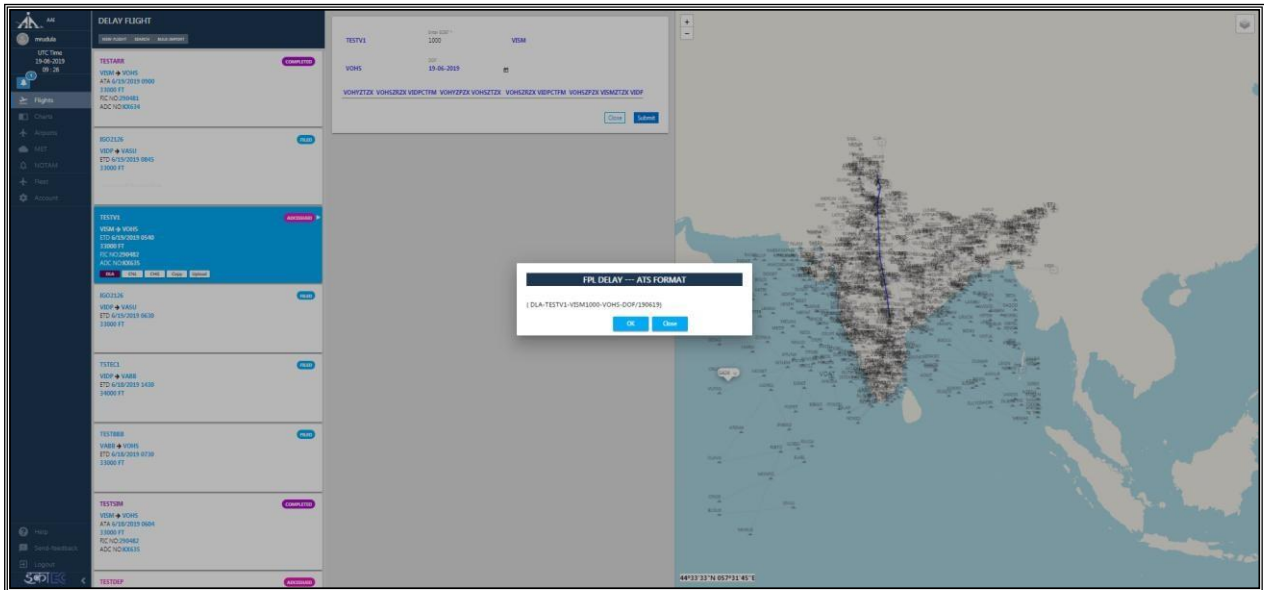
3. Click on Close button.
4. User returns to his main page.
5. User enters the EOBT for that particular flight plan.
6. User will get an error message if the EOBT is left blank as shown below.



7. User enters the correct EOBT.
8. Click on Submit button as shown.

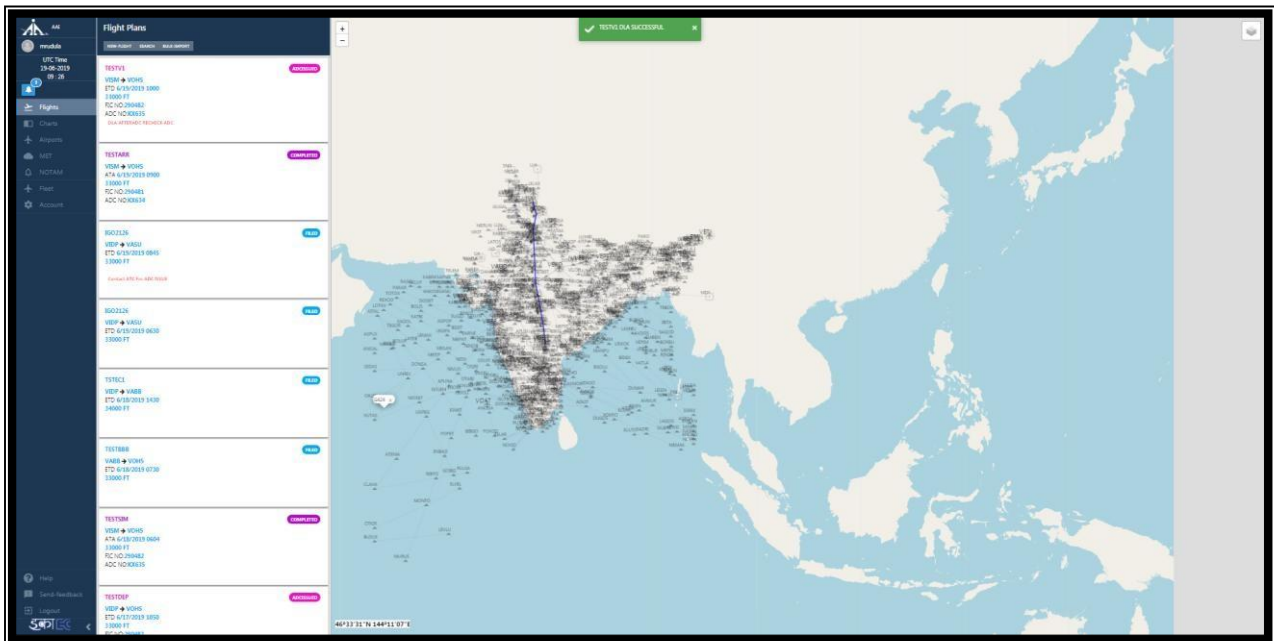
Brief, Pay, File and Fly

The following screen appears as shown below.



10. A confirmation window is popped up showing the ATS message and user agreement.
11. Click on **OK** button.
12. Success Message will be displayed as shown below.

With Credit Operator

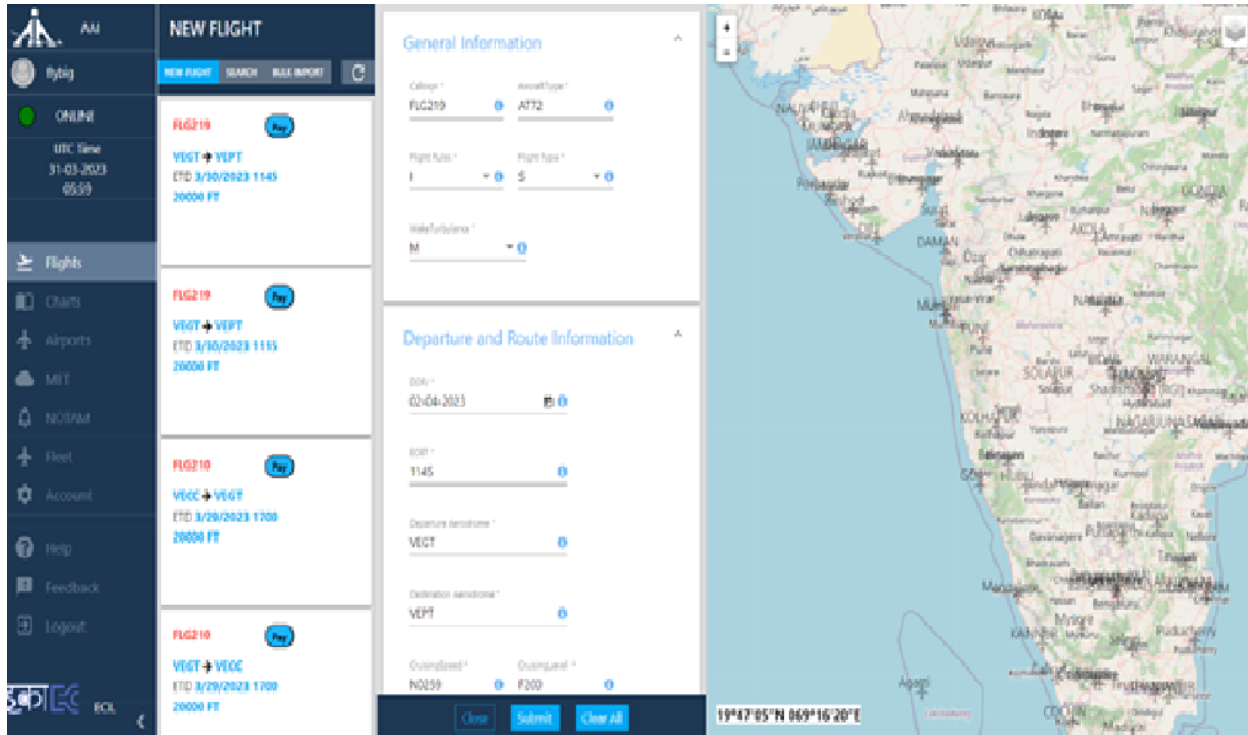


13. The flight plan scheduled EOBT is updated to the delayed time if delay message is successfully sent to AMSS.

Brief, Pay, File and Fly

With Non-Credit Operator

14. The Operator has to make payment before the DLA msg is sent to AMSS. Till then the FPL status will be in PAY mode seen at the top corner of that flight plan card.



15. Operator must make payment before it is sent to AMSS. For making payment PAY button has to be clicked. Clicking on the PAY button the operator will be diverted to Third - Party site where the payment details will be shown and the operator has to make payment.

Brief, Pay, File and Fly

NSOP Online Invoicing and Payments

Home | Invoice

Departing From: GUWAHATI | FPL No: 250007

Master Details

Reg No. : VTFBA | Aircraft Type : ATR
 Reg Type : Local
 *AUW : 23000 | *Seating Cap : 72
 Operator Name : BIG CHARTER PRIVATE LTD
 Operator Type : National
 Category : Commercial | Helicopter :
 Credit Facility : Non Credit
 GSTIN Number : null

Departure Log

Call Sign : FLG219 | Dep Date : 02/Apr/2023
 *Destination Type : Controlled | Raise Date : 31/Mar/2023
 Dep To : VEPT | Type : Non-scheduled
 Nature : Domestic | ETD/ATD : 1145
 *Route : VEGT-VEPT | *GCD : 352.736 GC
 *ASF Domestic : 0 | *ASF International : 0
 *UDF INR Pax : 0 | *UDF US Pax : 0
 Dollar Rate : 82.5 | XRay : No
 Parking Type : Parking | Runway : Rwy20
 Watch Ext : 0 | Transport Charge : 0
 Pilot Name :
 Remarks :
 GHA Name : [Select One]
 GHA Amount : 0 | No. of Crew : 0

Arrival Log

Call Sign : VTFBA | *Arr Date : 02/Apr/2023
 *Arr From : VERU | Dep Type : Controlled
 Nature : Domestic | Type : Non Scheduled
 *ETA/ATA(UTC) : 1120 | Watch Ext : 0
 *Route : VERU-VEGT | *GCD : 0 GC
 Runway : Rwy20 | INR PAX : 0
 US PAX : 0 | Cargo : 0
 Pilot Name :

Save

After Successful Payment, the DLA msg will be sent to AMSS with FILED as the status.

AAI Flight Plans

NEW FLIGHTS | SIMPER | FILED/IMPORT

TST1 | FILED

VABB + VECC
 ITR: 01/06/2023 1022
 34000 FT

23°51'53"N 006°41'48"E

Brief, Pay, File and Fly

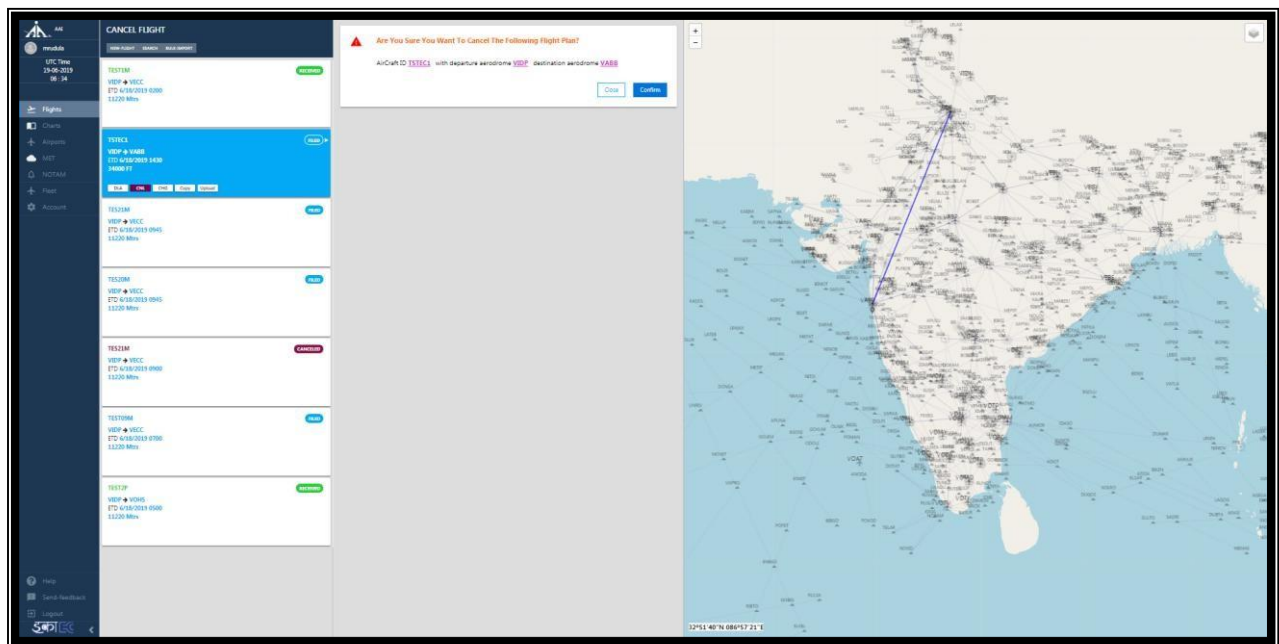
3.1.6 Cancel flight plan

Registered users can issue Cancel message for the filed flight plan.

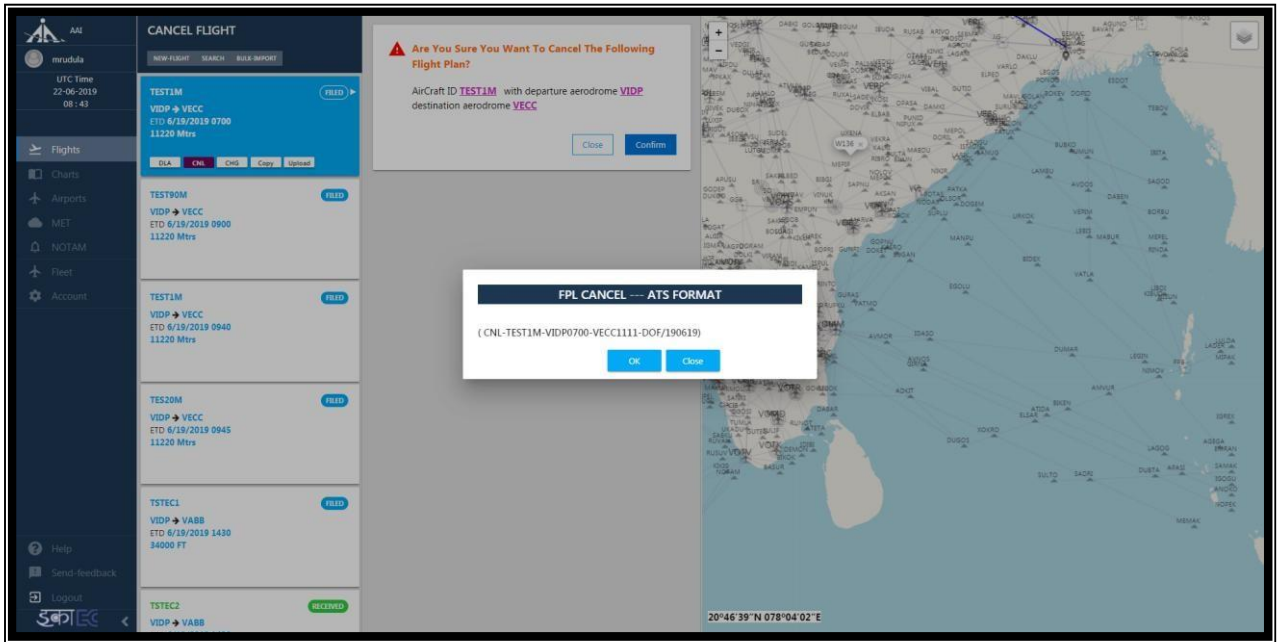
1. Flight plan should exist in the OFPL database.
2. Flight plan should be in Received / Filed / ADC Issued/ADC CNLD state.

3.1.6.1 Confirm

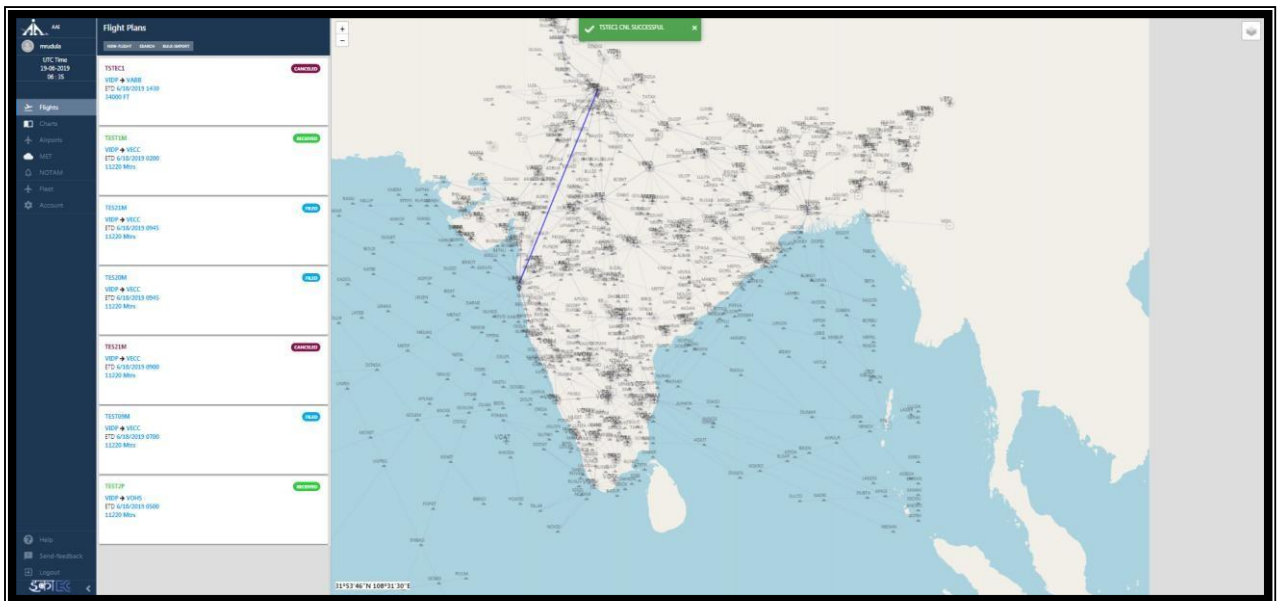
1. User clicks on the CNL button provided on the filed flight plan.
2. The following screen pops up as shown below.



3. Click on Close.
4. User returns to his main page.
5. Click on Confirm button.
6. The following screen appears as shown below along with selected flight plan ATS format.



7. Click on OK button the successful CNL screen appears as shown below.

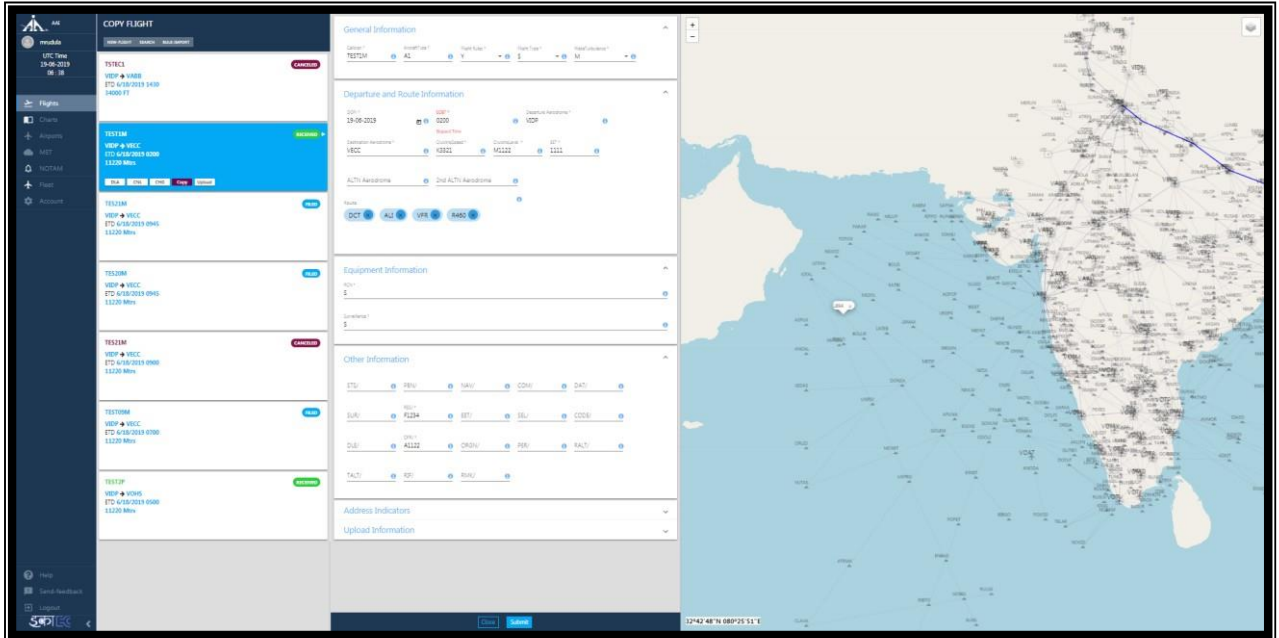


8. Cancelled flight is updated with CANCELLED state.

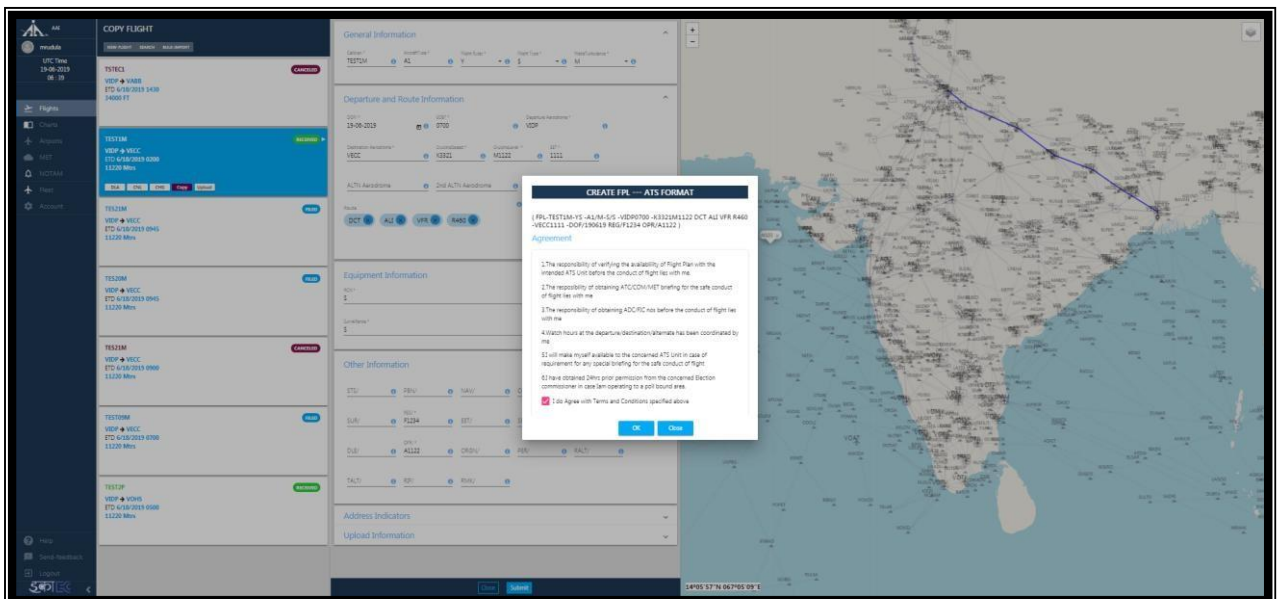
Brief, Pay, File and Fly

Registered users can create a new flight plan from an existing filed flight plan.

1. A pre filed flight plan should exist in the database.
2. User clicks on the button Copy provided on the filed flight plan.
3. The following screen pops up as shown below.



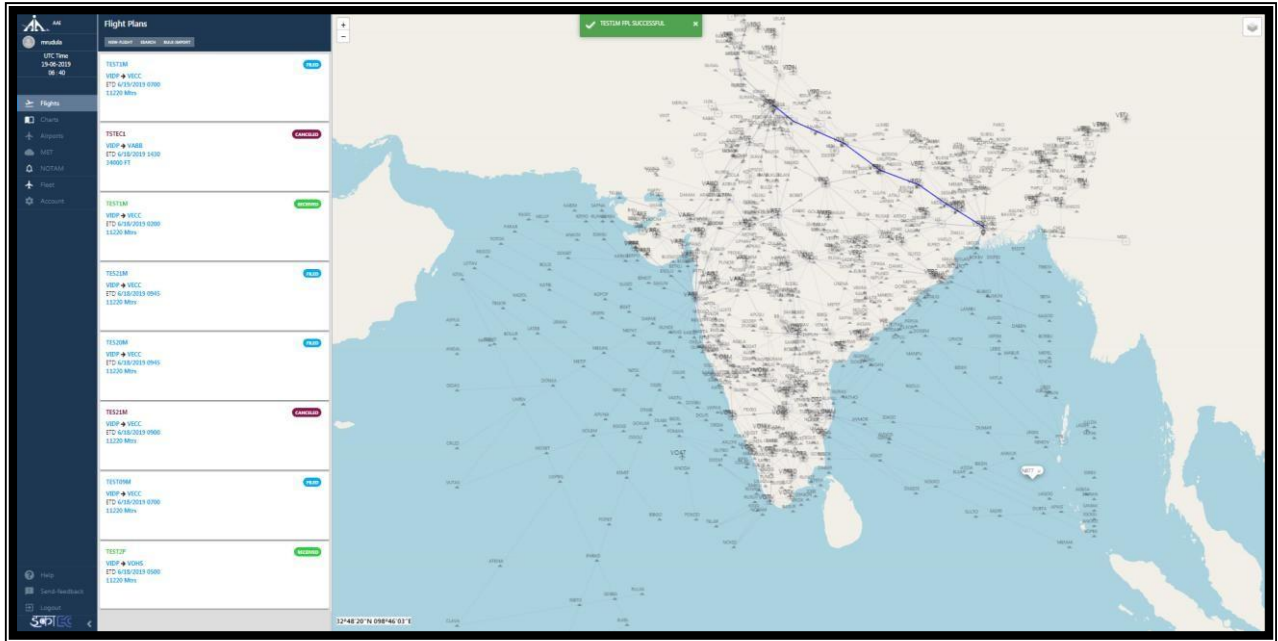
4. Click on Close button
5. User returns to his main page.
6. User can change any of the existing field values and click on submit button.
7. The following screen pops up for confirmation showing the ATS message for that particular flight plan.
8. User checks on the agreement check box and clicks on OK button as shown below.



Brief, Pay, File and Fly

9. The following success screen pops up as shown below.

With Credit Operator



Brief, Pay, File and Fly



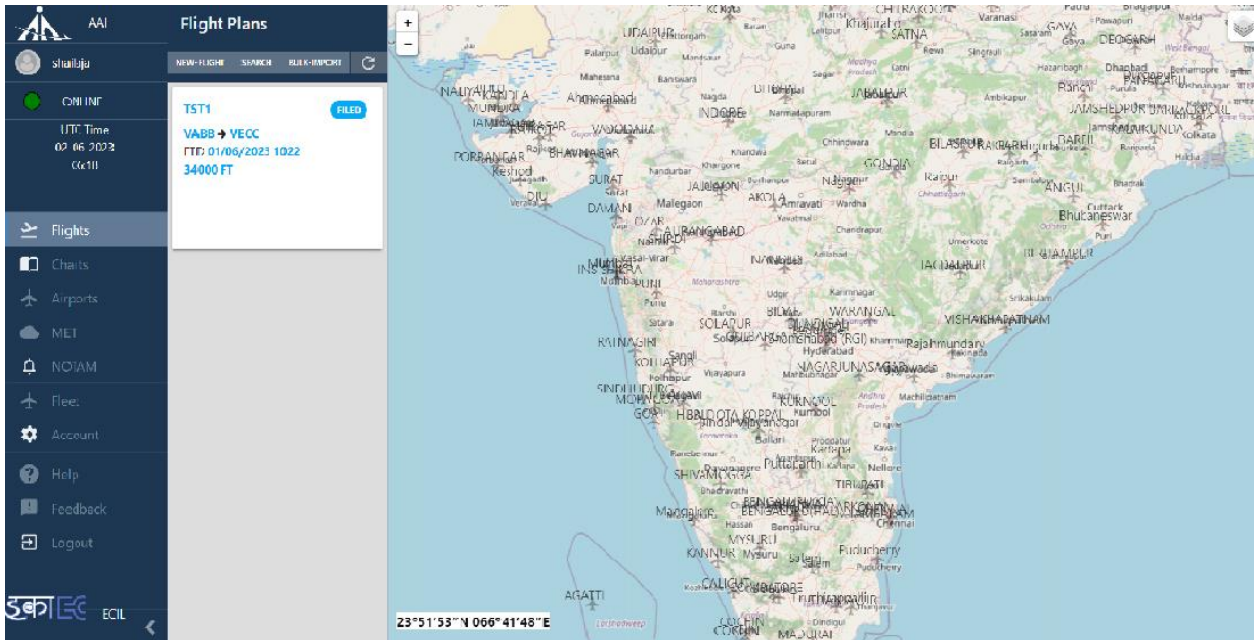
The screenshot displays a flight management system interface. On the left is a navigation menu with options like 'Home', 'Flights', 'Charts', 'Airports', 'MET', 'NOTAM', 'Fleet', 'Account', 'Help', 'Feedback', and 'Logout'. The main area is titled 'NEW FLIGHT' and contains a list of flight entries. Each entry shows a call sign (e.g., FLG219), route (e.g., VEGT + VEPT), and ETD (e.g., 02/04/2023 1145). A 'Pay' button is visible next to each entry. To the right, there is a 'General Information' section with fields for Call sign, Flight type, Flight date, and State/airline. Below that is a 'Departure and Route Information' section with fields for DOR, EOR, Departure/destination aerodromes, and Outbound/Inbound. A map of India is shown on the far right, with a location marker at 19°47'05"N 86°16'20"E.

The Flight Plan will be created with PAY status. Operator must make payment before it is sent to AMSS. For making payment PAY button has to be clicked. Clicking on the PAY button the operator will be diverted to Third - Party site where the payment details will be shown and the operator has to make payment.

The screenshot shows the 'NSOP Online Invoicing and Payments' web application. The browser address bar shows the URL: 'abridgedaims.aai.aero/nsopprod/nsop?path1=/IDG/view/nsop/RaiseEstimateBilling.jsp&username=flybig&FPL=250007&menu=0201'. The application header includes 'NSOP Admin' and 'NSOP Module'. The main content area is divided into several sections: 'Master Details' (Reg No., Reg Type, AUW, Operator Name, Operator Type, Category, Credit Facility, GSTIN Number), 'Arrival Log' (Call Sign, Arr From, Nature, ETA/ATA, Route, Runway, US PAX, Pilot Name), 'Departure Log' (Call Sign, Destination Type, Dep To, Nature, Route, ASF Domestic, UDF INR Pax, Dollar Rate, Parking Type, Watch Ext, Pilot Name, Remarks, GHA Name, GHA Amount), and 'Departure Log' (Call Sign, Dep Date, Raise Date, Type, ETD/ATD, GCD, ASF International, UDF US Pax, XRay, Runway, Transport Charge, No. of Crew). A 'Save' button is located at the bottom right of the 'Departure Log' section.

Brief, Pay, File and Fly

After Successful Payment, the FPL will be sent to AMSS with FILED as the status.



3.1.8 Upload Passenger Manifest

Registered users are allowed to upload a passenger manifest file to the existing flight plan.

1. A pre filed flight plan should exist in the database.

3.1.8.1 Upload

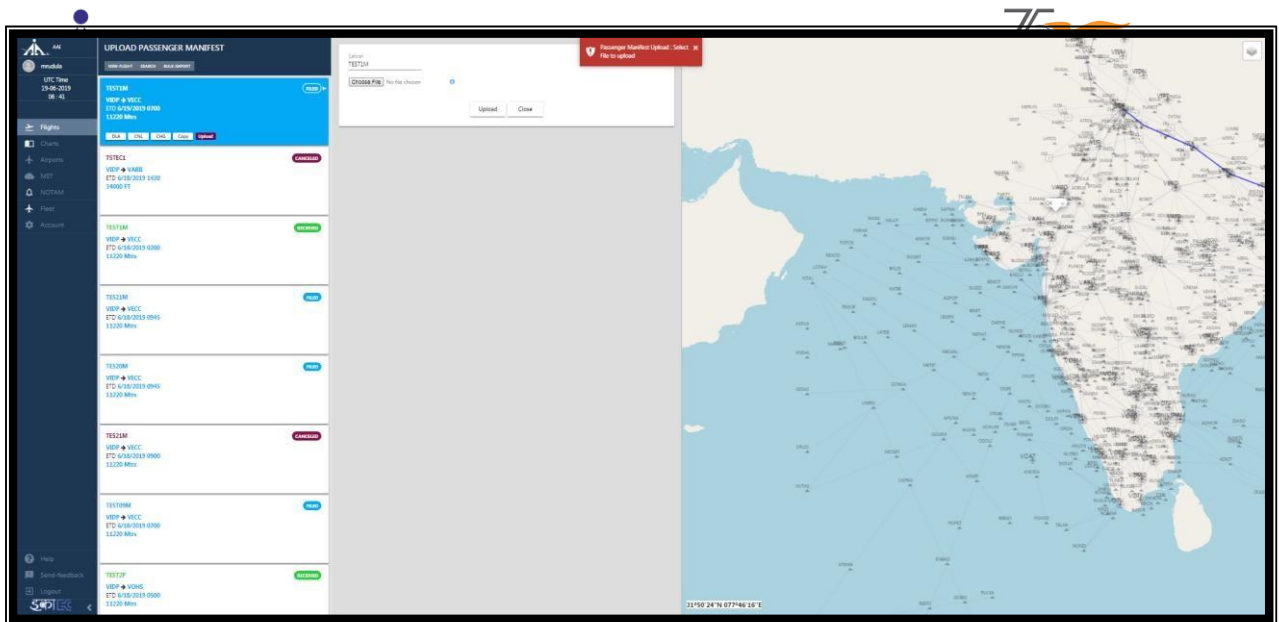
1. User clicks on the Upload provided on the filed flight plan.

Brief, Pay, File and Fly

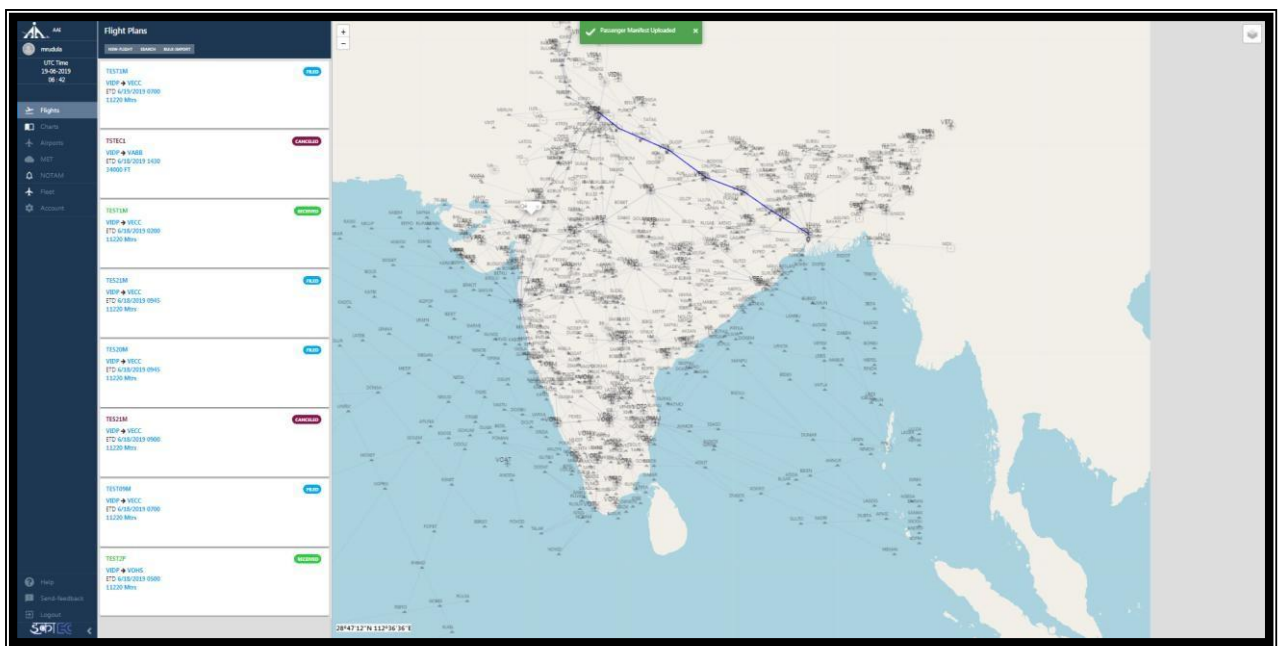


2. Click on Close button.
3. User returns to his main page.
4. Click on the Choose File for selecting the file to be uploaded.
5. A file browser window pops up showing the file list to be uploaded.
6. If the file is not loaded the following screen pops up as shown below

Brief, Pay, File and Fly



7. Click on Upload button for uploading the file.
8. The passenger manifest is uploaded and updated in the respective flight plan record and a message showing Passenger Manifest Uploaded is shown below.

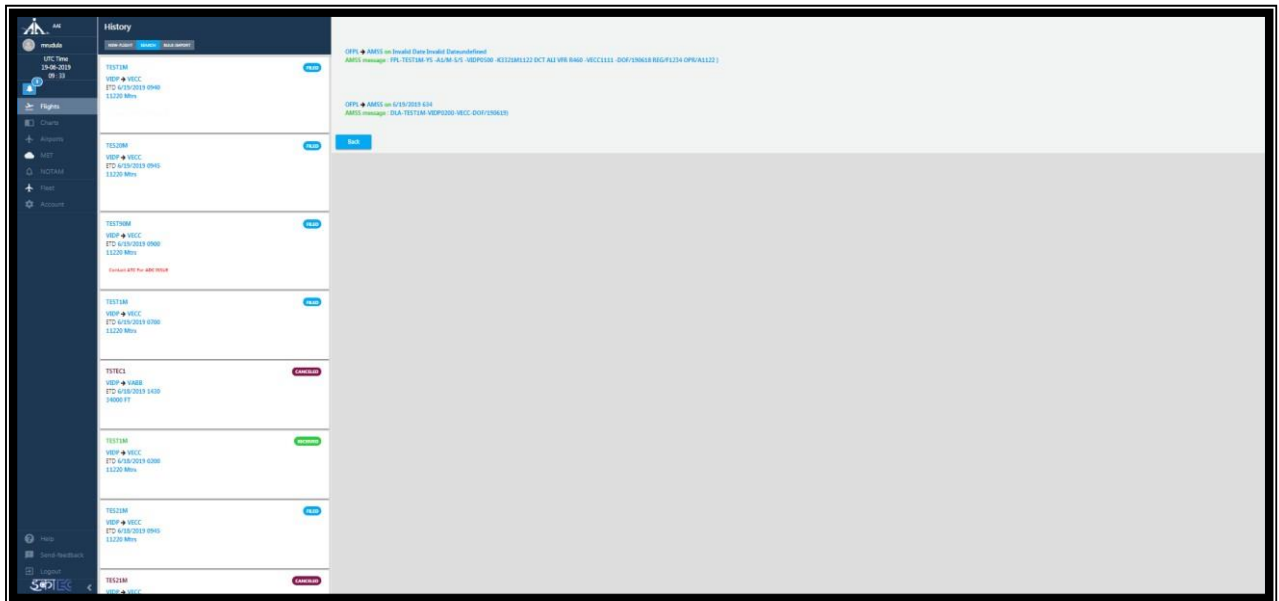


Brief, Pay, File and Fly

3.1.10.1.1 History

Searches results of selected flight plan.

1. Click on History button of the specific search result to view the history of selected flight plan.
2. The respective flight plan's history (list of all ATS messages in chronological order) will be displayed as in Figure

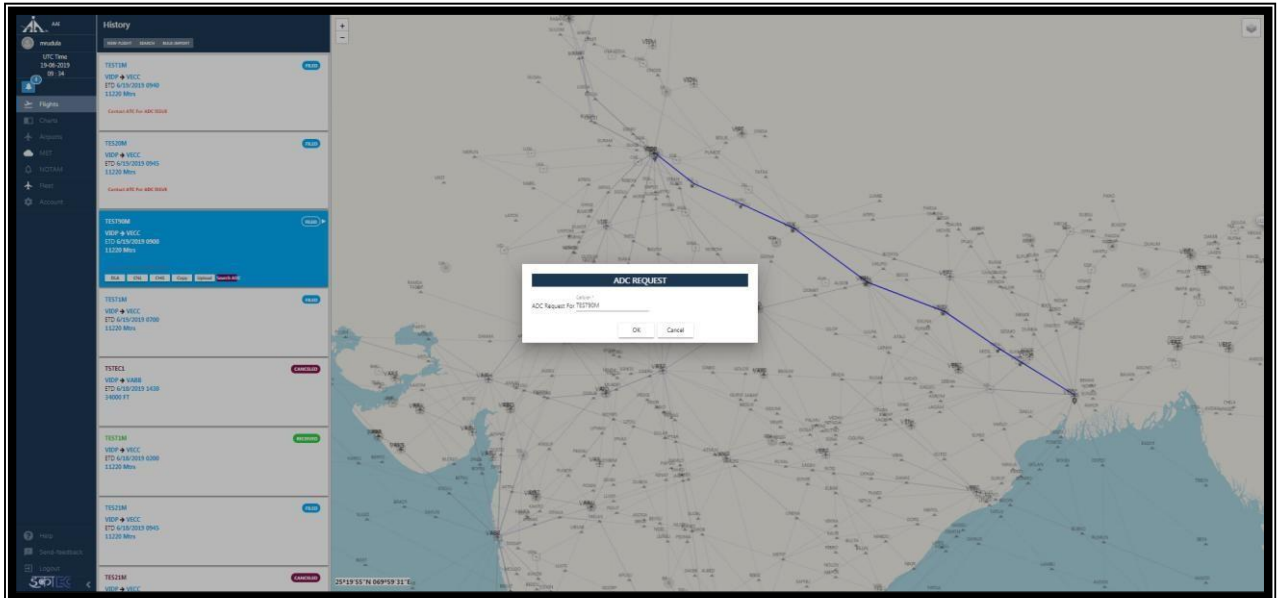


3. FPL Search Window will appear when Back button is pressed in history window.

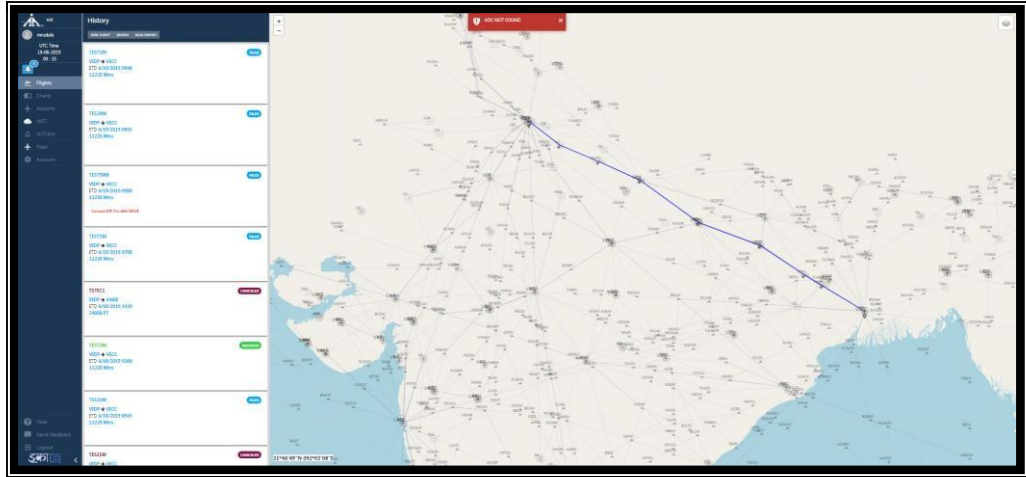
3.1.9.2 Search ADC

Allows the registered users to search for ADC number of selected flight.

1. Flight plan should be already filed in OFPL database.
2. Flight plan should be in filed status.
3. User clicks on the button Search ADC provided on the filed flight plan.
4. The following screen pops up as shown below.



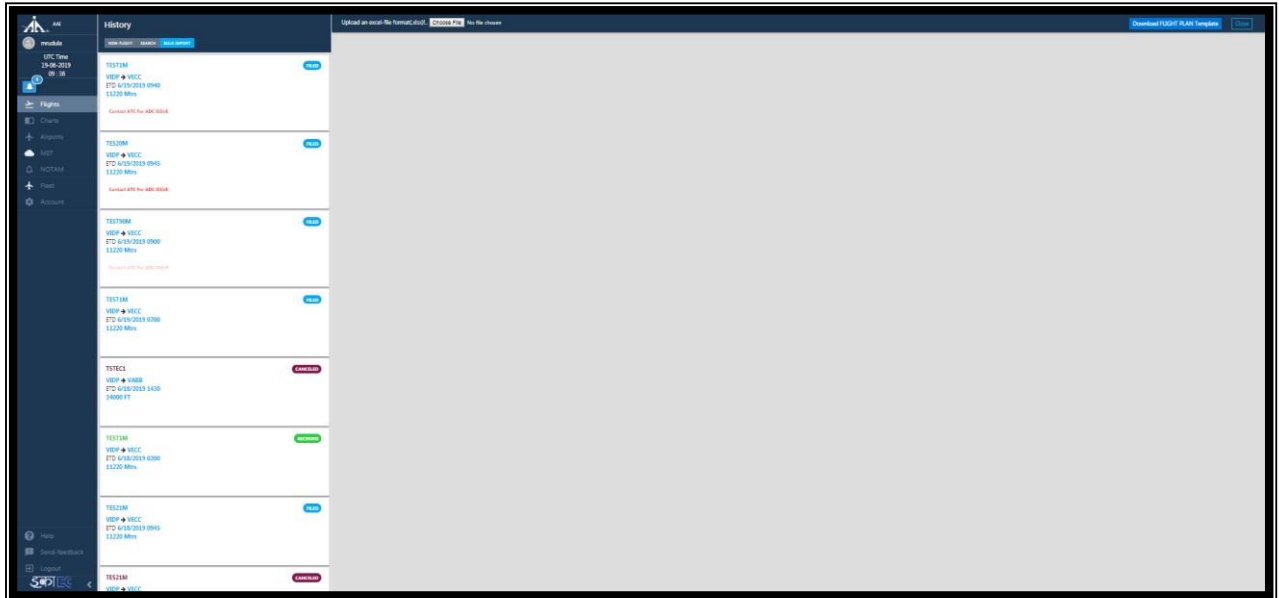
5. Click on Cancel button ,the home page of the user is displayed.
6. Click on OK button.
7. ADC request for the selected flight plan is sent to OFPL server which in turn searches for ADC number in OFPL database and the respective AMSS database.
8. If ADC number is found, the flight ADC number is updated against the selected flight .
9. If ADC number is not found in AMSS database, a notification is sent to the user “ADC Not Found“ .



Brief, Pay, File and Fly

3.1.10 Bulk import of flight plan

1. Allows the registered users to import a list of flight plans in bulk from an excel sheet.
2. The prescribed format for data import in excel format is available as download to user.
3. Filled flight plans should be available in an excel sheet in the prescribed format.
4. Click BULK-IMPORT button on top of the flight plan list.
5. The Bulk Import window appears on the screen.



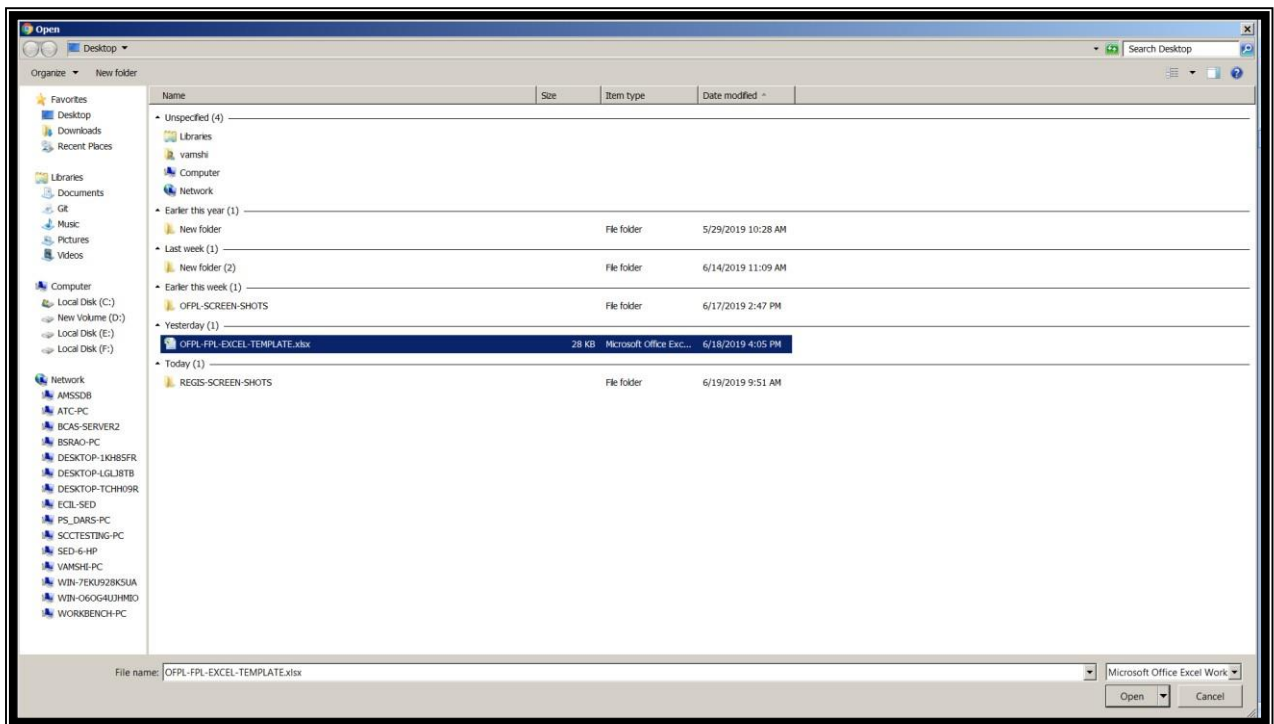
3.1.10.1 Download a flight plan template

1. Click on Download FLIGHT PLAN Template button provided on the right hand side of the screen.
2. A flight plan template excel sheet is downloaded.
3. User opens the excel sheet in the sheet2 where a blank template is provided, the user enters the parameters as shown in the below figure.
4. User saves the excel sheet in .xlsx format only.

AIRCRAFT	AIRCRAFT TYPE	FLIGHT	FLIGHT TYPE	WAKE TURBULENCE	DEPARTURE	ESTIMATED OFF BLOCK TIME	CRUISE SPEED	CRUISE LEVEL	DESTINATION	TOTAL ESTIMATED TIME	ALTERNATE AIRPORTS	ALTERNATE AIRPORTS
TTI113	C380	N	N	L	VJPT	1220 K1212	81225	NECC	6200		DCT	
TTI114	C380	Y	G	L	VJPT	1220 K1212	81225	NECC	6200		DCT	
COK08	B737	Y	G	M	VJPT	1800 K4000	81270	NECC	6200		DCT	
BK029	737-800	Y	G	M	VJPT	1800 K4000	81270	NECC	6200		DCT	

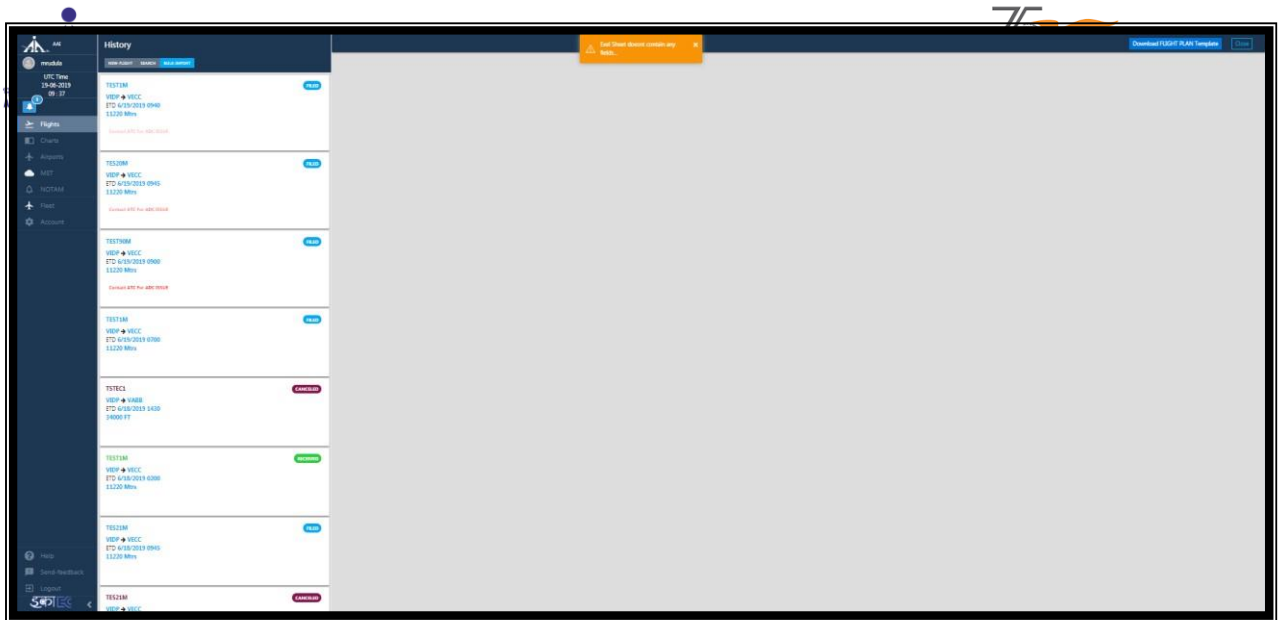
3.1.10.2 Choose File

1. Select "Choose File" button to select an already filled Bulk Flight Plan excel sheet to add flight plans to OFPL.
2. A file browser window appears to select the filled in excel sheet.
3. Select the excel file (.xlsx) only and click on Open button as shown in the below figure.



4. If no values are updated or filled the following screen pops up as shown below.

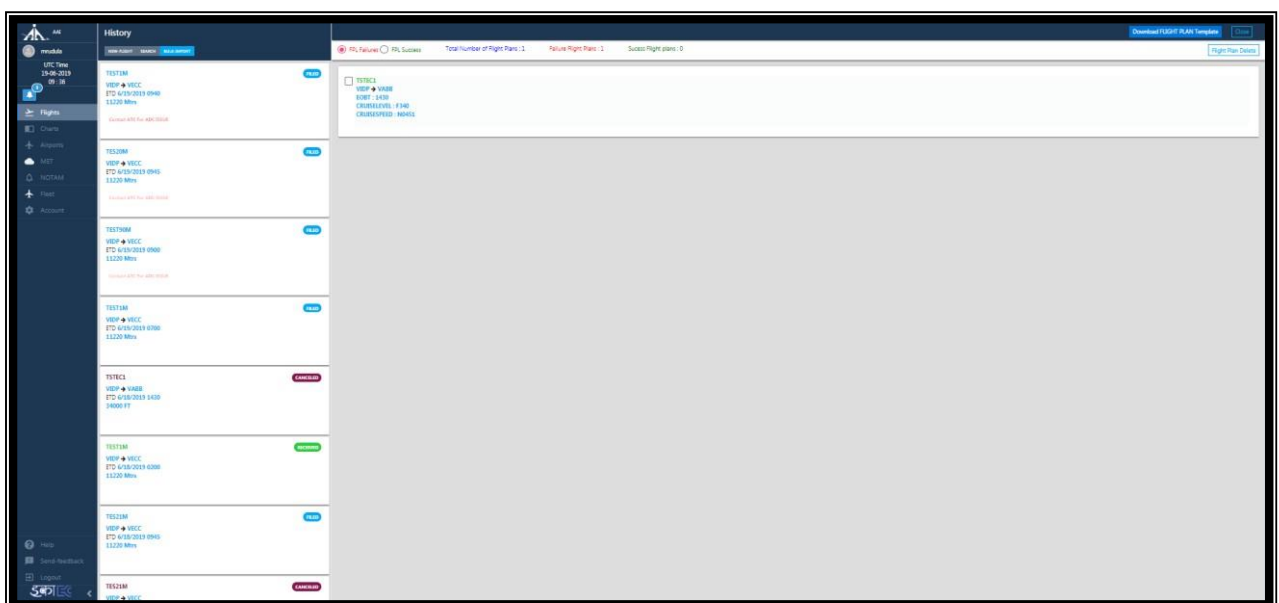
Brief, Pay, File and Fly



5. If the excel sheet contains correct data the file is uploaded to the OFPL server.

3.1.10.3 Flight plans details

1. User can view the flight plan details i.e the total Number of flight plans, Number of failures flight plans and the Number of the success flight plans.



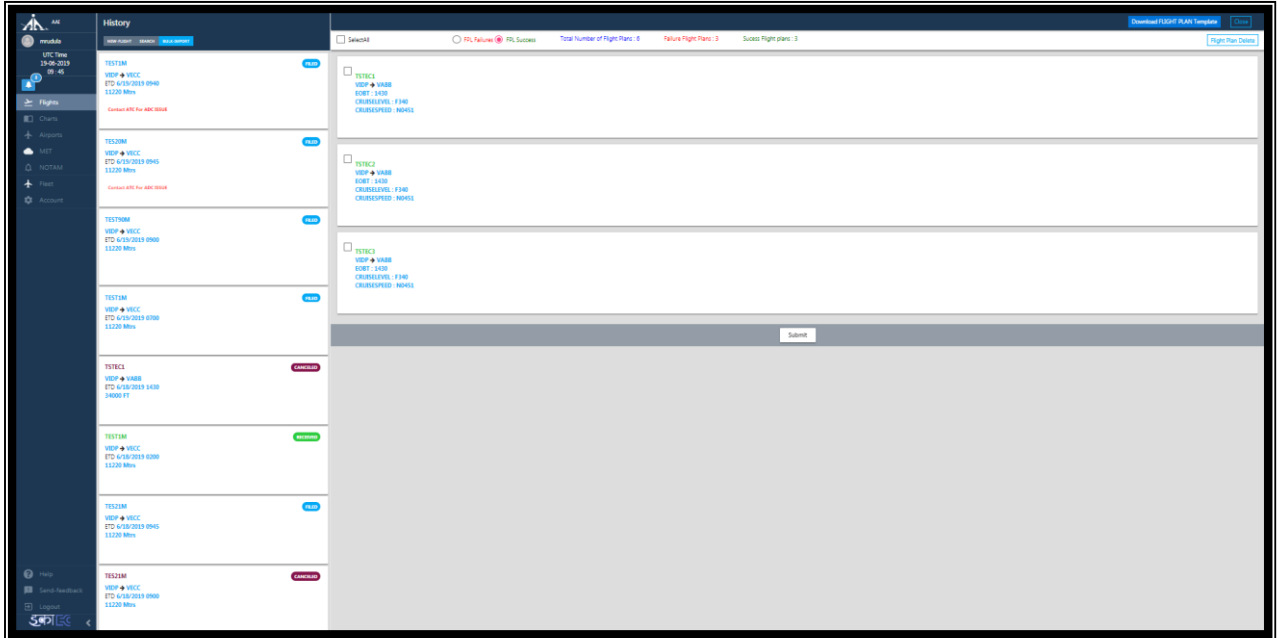
3.1.10.4 Success flight plans

1. User can select the FPL SUCCESS toggle button. If the excel sheet has validated success flight plans the number of flight plans are displayed.

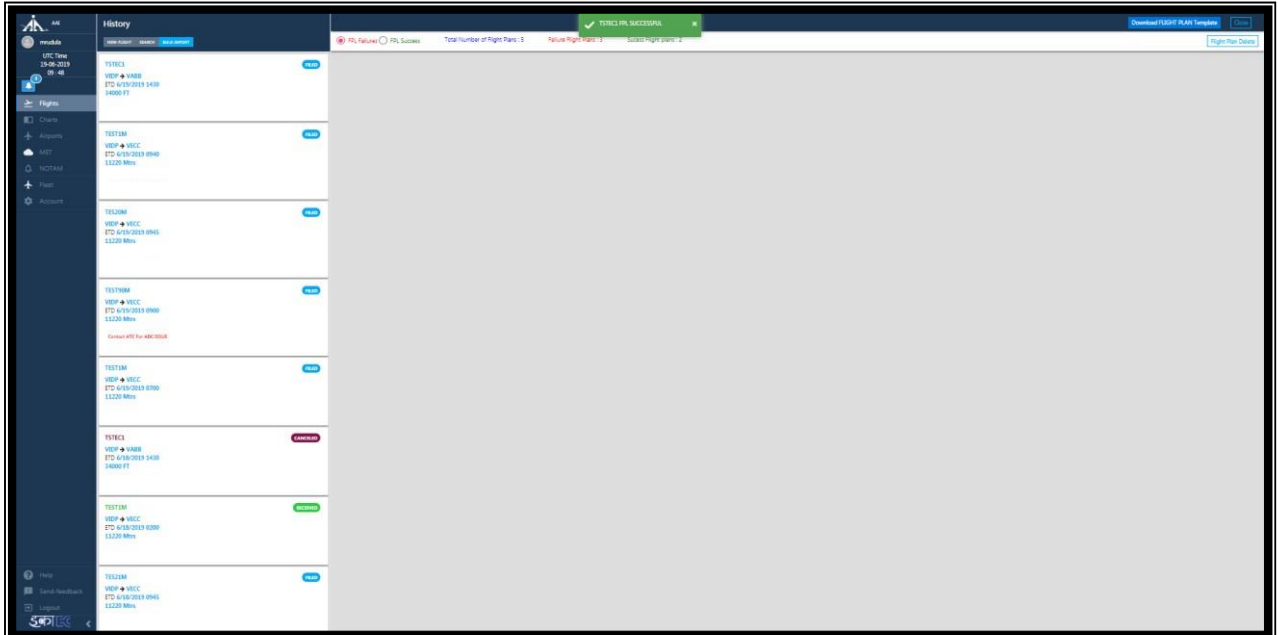
Brief, Pay, File and Fly

3.1.10.6 Submit single flight plan

1. Click on FPL SUCCESS to view the list of flight plans without errors.
2. User can select each flight plan by selecting the check box for that flight plan and click on submit button as shown below figure.



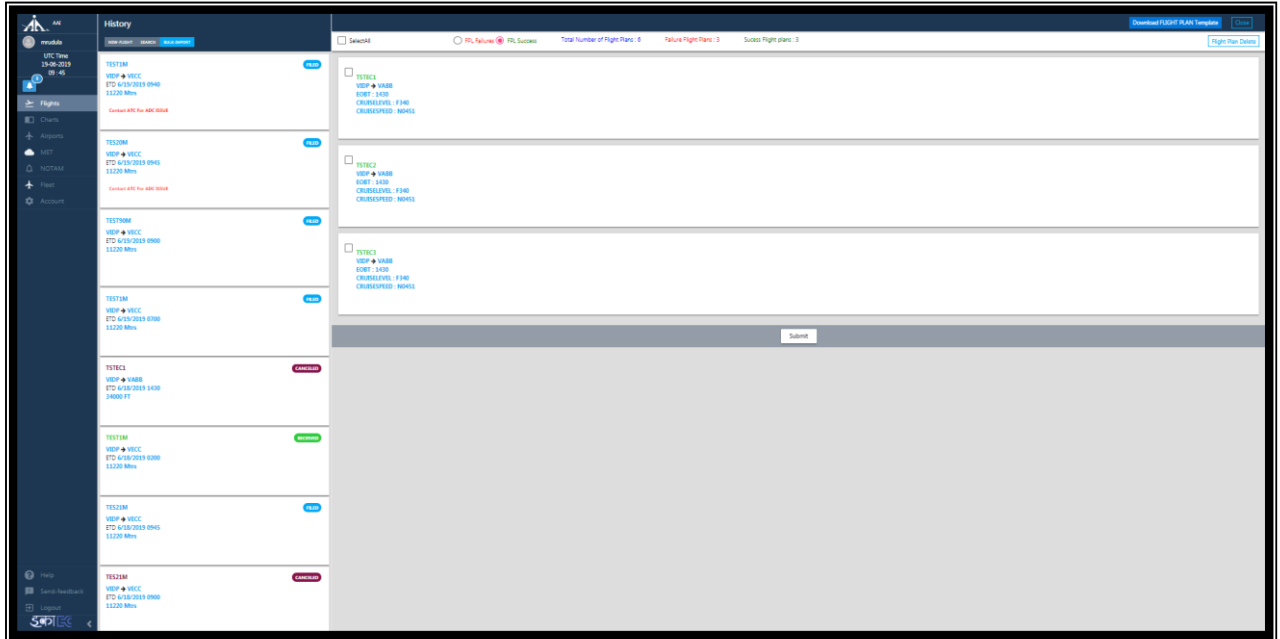
3. Submitted flight plan is shown as follows.



Brief, Pay, File and Fly

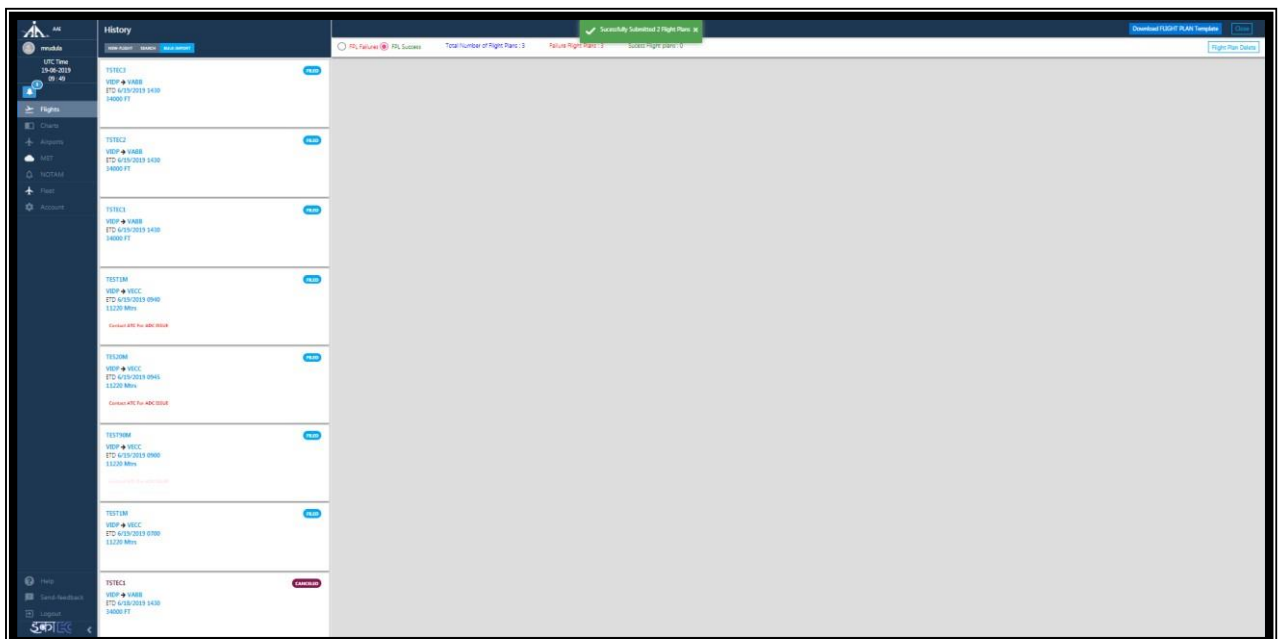
3.1.10.7 Submit bulk flight plans

1. Click on FPL SUCCESS toggle to view the list of flight plans without errors.



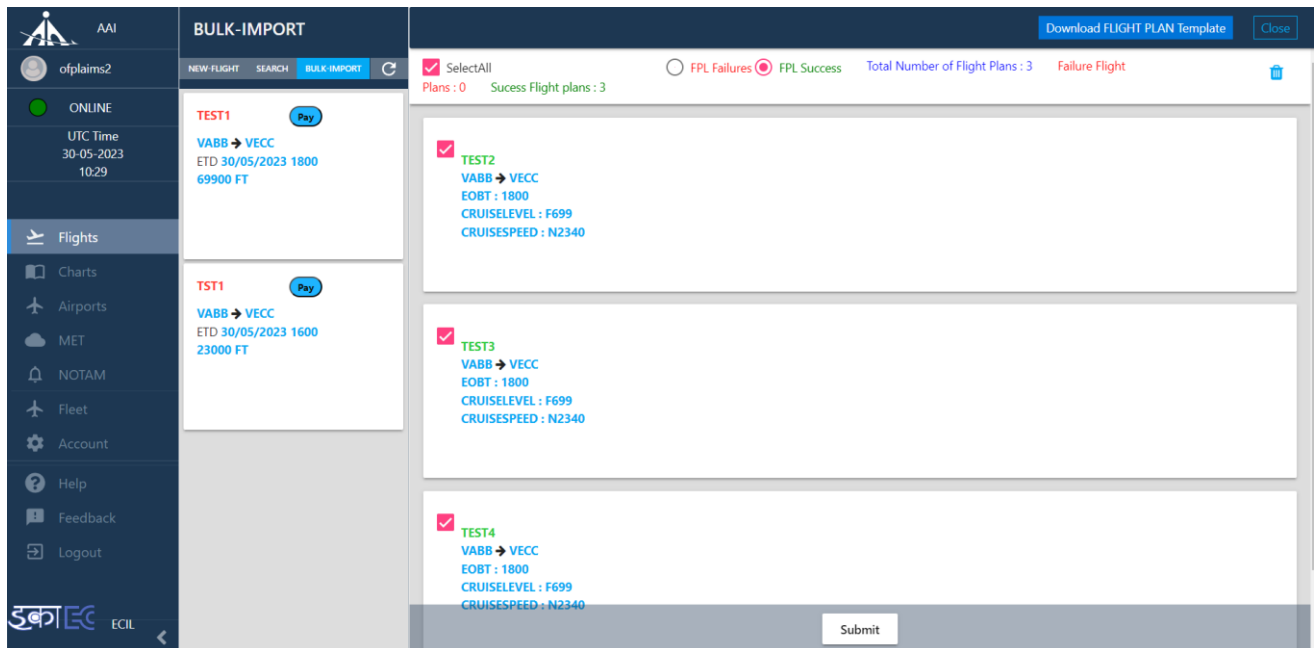
2. User can select the entire flight plan in bulk by clicking on the SelectAll check box (available only for success flight plans) or can select more than one flight plan by selecting more than one flight plan and can click on Submit button.
3. Successfully submitted flight plan as shown in the below Figure.

With Credit Operator



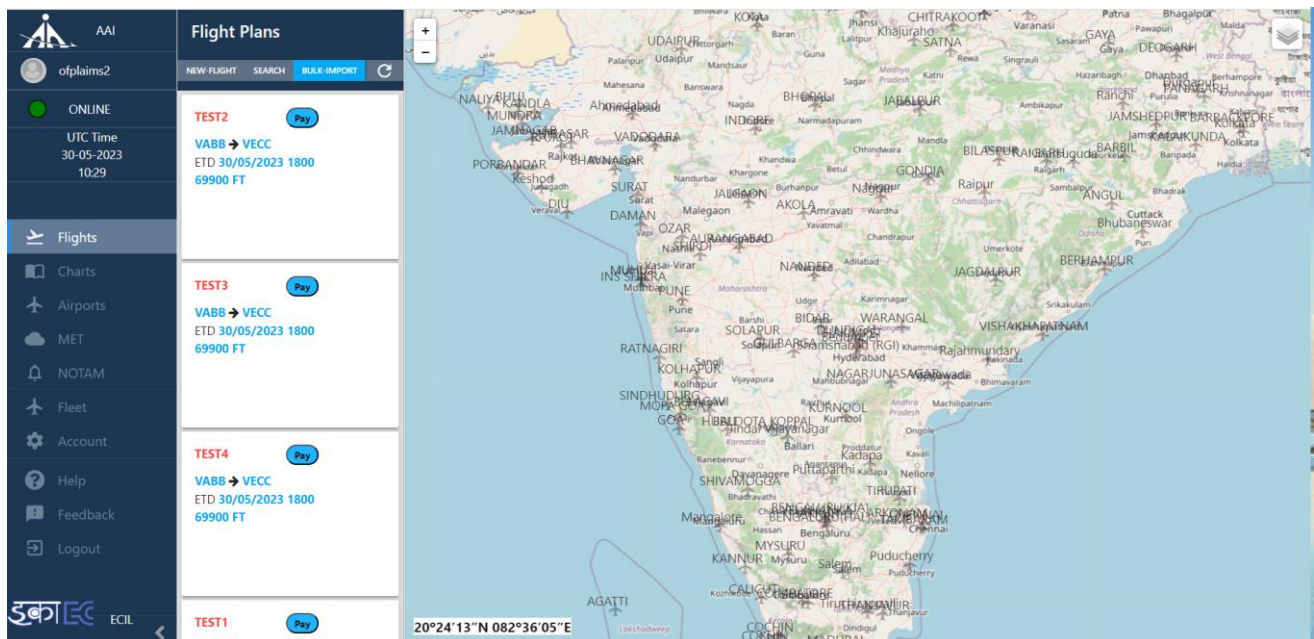
Brief, Pay, File and Fly

With Non-Credit Operator



The screenshot shows the 'BULK-IMPORT' interface. On the left is a navigation menu with options like Flights, Charts, Airports, MET, NOTAM, Fleet, Account, Help, Feedback, and Logout. The main area displays a list of flight plans with 'Pay' buttons. The right panel shows a summary of flight plans with a 'Submit' button at the bottom.

Flight Plan ID	Route	ETD	Altitude
TEST1	VABB → VECC	30/05/2023 1800	69900 FT
TEST2	VABB → VECC	30/05/2023 1800	69900 FT
TEST3	VABB → VECC	30/05/2023 1600	23000 FT
TEST4	VABB → VECC	30/05/2023 1800	69900 FT



The screenshot shows the 'Flight Plans' interface. The left navigation menu is similar to the previous screenshot. The main area displays a map of India with several flight plan entries listed on the left. The right panel shows a summary of flight plans with a 'Submit' button at the bottom.

Flight Plan ID	Route	ETD	Altitude
TEST2	VABB → VECC	30/05/2023 1800	69900 FT
TEST3	VABB → VECC	30/05/2023 1800	69900 FT
TEST4	VABB → VECC	30/05/2023 1800	69900 FT
TEST1	VABB → VECC	30/05/2023 1800	69900 FT

For Non-Credit Operator after filing FPL, payment should be made before it is sent to AMSS. For making payment PAY button must be clicked. Clicking on the PAY button the operator will be diverted to Third - Party site where the payment details will be shown, and the payment has to be made.

Brief, Pay, File and Fly



NSOP Online Invoicing and Payments

NSOPAdmin

Home | Invoice

Arr. / Dep. | Departing From: GUWAHATI | FPL No: 250007

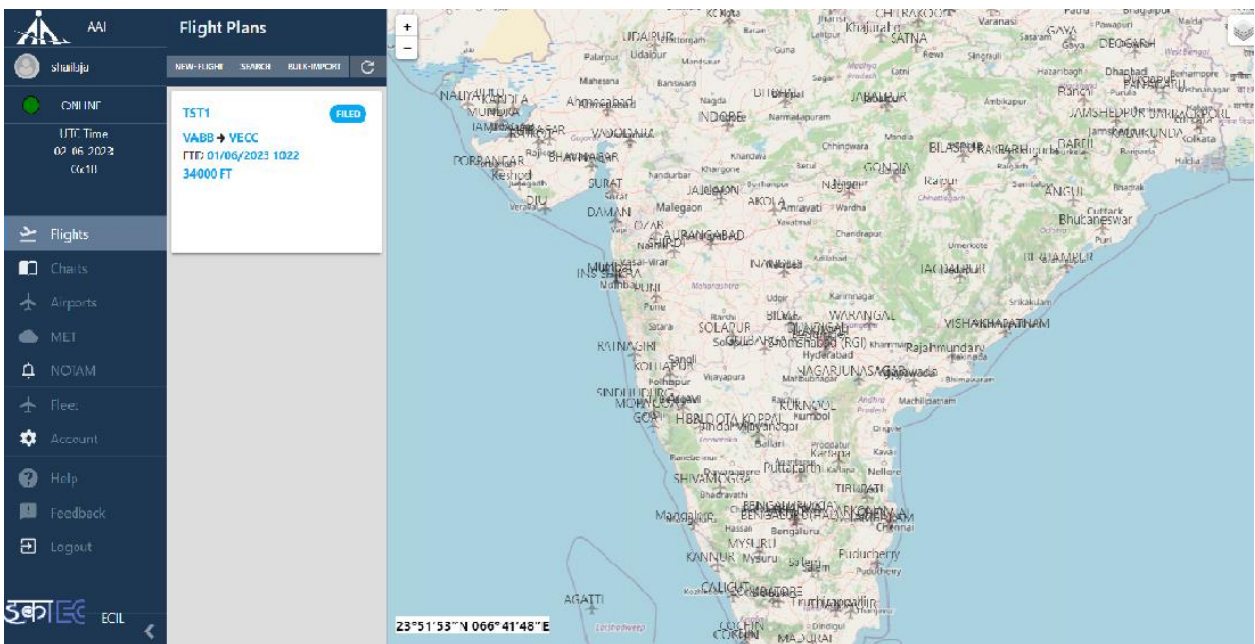
Master Details	Departure Log
Reg No. : VTFA	Call Sign : FLG219
Reg Type : Local	Dep Date : 02/Apr/2023
*AUW : 23000	*Destination Type : Controlled
*Seating Cap : 72	Raise Date : 31/Mar/2023
Operator Name : BIG CHARTER PRIVATE LTD	Dep To : VEPT
Operator Type : National	Nature : Domestic
Category : Commercial	ETD/ATD : 1145
Credit Facility : Non Credit	*Route : VEGT-VEPT
GSTIN Number : null	*GCD : 352.736
	*ASF Domestic : 0
	*ASF International : 0
	*UDF INR Pax : 0
	*UDF US Pax : 0
	Dollar Rate : 82.5
	XRay : No
	Parking Type : Parking
	Runway : Rwy20
	Watch Ext : 0
	Transport Charge : 0
	Pilot Name :
	Remarks :
	GHA Name : [Select One]
	GHA Amount : 0
	No. of Crew : 0

Arrival Log

Call Sign : VTFA	*Arr Date : 02/Apr/2023
*Arr From : VERU	Dep Type : Controlled
Nature : Domestic	Type : Non Scheduled
*ETA/ATA(UTC) : 1120	Watch Ext : 0
*Route : VERU-VEGT	*GCD : 0
Runway : Rwy20	INR PAX : 0
US PAX : 0	Cargo : 0
Pilot Name :	

Save

After Successful Payment, the FPL will be sent to AMSS with FILED as the status.



3.1.10.8 Delete a single flight plan

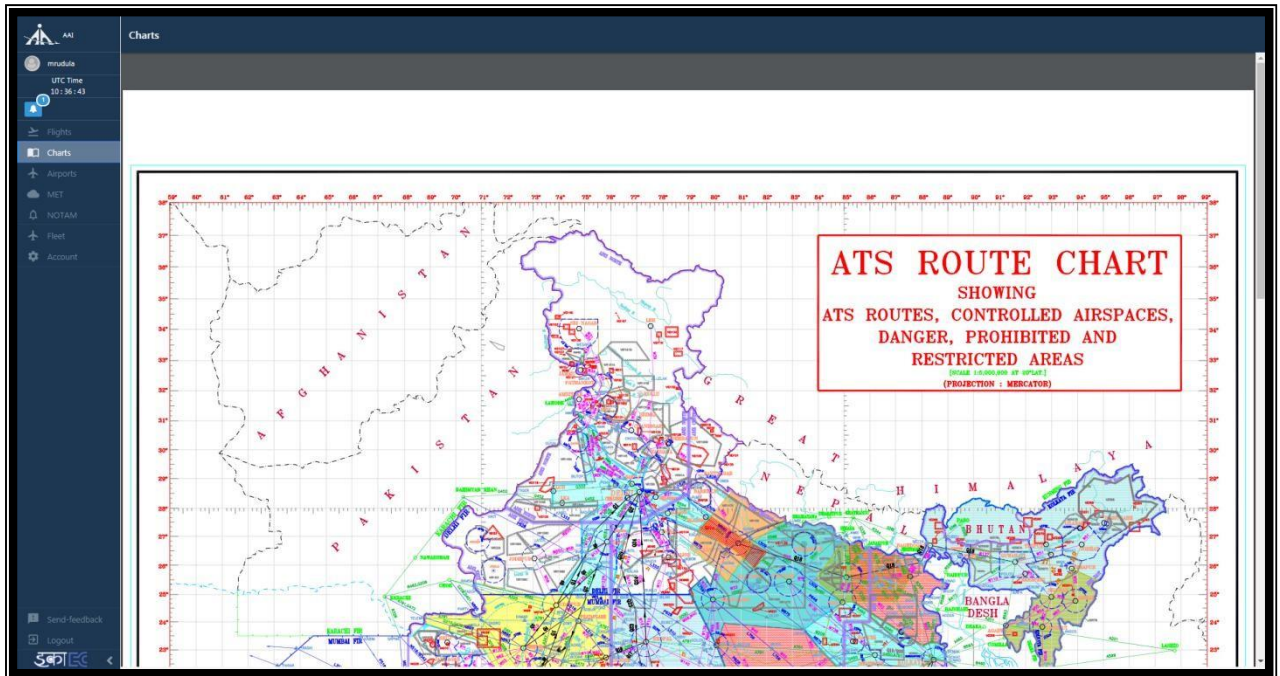
1. User can delete a single flight plan by selecting on the check box for that flight plan and click on Flight Plan Delete button.
2. The selected flight plan is removed from the list.

Brief, Pay, File and Fly

3.1.10.9 Delete bulk flight plans

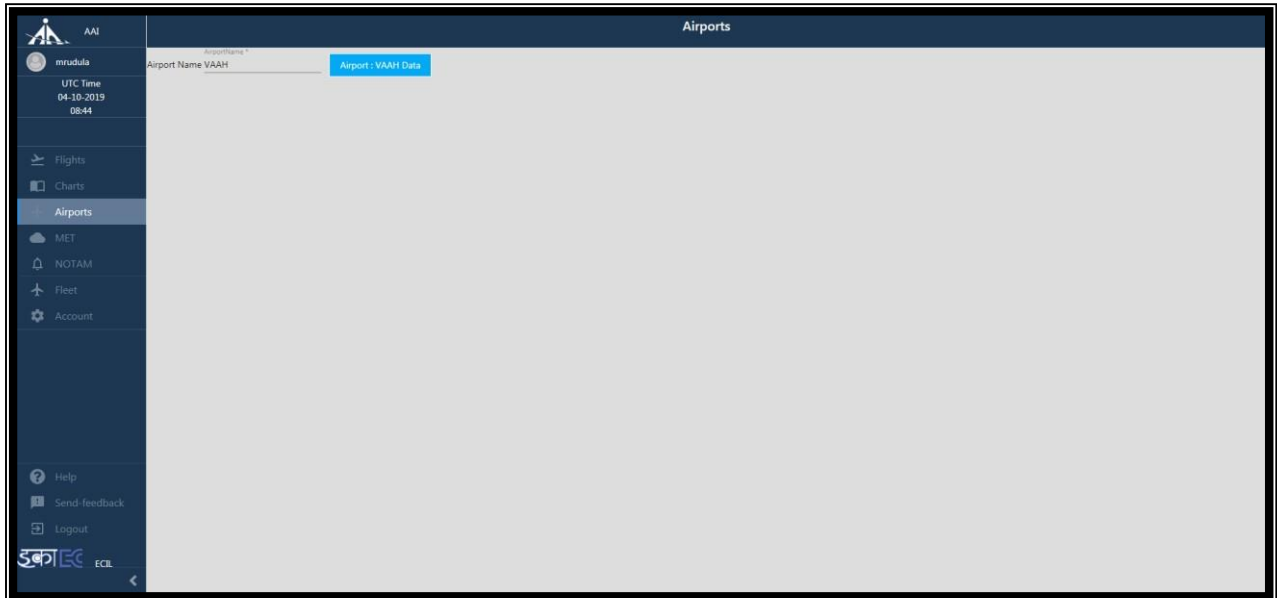
1. User can delete a number of flight plans by clicking on the SelectAll check box (available only for success flight plans) or the user can select manually more than one flight plan and click on the Submit button .
2. The selected flight plans is removed from the list.

Click on Charts tab on top of the flight list window, the following charts screen pops up as shown below.

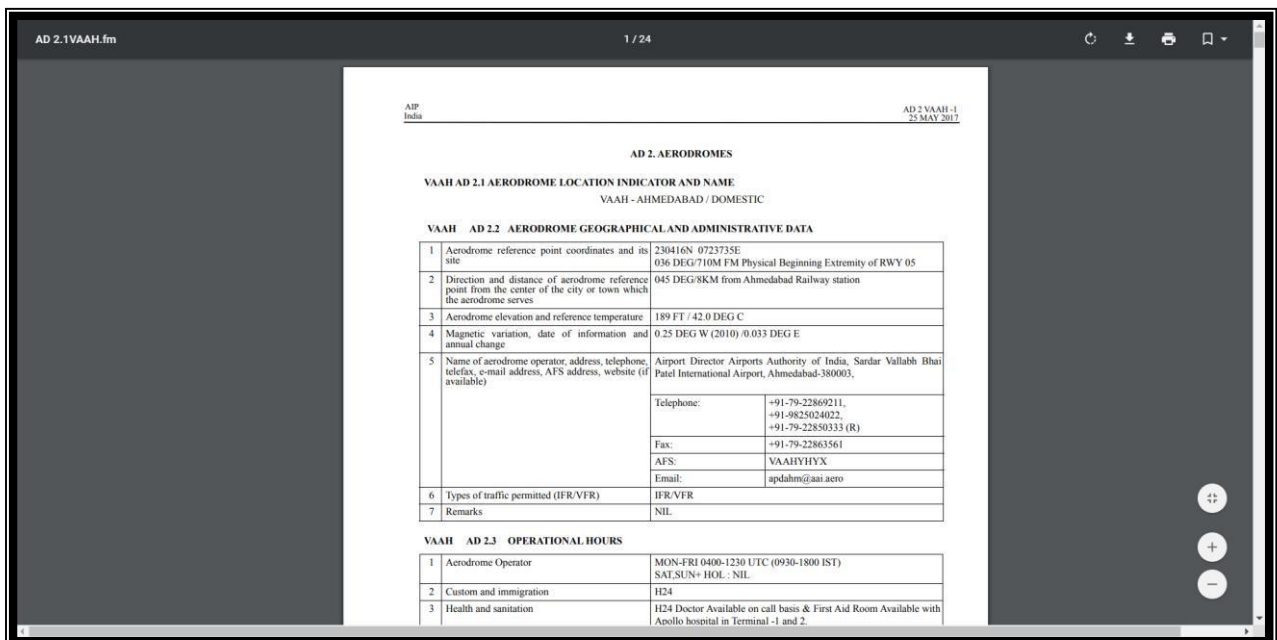


Brief, Pay, File and Fly

1. Click on Airports tab on top of the flight list window, the following screen pops up as shown in the below figure.
2. User enters the ICAO Airport Name eg VECC,VIDP,VAAH etc.



3. Click on the blue button with airport name associated.
4. User can view the details of the airport in pdf format in another tab.

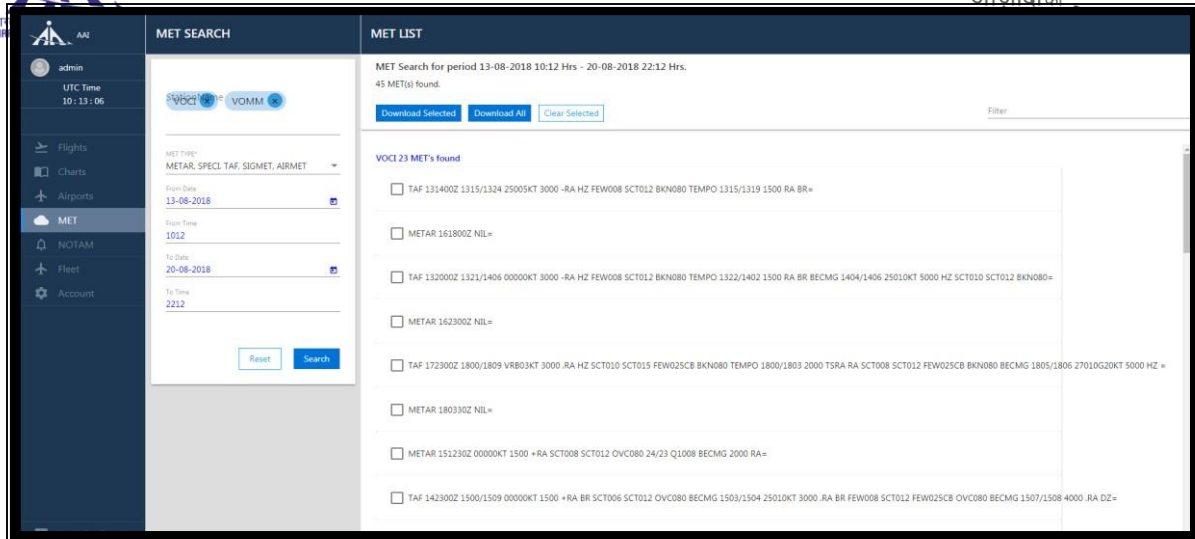


5. If the airport name data is not present, an error "Not in Database" appears.

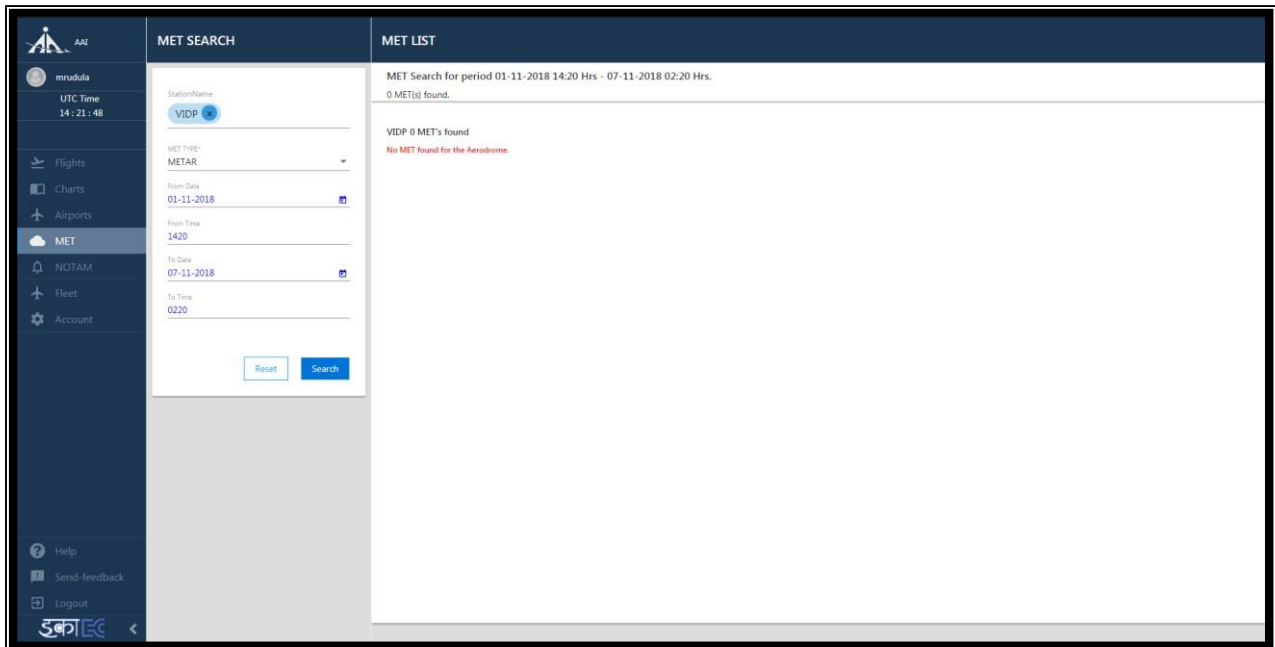
1. Allows the user to retrieve Meteorological (MET) information from AMSS database.
2. OFPL system connectivity with Gateway Server to which AMSS database is connected should be active.
3. Click MET tab after successful login. The following screen pops up as shown.

6.1.1 Search

1. Enter the StationName, type of MET , duration and date for which MET data is required and click on Search button.
2. By default current date and time is updated in the date and time fields.
3. Click on Search button.
4. If MET data is found for the entered parameters by the user the output screen appears as shown below.



5. If no data is found for the selected parameters the following screen is popped up "No MET Found for the Aerodrome" is shown in figure.



6.1.2 Reset

1. Click on the Reset button.
2. All Mandatory fields are reset.

6.1.3 Download Selected

1. User selects MET by clicking on the check box.
2. User clicks on the Download Selected button.
3. The selected MET Information are downloaded as pdf document for further reference.

Brief, Pay, File and Fly



भारतीय विमानपत्तन प्रविकरण
INDIAN AIRWAYS AUTHORITY OF INDIA

6.1.4 Download All

1. User clicks on the Download All button.
2. All the MET Information listed on search criteria are downloaded as a single pdf document for further reference.

6.1.5 Clear Selected

1. Click on the Clear Selected button .
2. Selected check boxes of MET LIST are unchecked.

6.1.6 Filter

1. User enters a character or any string.
2. The MET information are filtered accordingly as per the value entered by the user.



आज़ादी का
अमृत महोत्सव

Brief, Pay, File and Fly

Following are the Notams available for OFPL

1. Aerodrome-Brief
2. Area-Brief
3. Narrow-Brief
4. Normal-Brief
5. Point-Brief
6. Indian IFR-Brief

1. Click NOTAM tab available on the left side of the home page of the user.
2. The following screen appears with default date and time period as shown in the below figure.

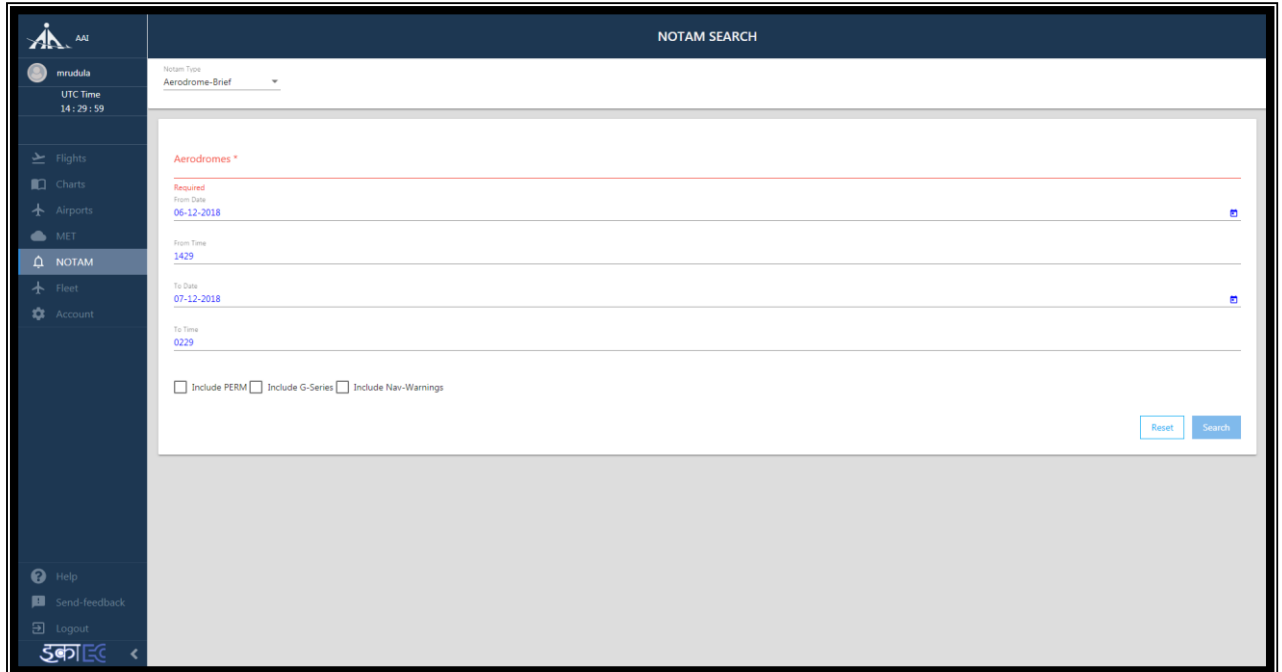
The screenshot displays the NOTAM SEARCH interface. On the left is a dark blue sidebar with navigation options: Flights, Charts, Airports, MET, NOTAM (highlighted), Fleet, and Account. Below these are Help, Send-feedback, and Logout. The main content area is titled 'NOTAM SEARCH' and features a dropdown menu for 'Notam Type' set to 'Aerodrome-Brief'. Below this is a search form with the following fields: 'Aerodromes *' (text input), 'From Date' (05-12-2018), 'From Time' (1121), 'To Date' (05-12-2018), and 'To Time' (2321). At the bottom of the form are three checkboxes: 'Include PERM', 'Include G-Series', and 'Include Nav-Warnings'. 'Reset' and 'Search' buttons are located at the bottom right of the form.

Brief, Pay, File and Fly

7.1.1 Aerodrome-Brief

Allows user to retrieve Aerodrome Brief NOTAMs for the specified date and time period.

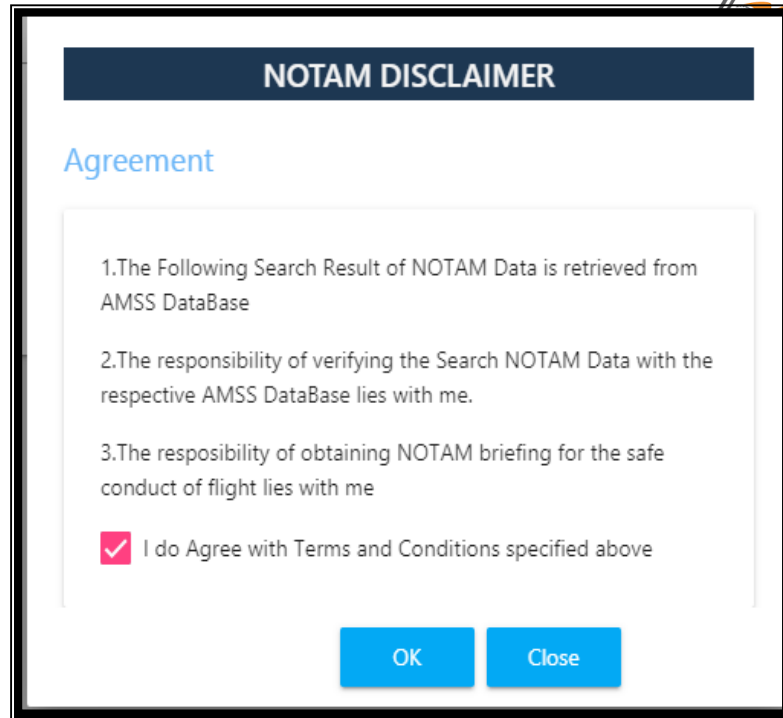
1. OFPL system connection with the respective Gateway Servers should be active.
2. Select Aerodrome Brief from the Notam Type options.
3. Aerodrome Brief input screen appears with default date and time period as shown in the below figure.



7.1.1.1 Search

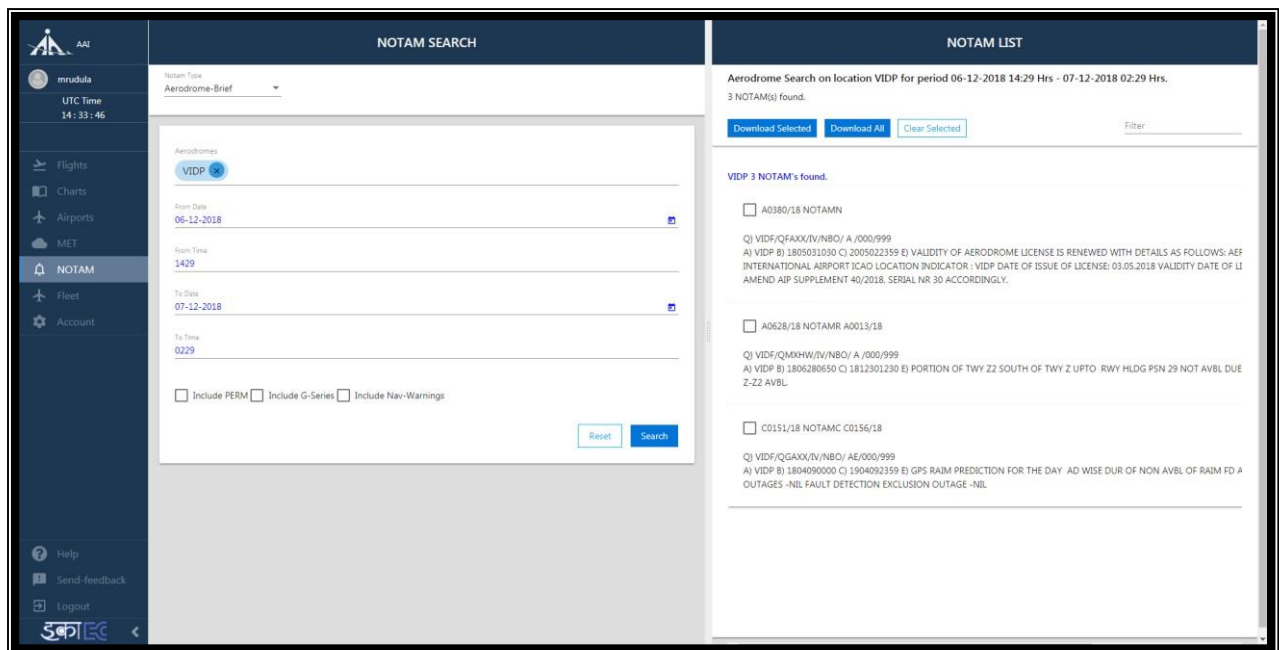
1. Enter ICAO aerodrome or list of aerodrome"s and press enter.
2. User can change the date and time by using the date and time.
3. User if required can select the Include PERM, Include G-Series or Include Nav-Warnings or select all the options for searching the Aerodrome Brief Notams.
4. Click on Search buton.
5. The following screen pops up as shown below.

Brief. Pay. File and Fly



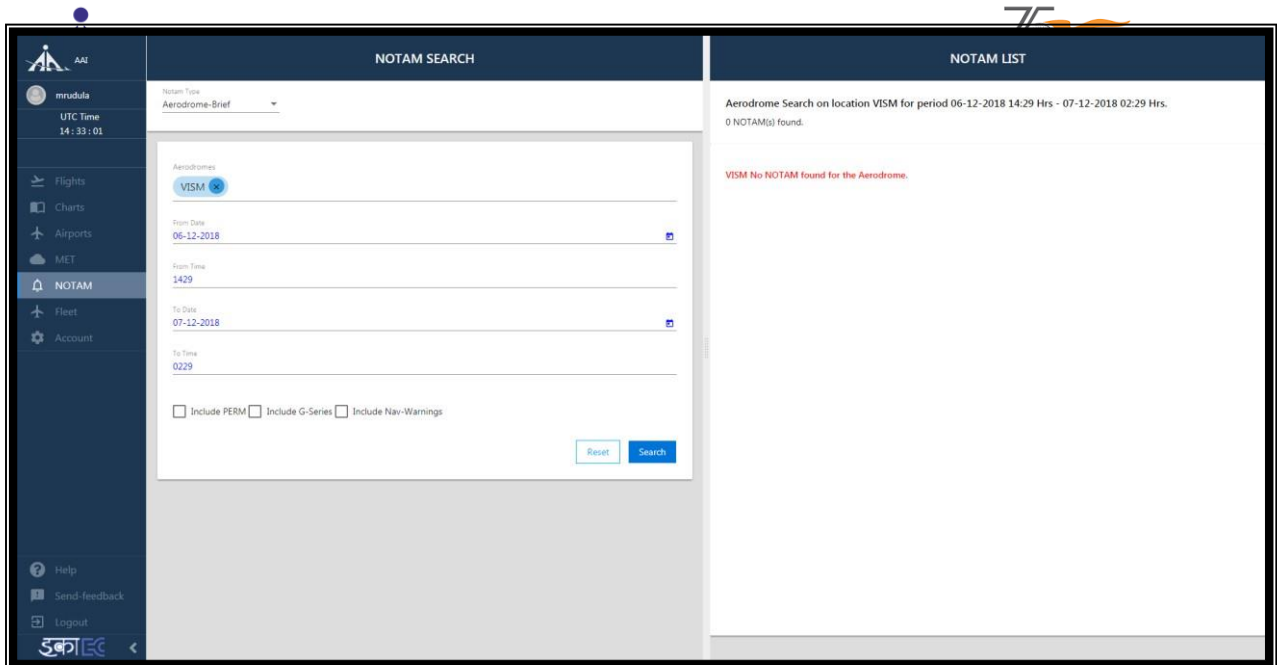
6. Select on the Terms and Conditions and click on OK button.

7. Airport wise list of NOTAMs are displayed as shown in below figure



8. If there are no notams for the selected query results in following figure.

Brief, Pay, File and Fly



7.1.1.2 Reset

1. Click on the Reset button.
2. Clears the data and the page is initialized.

7.1.1.3 Download Selected

1. User selects Notam /NOTAMs by clicking on the check box.
2. User clicks on the Download Selected button.
3. Selected Notams are downloaded as a single pdf document for further reference.

7.1.1.4 Download All

1. User clicks on the Download All button.
2. All the NOTAMs listed are downloaded as a single pdf document for further reference.

7.1.1.5 Clear Selected

1. Click on the Clear Selected button .
2. Selected check boxes are unchecked.

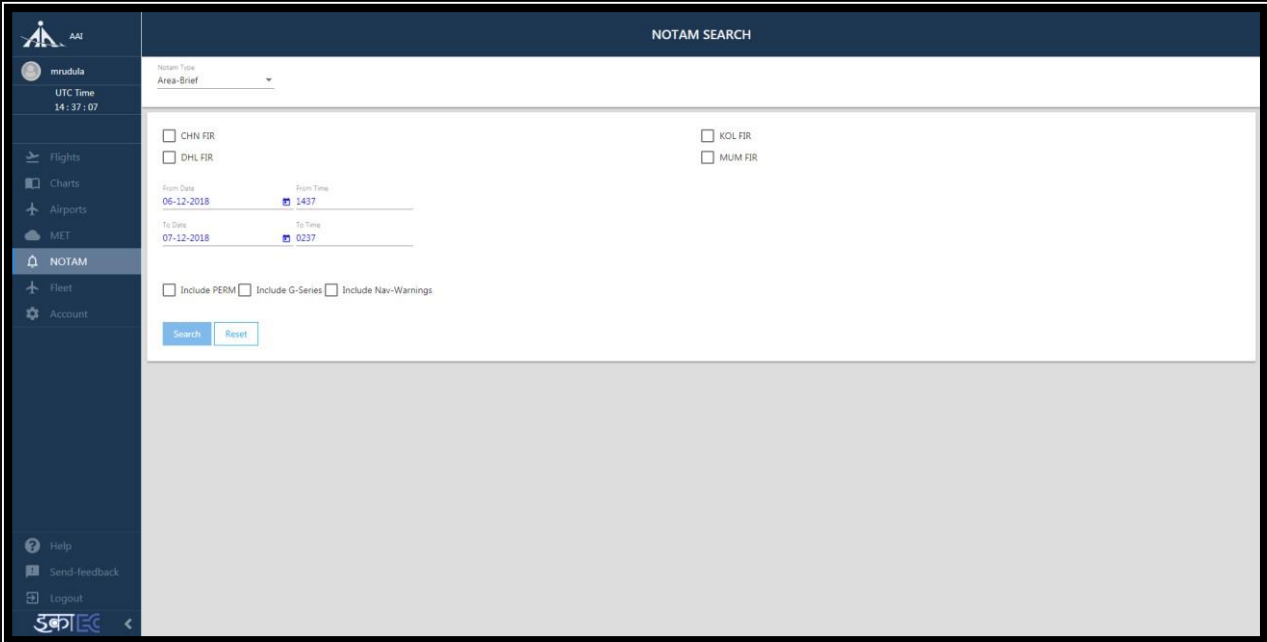
7.1.1.6 Filter

1. User enters a character or any string.
2. NOTAMs are filtered accordingly as per the value entered by the user.

Brief, Pay, File and Fly

Allows user to retrieve Area Brief NOTAMS containing FIR and Aerodrome NOTAM for the selected Flight Information Regions between date and the time period set.

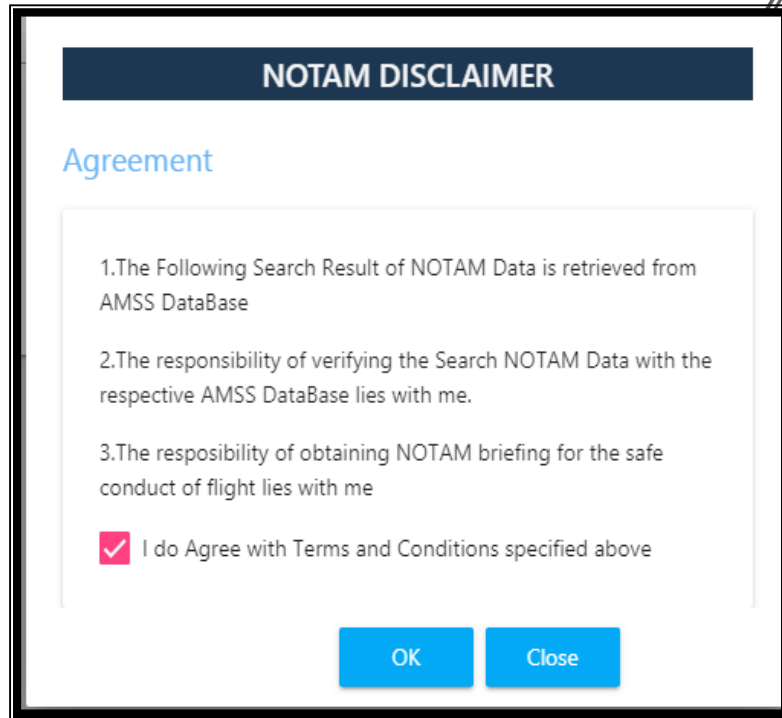
1. OFPL system connection with the respective Gateway Servers should be active.
2. Select Area-Brief from the Notam Type options.
3. Area-Brief input screen appears as shown below.



7.1.2.1 Search

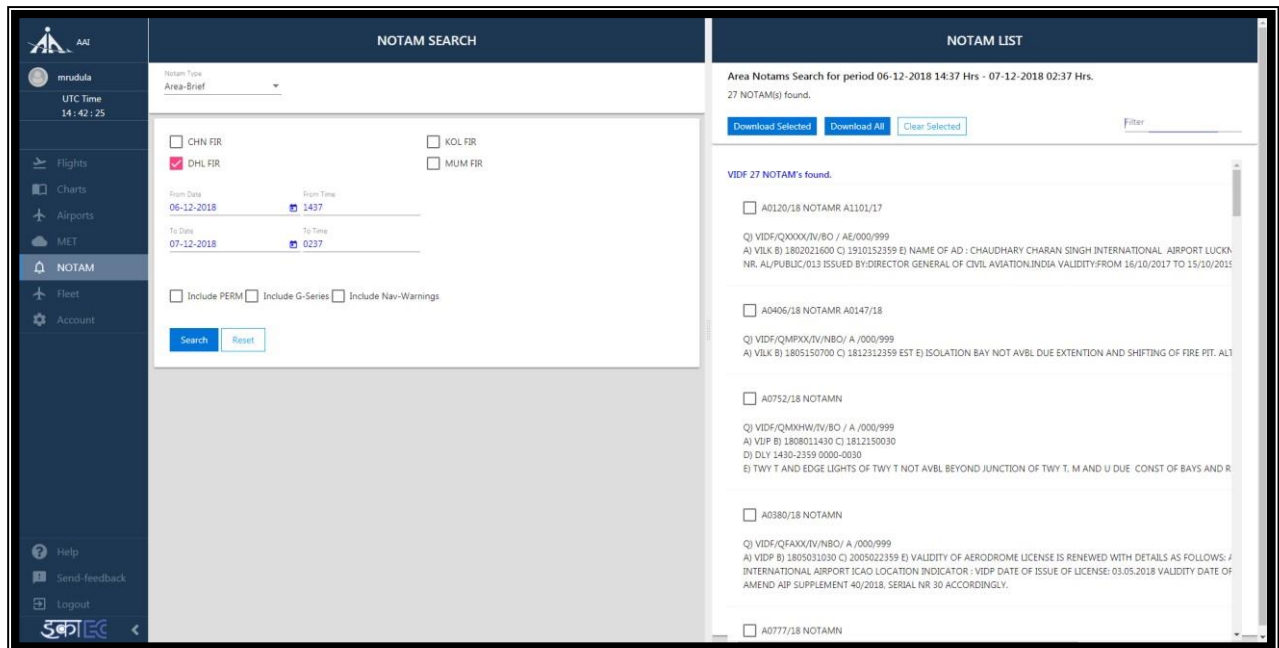
1. Select All or any one of the FIRs by checking the available FIR"s.
2. By default the current date duration and current time is updated in the date and time fields.
3. User can change the date and time by using the date and time controls.
4. User if required can select the Include PERM, Include G-Series or Include Nav-Warnings or select all the options for searching the Area Brief NOTAMs.
5. Click on Search buton.
6. The following screen pops up as shown below.

Brief. Pay. File and Fly



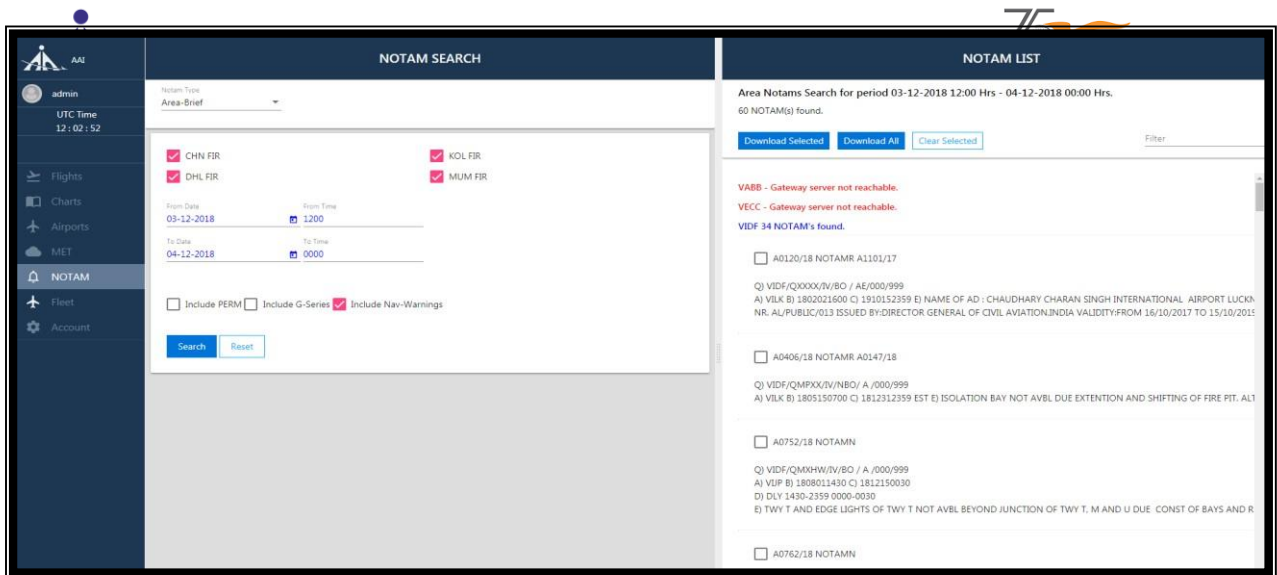
7. Select on the Terms and Conditions and click on OK button.

8. FIR wise list of NOTAMs are displayed as shown in below figure.



9. If there are no notams for the selected query of Area Brief the following error message is shown on the NOTAM LIST.

Brief, Pay, File and Fly



7.1.2.2 Reset

1. Click on the Reset button
2. Clears the data and the page is initialized.

7.1.2.3 Download Selected

1. User selects Notam /NOTAMs by clicking on the check box.
2. User clicks on the Download Selected button.
3. Selected NOTAMs are downloaded as a single pdf document for further reference.

7.1.2.4 Download All

1. User clicks on the Download All button.
2. NOTAMs listed on search criteria are downloaded as a single pdf document for further reference.

7.1.2.5 Clear Selected

1. Click on the Clear Selected button .
2. Selected check boxes are unchecked.

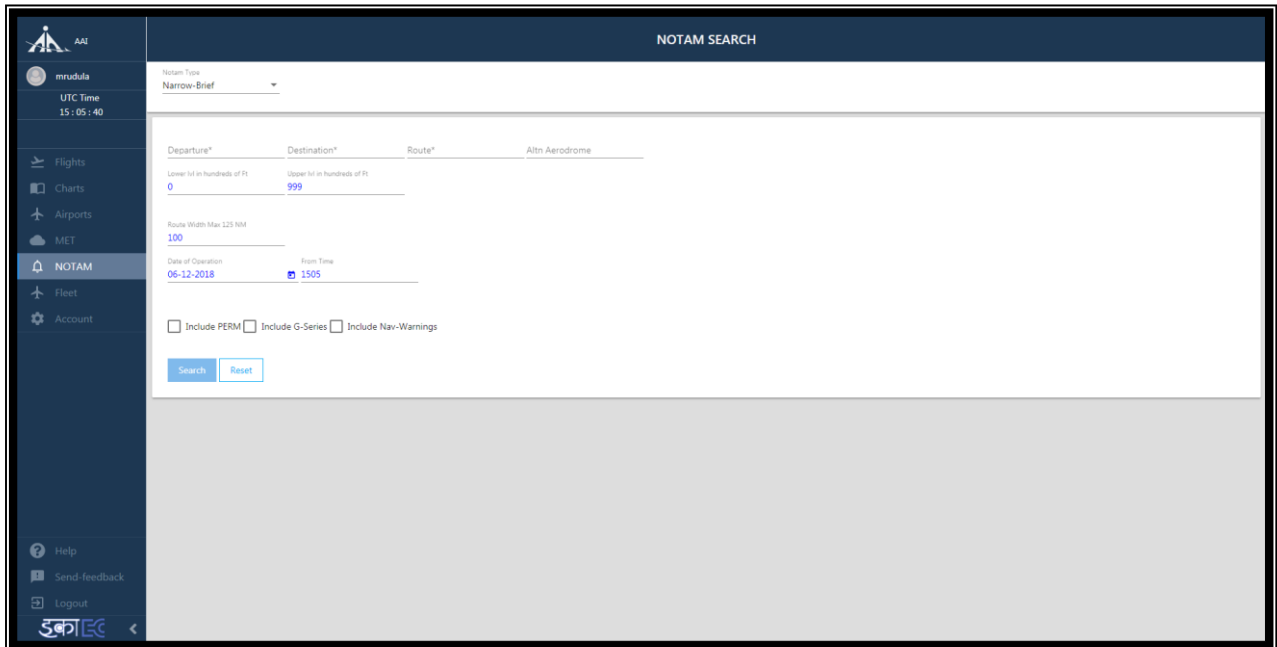
7.1.2.6 Filter

1. User enters a character or any string.
2. NOTAMs are filtered accordingly as per the value entered by the user.

Brief, Pay, File and Fly

Allows the user to retrieve Narrow Brief NOTAMs.

1. OFPL system connection with the respective Gateway Servers should be active
2. Select Narrow-Brief from the Notam Type options.
3. Narrow-Brief input screen appears.



The screenshot shows the NOTAM SEARCH interface. The left sidebar contains navigation options: Flights, Charts, Airports, MET, NOTAM (selected), Fleet, and Account. The main content area is titled 'NOTAM SEARCH' and features a dropdown menu for 'Notam Type' set to 'Narrow-Brief'. Below this, there are input fields for 'Departure*' (Lower Alt in hundreds of Ft: 0), 'Destination*' (Upper Alt in hundreds of Ft: 999), 'Route*' (Route Width Max 125 NM: 100), and 'Altitude Aerodrome'. A 'Date of Operation' field is set to '06-12-2018' with a 'From Time' of '1505'. There are three checkboxes: 'Include PERM', 'Include G-Series', and 'Include Nav-Warnings'. At the bottom, there are 'Search' and 'Reset' buttons.

7.1.3.1 Search

1. Enter Departure, Destination, route, Alternate Aerodrome, route width, level range and time range.
2. By default the date duration and time period are provided in the date and time fields.
3. User can change the date, time, level and route values.
4. User can select the Include PERM, Include G-Series or Include Nav-Warnings or select all the options for searching the Narrow Brief Notams.
5. Search button is enabled only after the user enters Departure, Destination and route.
6. Click on Search button.
7. The following screen pops up as shown below.

NOTAM DISCLAIMER

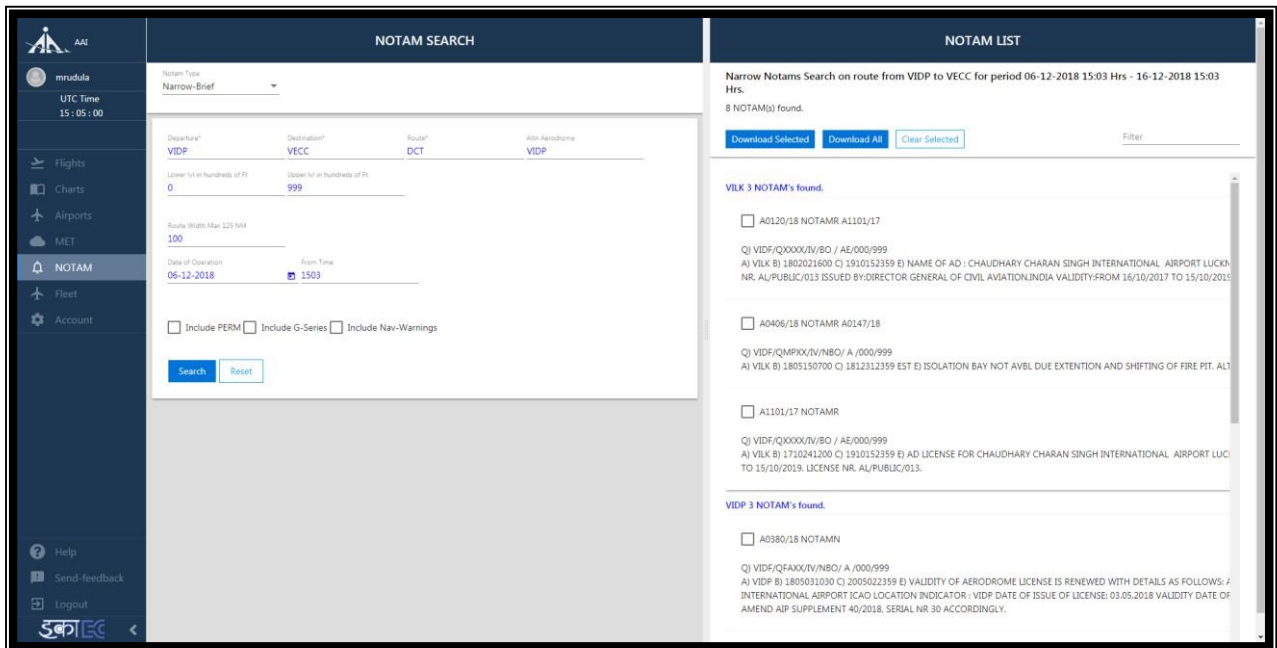
Agreement

- 1.The Following Search Result of NOTAM Data is retrieved from AMSS DataBase
- 2.The responsibility of verifying the Search NOTAM Data with the respective AMSS DataBase lies with me.
- 3.The responsibility of obtaining NOTAM briefing for the safe conduct of flight lies with me

I do Agree with Terms and Conditions specified above

OK
Close

8. Select on the Terms and Conditions and click on OK button.
9. The list of NOTAMs covering Source to Destination including the route are displayed as shown in the below figure.



NOTAM SEARCH

Origin: **VIDP** Destination: **VECC** Route: **DCT** Air-Route: **VIDP**

Lower: 0 Higher: 999

Route Width: 100

Date of Operation: 06-12-2018 From Time: 1503

Include PERM Include G-Series Include Nav-Warnings

Search Reset

NOTAM LIST

Narrow Notams Search on route from VIDP to VECC for period 06-12-2018 15:03 Hrs - 16-12-2018 15:03 Hrs.

8 NOTAM(s) found.

Download Selected Download All Clear Selected Filter

VILK 3 NOTAM's found.

A0120/18 NOTAMR A1101/17

Q) VILK B) 1802021600 C) 1910152359 E) NAME OF AD : CHAUDHARY CHARAN SINGH INTERNATIONAL AIRPORT LUCKNOW, AL/PUBLIC/013 ISSUED BY:DIRECTOR GENERAL OF CIVIL AVIATION,INDIA VALIDITY:FROM 16/10/2017 TO 15/10/2019

A0406/18 NOTAMR A0147/18

Q) VILK B) 1805150700 C) 1812312359 EST E) ISOLATION BAY NOT AVBL DUE EXTENSION AND SHIFTING OF FIRE PIT. ALT

A1101/17 NOTAMR

Q) VILK B) 1710241200 C) 1910152359 E) AD LICENSE FOR CHAUDHARY CHARAN SINGH INTERNATIONAL AIRPORT LUCO TO 15/10/2019. LICENSE NR. AL/PUBLIC/013.

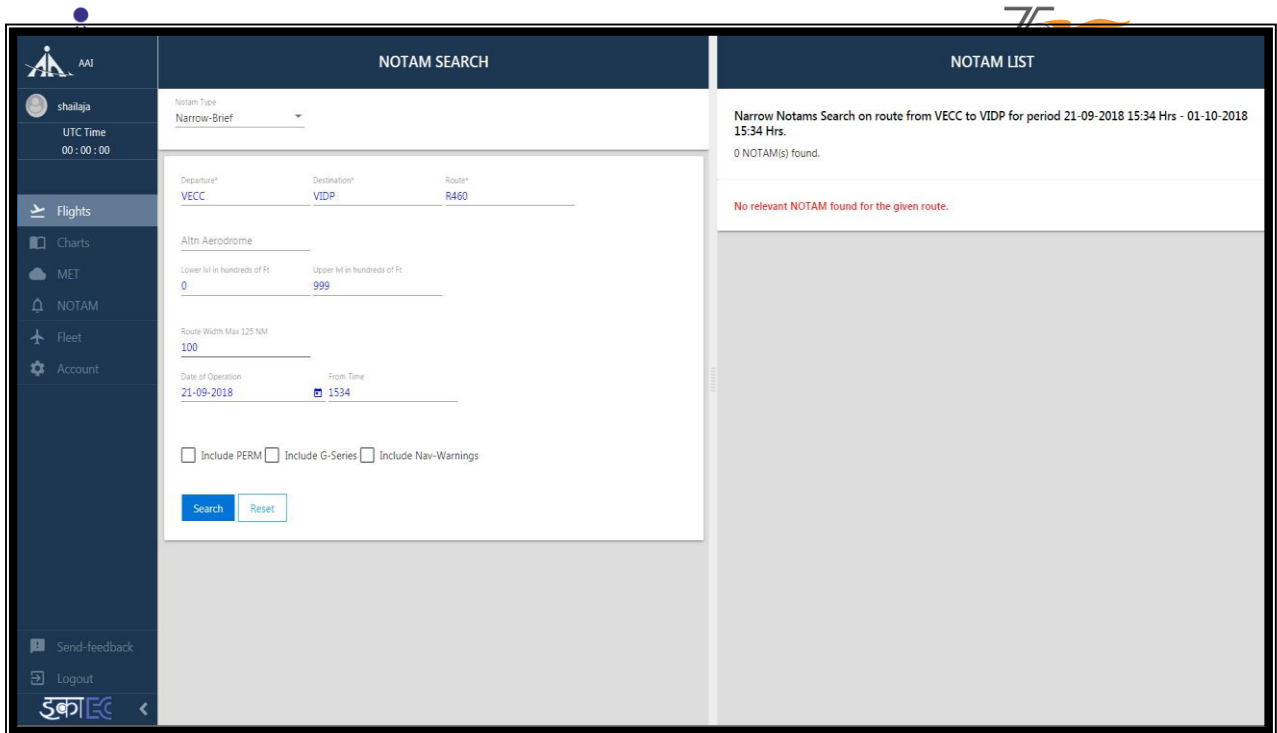
VILK 3 NOTAM's found.

A0380/18 NOTAMN

Q) VILK B) 1805031030 C) 2005022359 E) VALIDITY OF AERODROME LICENSE IS RENEWED WITH DETAILS AS FOLLOWS: / INTERNATIONAL AIRPORT ICAO LOCATION INDICATOR - VIDP DATE OF ISSUE OF LICENSE: 03.05.2018 VALIDITY DATE OF AMEND AIP SUPPLEMENT 40/2018. SERIAL NR. 30 ACCORDINGLY.

10. If there are no notams for the selected query it is shown as in below figure.

Brief. Pay. File and Fly



7.1.3.2 Reset

1. Click on the Reset button.
2. Clears the data and the page is initialized.

7.1.3.3 Download Selected

1. User selects Notam /NOTAMs by clicking on the check box.
2. User clicks on the Download Selected button.
3. The selected NOTAMs are downloaded as a single pdf document for further reference.

7.1.3.4 Download All

1. User clicks on the Download All button.
2. All the NOTAMs listed are downloaded as a single pdf document for further reference.

7.1.3.5 Clear Selected

1. Click on the Clear Selected button.
2. The selected check boxes are unchecked.

7.1.3.6 Filter

1. User enters a character or any string.
2. The NOTAMs are filtered accordingly as per the value entered by the user.

Brief, Pay, File and Fly

7.1.4 Normal-Brief

भारतीय विमानपत्तन प्रधिकरण
भारतीय विमानपत्तन प्रधिकरण
भारतीय विमानपत्तन प्रधिकरण

Allows the user to retrieve Normal Brief NOTAMs.

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अमृत महोत्सव

1. OFPL system connection with the respective Gateway Servers should be active.
2. Select Normal Brief from the Notam Type options.
3. Normal Brief input screen appears.

The screenshot shows the 'NOTAM SEARCH' interface. The sidebar on the left includes navigation options: Flights, Charts, Airports, MET, NOTAM (selected), Fleet, and Account. The main content area has a 'Notam Type' dropdown set to 'Normal-Brief'. Below this are input fields for 'Departure*', 'Destination*', and 'Altn Aerodrome'. There are also fields for 'Lower lvl in hundreds of ft' (0) and 'Upper lvl in hundreds of ft' (999). Date and time filters are set for 'From Date' (06-12-2018), 'From Time' (1444), 'To Date' (07-12-2018), and 'To Time' (0244). At the bottom, there are checkboxes for 'Include PERM', 'Include G-Series', and 'Include Nav-Warnings', along with 'Search' and 'Reset' buttons.

7.1.4.1 Search

1. Enter Departure, Destination, Alternate Aerodrome, Lower Level ,Upper level and duration for which NOTAMs are required.
2. By default the date duration and the time period is provided in the date and time fields.
3. User can change the date and time by using the date and time controls.
4. User if required can select the Include PERM, Include G-Series or Include Nav-Warnings or select all the options for searching the Normal Brief Notams.
5. Click on Search buton.
6. The following screen pops up as shown below.

Brief. Pay. File and Fly

NOTAM DISCLAIMER

Agreement

1.The Following Search Result of NOTAM Data is retrieved from AMSS DataBase

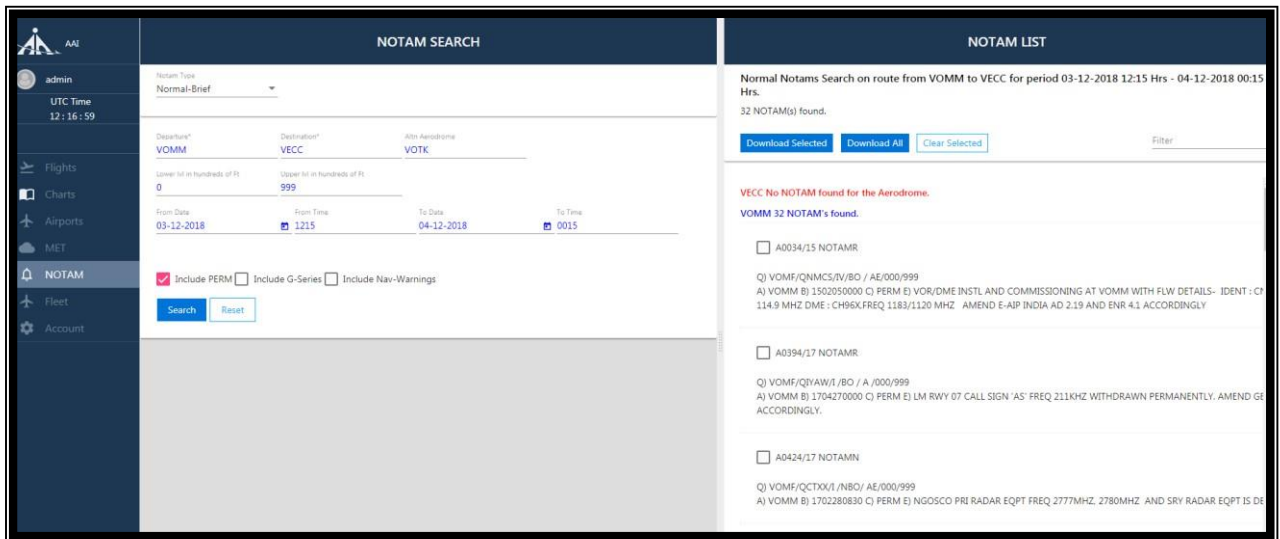
2.The responsibility of verifying the Search NOTAM Data with the respective AMSS DataBase lies with me.

3.The responsibility of obtaining NOTAM briefing for the safe conduct of flight lies with me

I do Agree with Terms and Conditions specified above

OK
Close

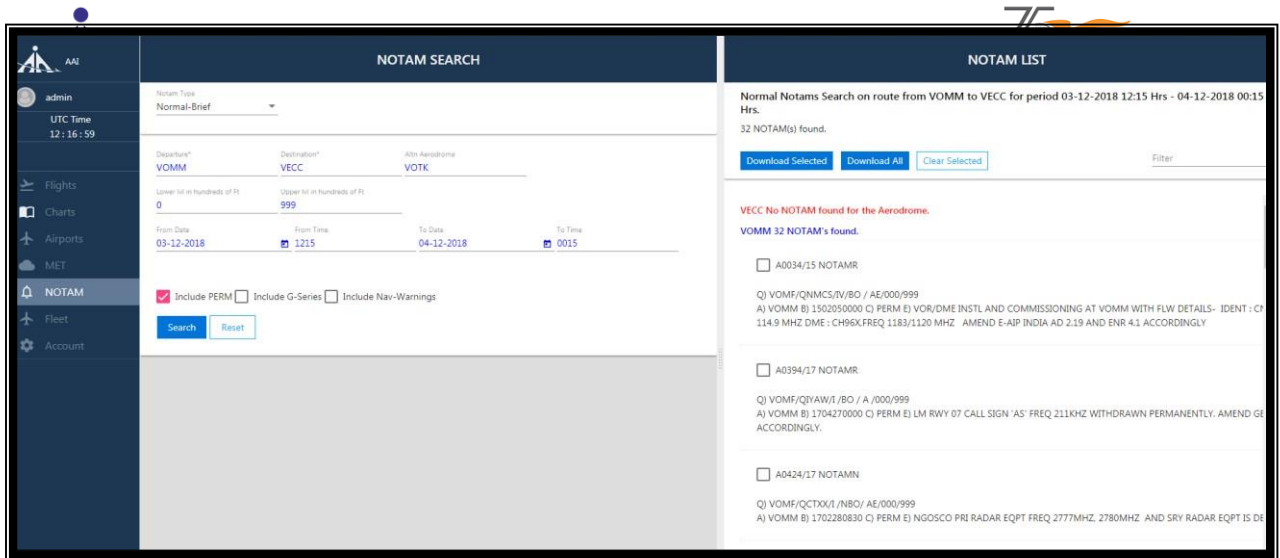
7. Select on the Terms and Conditions and click on OK button.
8. List of NOTAMs covering Source to Destination and the airports in between are displayed on the output screen as in the below figure.



The screenshot shows the NOTAM SEARCH interface on the left and the NOTAM LIST on the right. The search parameters are: Normal-Brief, VOMM to VECC, 03-12-2018 to 04-12-2018. The NOTAM LIST shows 32 NOTAMs found, with a red warning: "VECC No NOTAM found for the Aerodrome." The list includes entries for A0034/15, A0394/17, and A0424/17, each with a checkbox and detailed NOTAM text.

9. If there are no notams for the selected query the following error is shown in the below figure.

Brief, Pay, File and Fly



7.1.4.2 Reset

1. Click on the Reset button
2. Clears the data and the page is initialized.

7.1.4.3 Download Selected

1. User selects /NOTAMs by clicking on the check box.
2. User clicks on the Download Selected button.
3. The selected NOTAMs are downloaded as a single pdf document for further reference.

7.1.4.4 Download All

1. User clicks on the Download All button.
2. All the NOTAMs listed on search criteria are downloaded as a single pdf document for further reference.

7.1.4.5 Clear Selected

1. Click on the Clear Selected button .
2. The selected check boxes are unchecked.

7.1.4.6 Filter

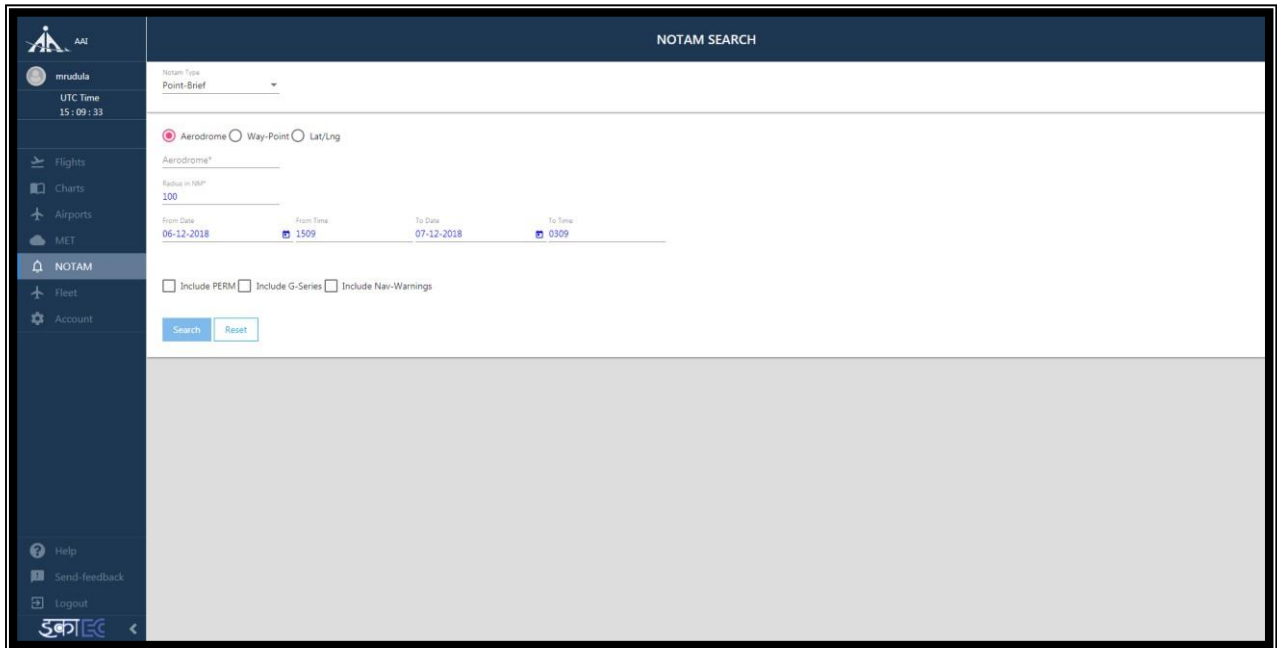
1. User enters a character or any string.
2. The NOTAMs are filtered accordingly as per the value entered by the user.

Brief, Pay, File and Fly

7.1.5 Point-Brief

Allows the user to retrieve Point Brief NOTAMs.

1. OFPL system connection with the respective Gateway Servers should be active.
2. Select Point-Brief from the Notam Type options.
3. Point-Brief input screen appears as shown below.



7.1.5.1 Aerodrome Search

1. Enter the Aerodrome name.
2. Search button is enabled.
3. By default the current date and current time is updated in the date and time fields.
4. User can change the radius ,date and time.
5. User if required can select the Include PERM, Include G-Series or Include Nav-Warnings or select all the options for searching the Point-Brief Notams.
6. Click on the Search button.
7. The following screen pops up as shown below.

Brief. Pay. File and Fly

NOTAM DISCLAIMER

Agreement

1.The Following Search Result of NOTAM Data is retrieved from AMSS DataBase

2.The responsibility of verifying the Search NOTAM Data with the respective AMSS DataBase lies with me.

3.The responsibility of obtaining NOTAM briefing for the safe conduct of flight lies with me

I do Agree with Terms and Conditions specified above

OK
Close

8. Select the agreement and click on OK button.
9. The list of NOTAMs covering the circular area around the Aerodrome are displayed as shown in the following screen.

7.1.5.1.1 Reset

1. Click on the Reset button.
2. Clears the data and the page is initialized.

7.1.5.1.2 Download Selected

1. User selects NOTAMs by clicking on the check box.

Brief, Pay, File and Fly

2. User clicks on the Download Selected button.

3. The selected Notams are downloaded as a single pdf document for further reference.

7.1.5.1.3 Download All

1. User clicks on the Download All button.
2. All the NOTAMs listed are downloaded as a single pdf document for further reference.

7.1.5.1.4 Clear Selected

1. Click on the Clear Selected button .
2. The selected check boxes are unchecked.

7.1.5.1.5 Filter

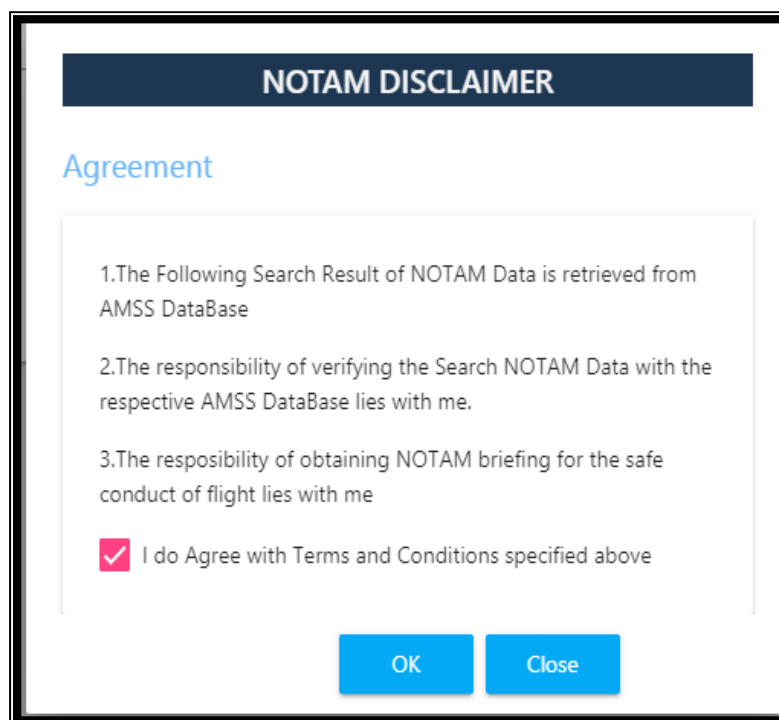
1. User enters a character or any string.
2. The NOTAMs are filtered accordingly as per the value entered by the user.

7.1.5.2 Way-Point Search

1. Select Way-Point in Point-Brief search.

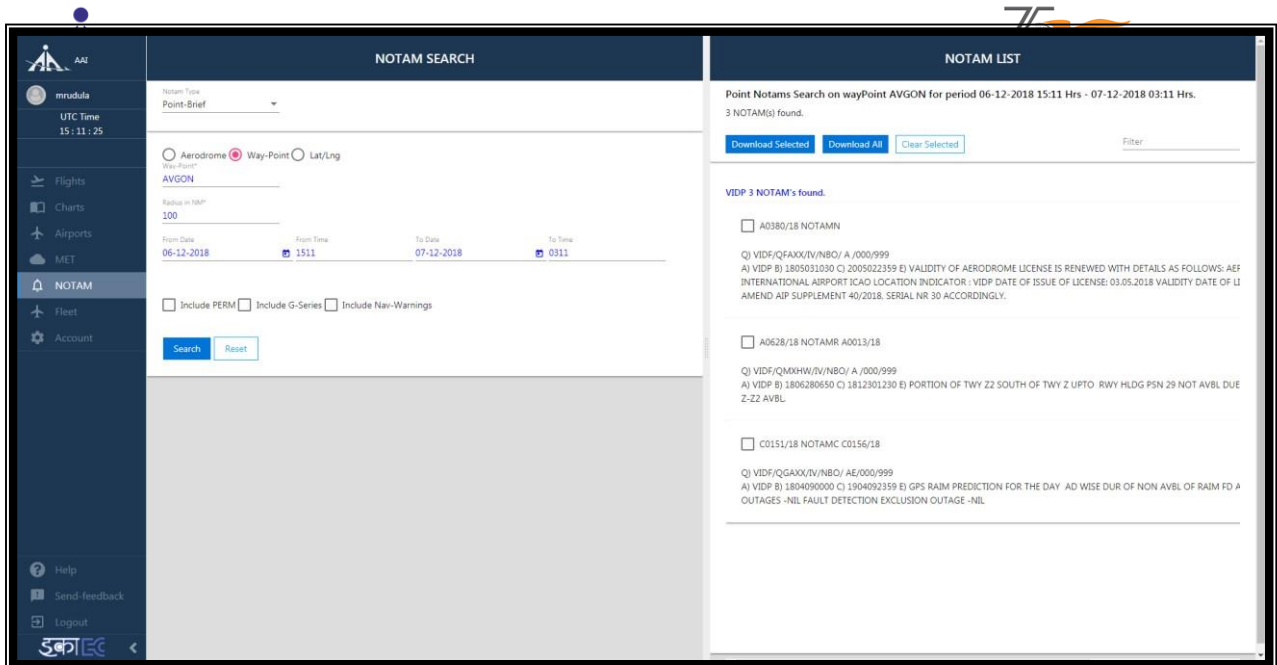
7.1.5.2.1 Search

1. Enter the value for Way-Point for eg: AVGON.
2. Search button is enabled.
3. By default the current date and current time is updated in the date and time fields.
4. User can change the date and time range.
5. Click on the Search button.
6. The following screen pops up as shown below.



7. Select the agreement and click on OK button.
8. User if required can select the Include PERM, Include G-Series or Include Nav-Warnings or select all the options for searching the Point-Brief Notams.
9. The list of NOTAMs covering the Way-point is displayed on the output screen as in the below figure.

Brief. Pay. File and Fly



7.1.5.2.2 Reset

1. Click on the Reset button.
2. Clears the data and the page is initialized.

7.1.5.2.3 Download Selected

1. User selects Notam/NOTAMs by clicking on the check box.
2. User clicks on the Download Selected button.
3. The selected Notams are downloaded as a single pdf document for further reference.

7.1.5.2.4 Download All

1. User clicks on the Download All button.
2. All the NOTAMs listed are downloaded as a single pdf document for further reference.

7.1.5.2.5 Clear Selected

1. Click on the Clear Selected button .
2. The selected check boxes are unchecked.

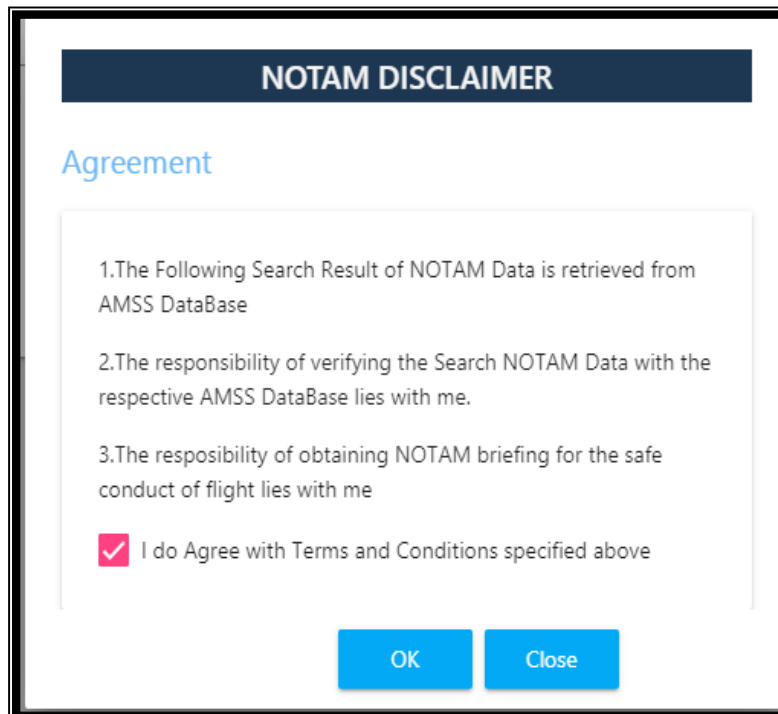
7.1.5.2.6 Filter

1. User enters a character or any string.
2. The NOTAMs are filtered accordingly as per the value entered by the user.

Brief, Pay, File and Fly

7.1.5.3 Lat/Lng Search

1. Select Lat/Lng in Point-Brief search.
2. Enter the value for Deg,Min,Sec and select N or S button for Latitude.
3. Enter the value for Deg,Min,Sec and select E or W button for Longitude.
4. Search button is enabled.
5. By default the current date and current time is updated in the date and time fields.
6. User can change date and time range.
7. User if required can select the Include PERM, Include G-Series or Include Nav-Warnings or select all the options for searching the Lat/Lng Brief Notams.
8. Click on the Search button.
9. The following screen pops up as shown below.



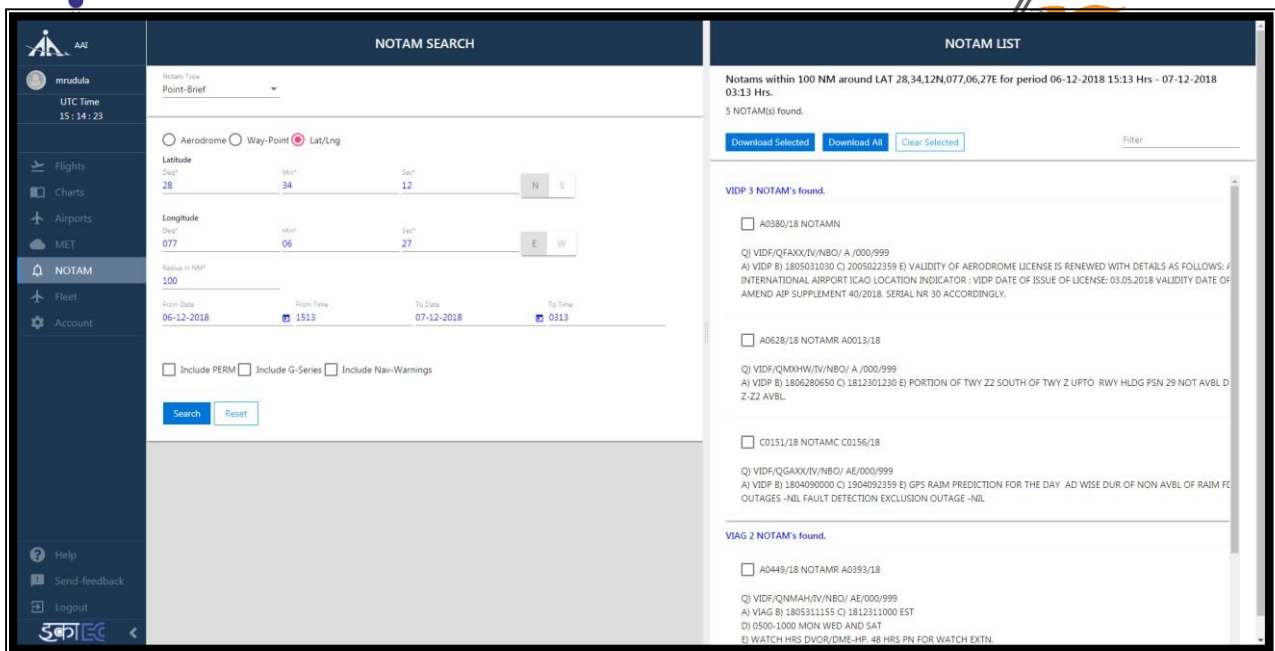
The screenshot shows a dialog box titled "NOTAM DISCLAIMER". Below the title is the word "Agreement" in blue. The main content area contains three numbered points:

- 1.The Following Search Result of NOTAM Data is retrieved from AMSS DataBase
- 2.The responsibility of verifying the Search NOTAM Data with the respective AMSS DataBase lies with me.
- 3.The responsibility of obtaining NOTAM briefing for the safe conduct of flight lies with me

Below the points is a checkbox with a red checkmark and the text "I do Agree with Terms and Conditions specified above". At the bottom of the dialog box are two buttons: "OK" and "Close".

10. Select the agreement and click on OK button.
11. The list of Notams covering the Lat/Lng are displayed as shown in below figure.

Brief, Pay, File and Fly



7.1.5.3.1 Reset

1. Click on the Reset button.
2. Clears the data and the page is initialized.

7.1.5.3.2 Download Selected

1. User selects Notam /NOTAMs by clicking on the check box.
2. User clicks on the Download Selected button.
3. The selected NOTAMs are downloaded as a single pdf document for further reference.

7.1.5.3.3 Download All

1. User clicks on the Download All button.
2. All the NOTAMs listed are downloaded as a single pdf document for further reference.

7.1.5.3.4 Clear Selected

1. Click on the Clear Selected button .
2. The selected check boxes are unchecked.

7.1.5.3.5 Filter

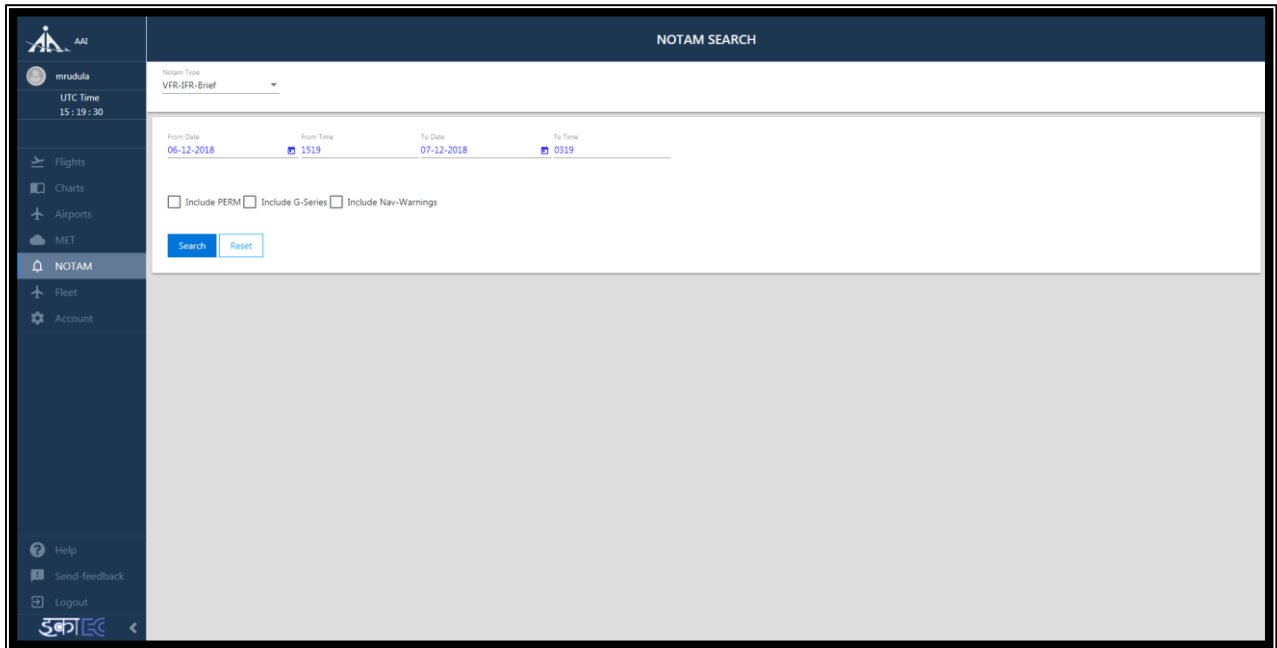
1. User enters a character or any string.
2. The NOTAMs are filtered accordingly as per the value entered by the user.

Brief, Pay, File and Fly

7.1.6 Indian-IFR-Brief

Allows the user to retrieve Indian-FIR-Brief NOTAMs.

1. OFPL system connection with the respective Gateway Servers should be active.
2. Select Indian-FIR-Brief from the Notam Type options.
3. Indian-FIR-Brief screen appears as shown below.



7.1.6.1 Search

1. By default the current date and current time is updated in the date and time fields.
2. User can change / update the date and time by using the date and time controls.
3. User if required can select the Include PERM, Include G-Series or Include Nav-Warnings or select all the options for searching the VFR/IFR-Brief Notams.
4. Click on the Search button.
5. The following screen pops up as shown below.

Brief. Pay. File and Fly

NOTAM DISCLAIMER

Agreement

1.The Following Search Result of NOTAM Data is retrieved from AMSS DataBase

2.The responsibility of verifying the Search NOTAM Data with the respective AMSS DataBase lies with me.

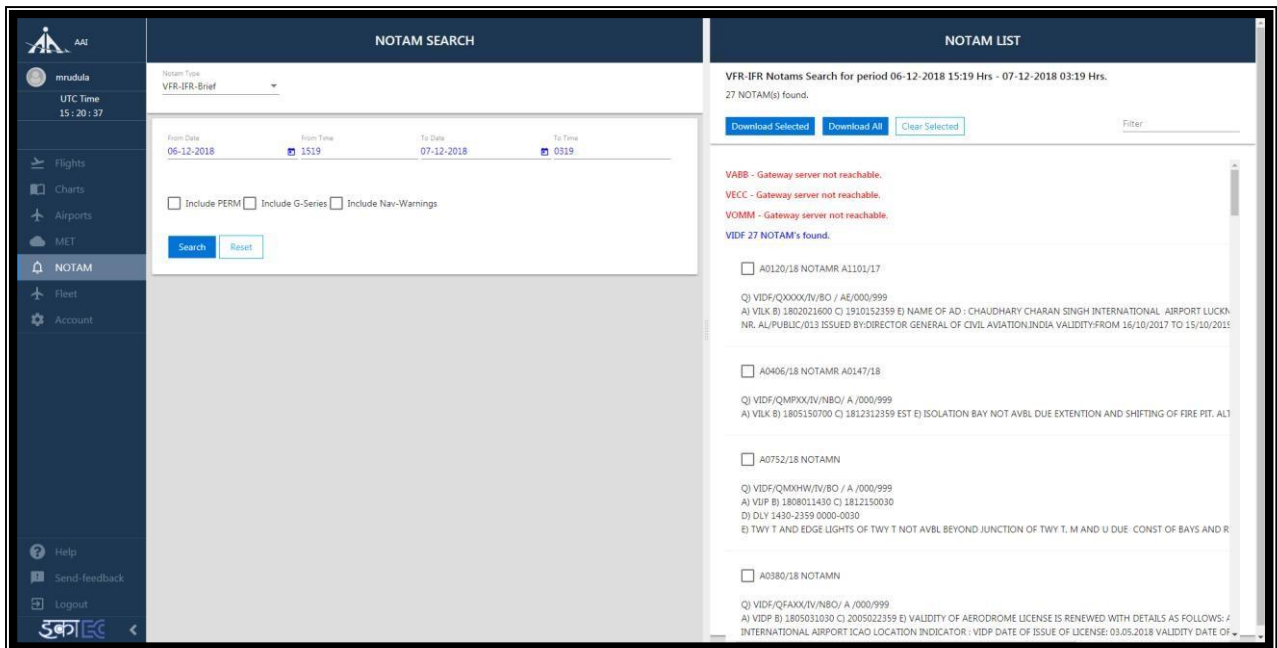
3.The responsibility of obtaining NOTAM briefing for the safe conduct of flight lies with me

I do Agree with Terms and Conditions specified above

OK
Close

6. Select the agreement and click on OK button.

7. The following screen pops up as shown in the below figure.



The screenshot shows the NOTAM SEARCH and NOTAM LIST interface. The NOTAM SEARCH section includes a search type dropdown (VFR-IFR-Brief), date and time filters (From Date: 06-12-2018, From Time: 1519, To Date: 07-12-2018, To Time: 0319), and checkboxes for include PERM, G-Series, and Nav-Warnings. The NOTAM LIST section displays 27 NOTAMs found, with a list of specific NOTAMs including A0120/18, A0406/18, A0752/18, and A0380/18, each with its corresponding text and location information.

7.1.6.2 Reset

1. Click on the Reset button.
2. Clears the data and the page is initialized.

Brief, Pay, File and Fly

1. User selects Notam /Notams by clicking on the check box.
2. User clicks on the Download Selected button.
3. The selected NOTAMs are downloaded as a single pdf document for further reference.

7.1.6.4 Download All

1. User clicks on the Download All button.
2. All the NOTAMs listed are downloaded as a single pdf document for further reference.

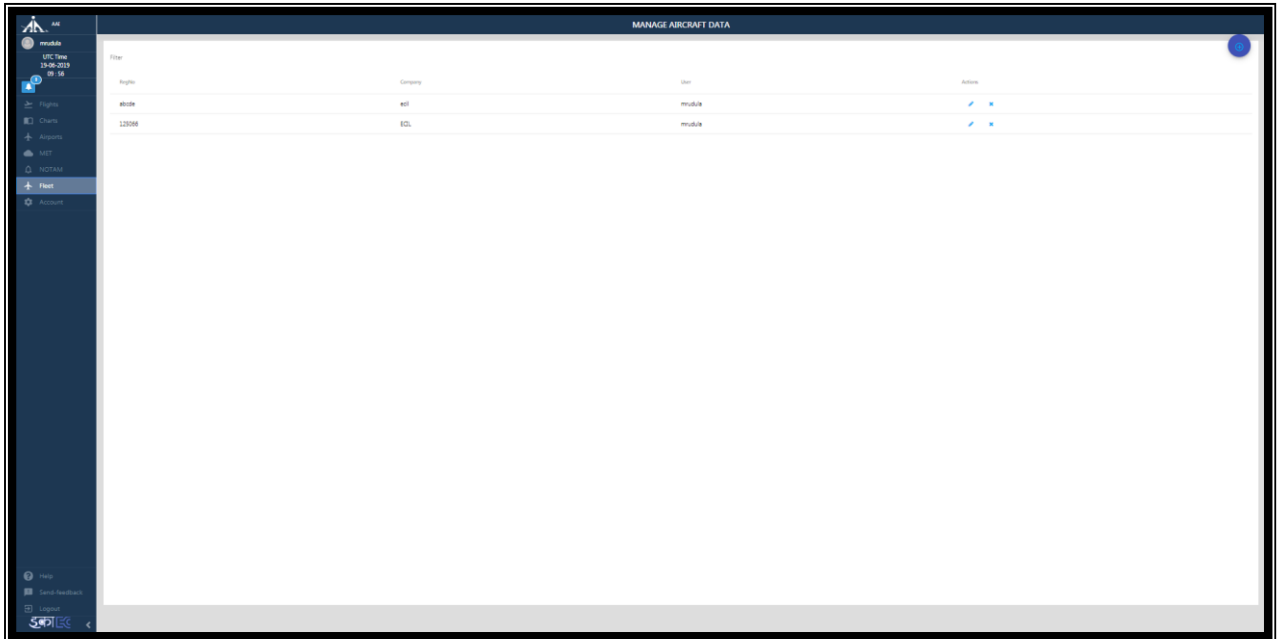
7.1.6.5 Clear Selected

1. Click on the Clear Selected button .
2. The selected check boxes are unchecked.

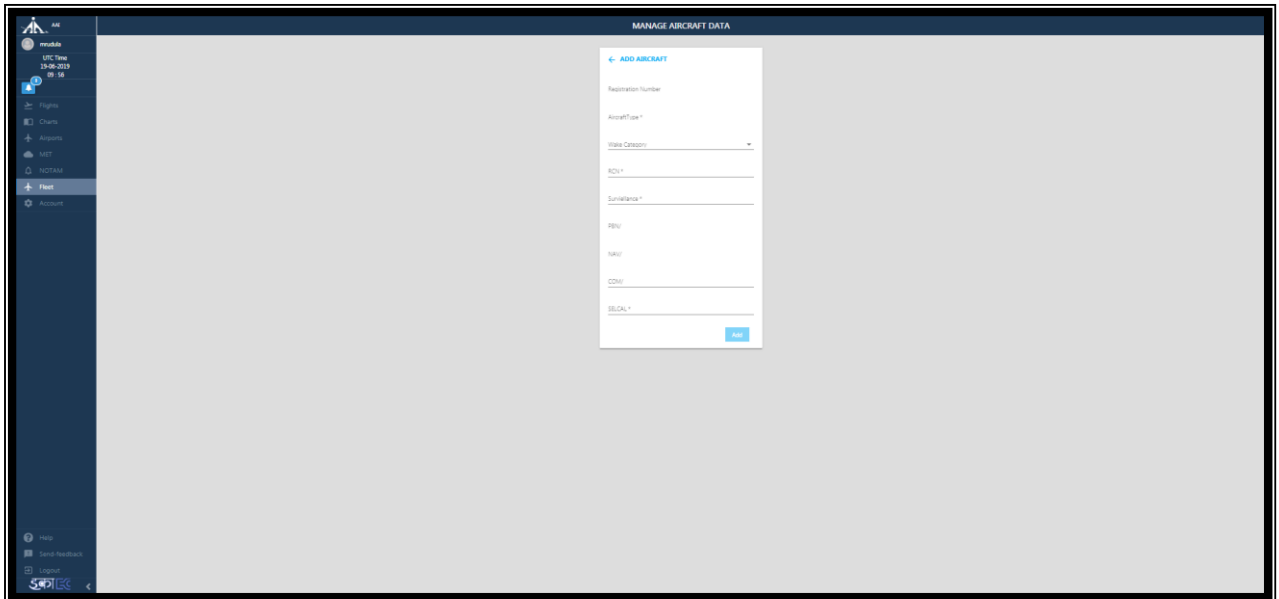
7.1.6.6 Filter

1. User enters a character or any string.
2. The NOTAMs are filtered accordingly as per the value entered by the user.

1. Select Fleet tab from the left most column of the user home page
2. The user fleet details appear as shown below.




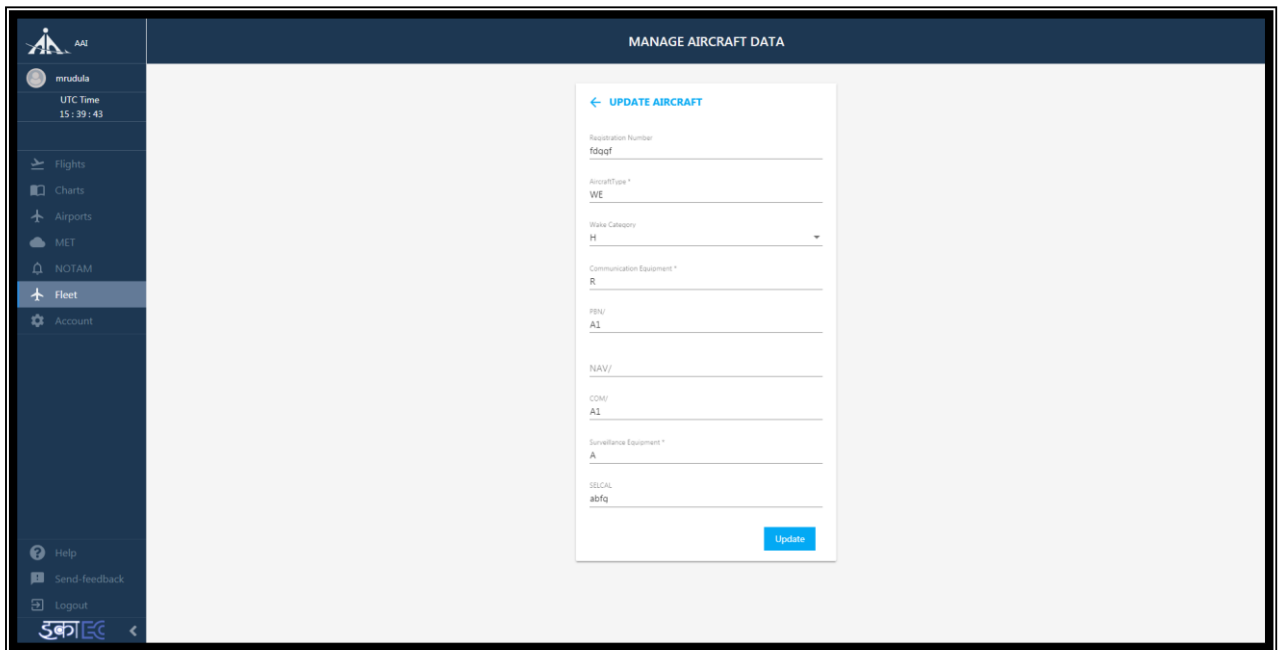
3. Click + (available on the top right corner of the screen) to add a new aircraft.



4. Fill in the Aircraft details. Add button is enabled.
5. Click Add button.
6. The list is updated with the new aircraft data.


Brief, Pay, File and Fly

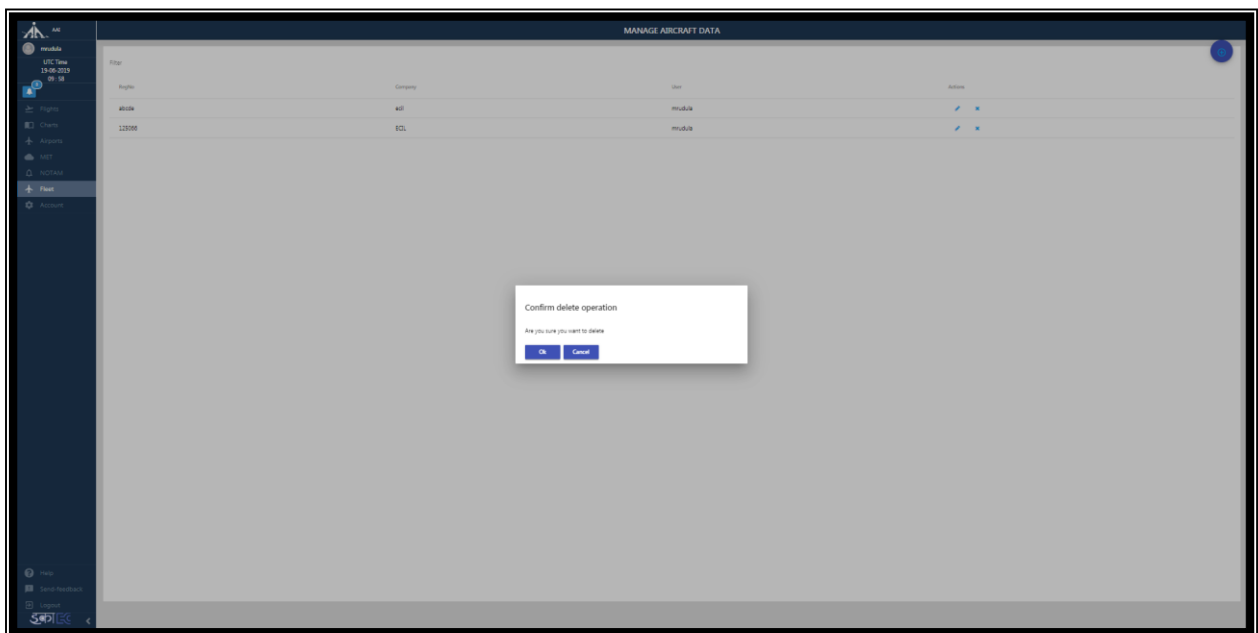
1. Click the Edit button  against the aircraft to be updated.
2. A dialog is popped up as shown in figure



3. User can change or update the existing values and click on Update button.
4. Aircraft data gets updated.

8.1.2 Delete

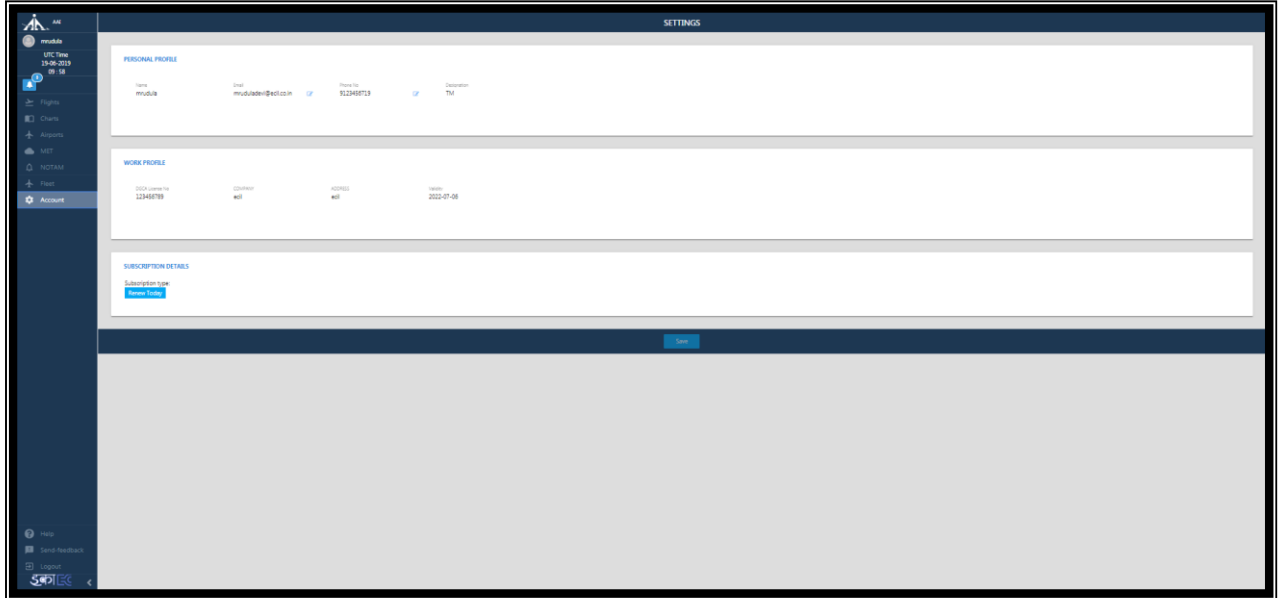
1. Click on the **Delete** button  to delete the Aircraft .
2. A Confirmation dialog pops up for deletion as shown in the below figure.



3. User clicks OK button ,the selected aircraft is deleted and the fleet list is updated.

Brief, Pay, File and Fly

1. Click Account tab after successful login.
2. SETTINGS screen (Personal profile and Work profile) appears as shown in the below figure.



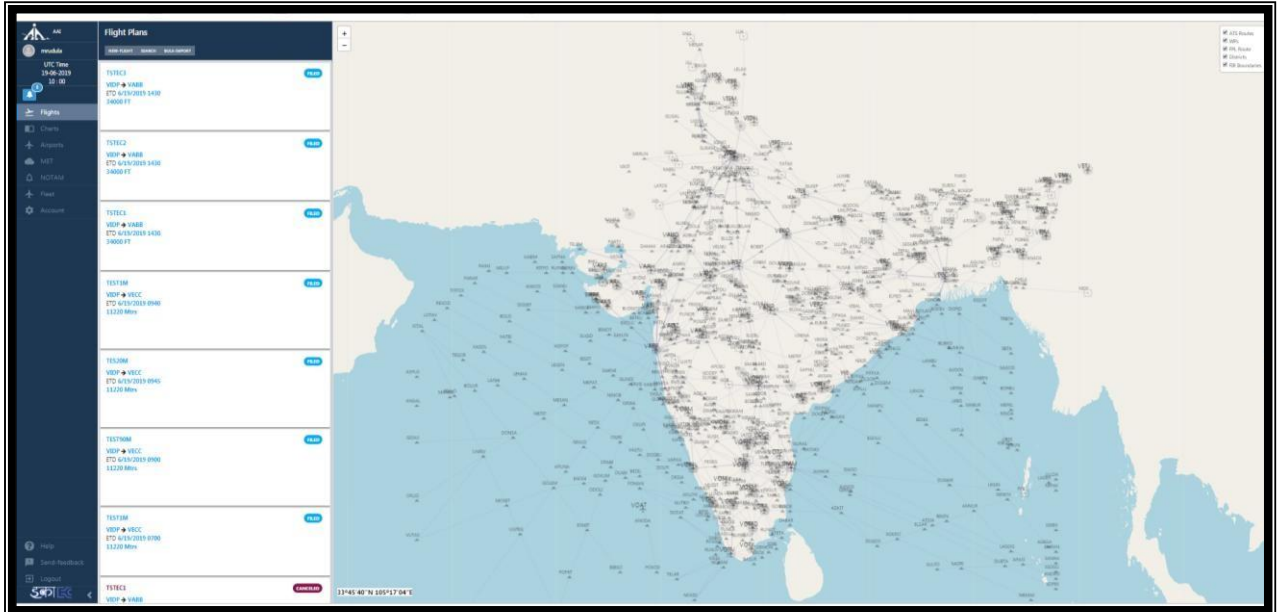
3. User can edit the mail id and phone number.
4. Click on Save button.
5. The modified details are updated.



10 Map display

10.1.1 Map filter

1. User moves the cursor on the layer filter icon available on the top right corner of the map portion.



2. User can filter different layers (ATS Route, WPs (waypoints), FPL Route, Districts, FIR Boundaries) portions on the map display by selecting the check boxes.
3. The map layer is filtered accordingly.

10.1.2 Map zoom

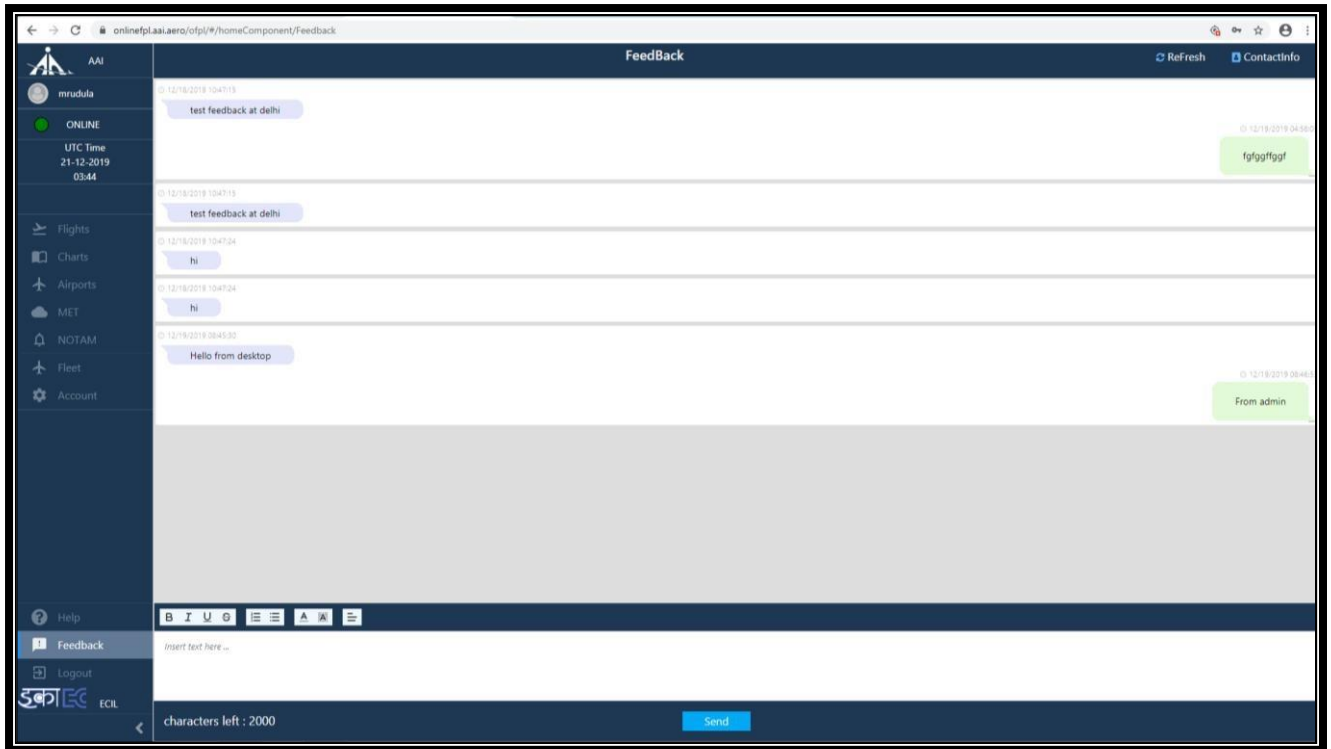
1. User can zoom in or zoom out the map by clicking on the +/- buttons available on the left portion of the map display.

10.1.3 Map coordinates

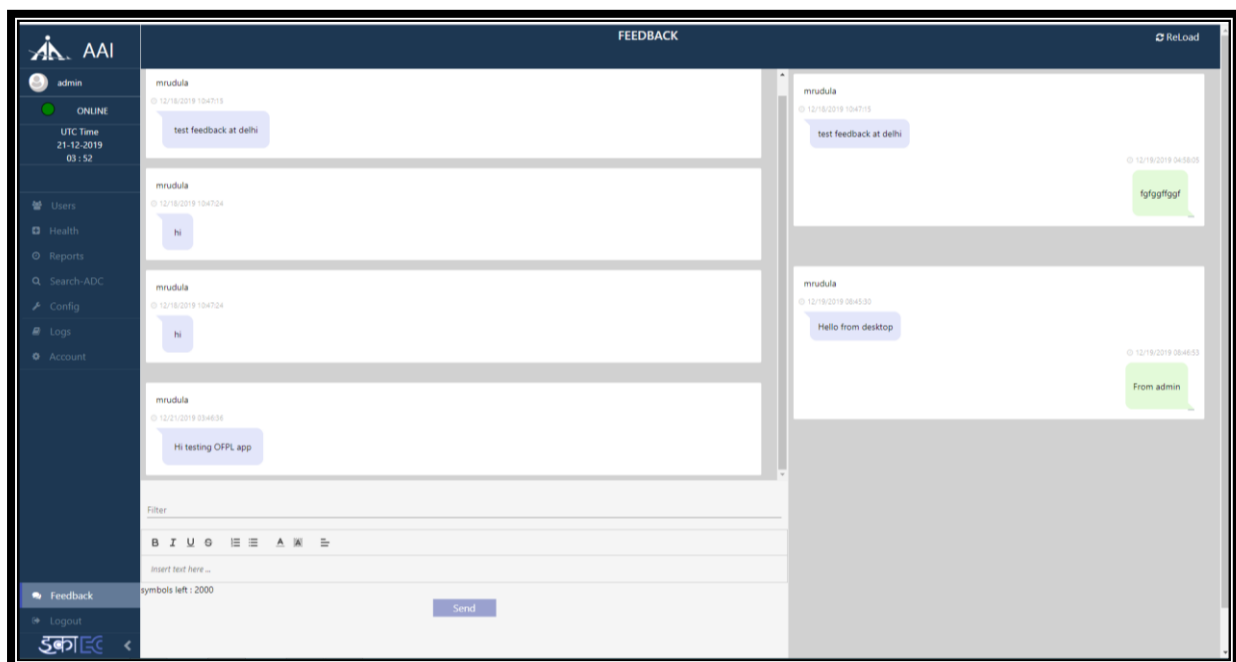
1. User can view the map coordinates on the bottom left corner of the map by moving the cursor on the map display portion.

1. Click Help tab after successful login.
2. A pdf document is opened in a separate tab which includes the operational functionalities of desktop OFPL application.

1. User can send a feedback or any query by inserting a text in the text box provided.
2. Administrator can view the information for the feedback sent by that particular user.
3. Click Feedback tab after successful login.
4. Feedback screen appears as shown in the below figure.

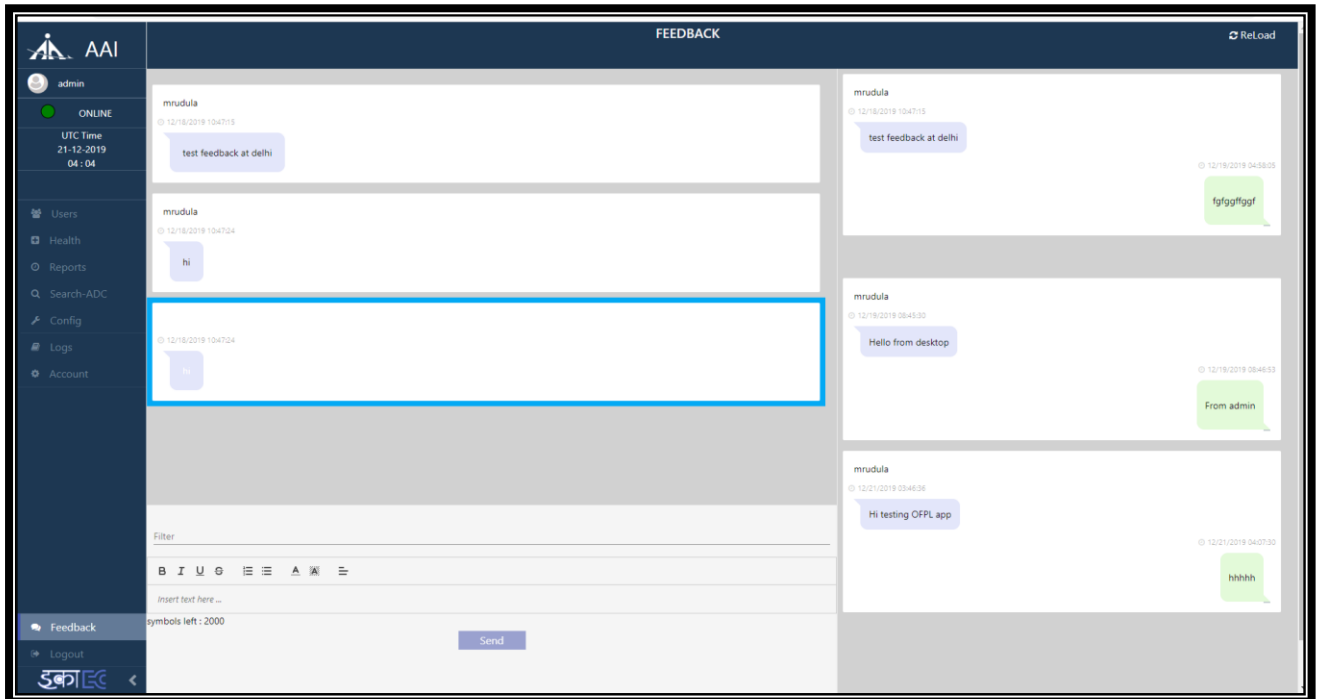


5. User can insert the text and apply the necessary font and alignment for the input text.
6. Click Send button.
7. The inserted text is visible to the administrator in the Feedback screen as shown below.



Brief, Pay, File and Fly

8. Similarly if the administrator wants to give the reply to the concerned message received, he selects that particular text as shown in the following figure (blue box).



9. He enters the text and click on Send button.

10. The entered text appears on the right hand side of the administrator feedback screen.

11. The text is visible to the concerned user for that particular message.

1. Click Logout tab after successful login.
2. User log in screen appears as shown.

