



DIRECTORATE OF AVIATION SAFETY

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AVIATION SAFETY ADVISORY CIRCULAR NO. 2 OF 2020

**Sub: Stakeholders meeting on Safety Assessment for a Project/System/
Change**

It has been observed during the scrutiny of safety assessment documents received by Dte. of AVS from various stations, that the Minutes of meeting (MoM) are giving a general statement about the hazard identification, outcome of SCARS and mitigation measures suggested.

In this regard it is informed that the stakeholders meeting should deliberate and record the discussion as per the followings DGCA guidelines:

- Discuss the salient features of the proposed Project/System/Change.
- Comprehensively identify and list the individual hazards.
- Discuss and record the mitigation measures for each hazard.
- The affected Dte./Discipline HOD will give his acceptance to the mitigation measures proposed by the stakeholders for each of the identified hazards.

The Accountable Executive will ensure compliance of the above stipulations regarding the MoM for further perusal as per existing procedure.

J. S. Sandhu
17/07/2020
(J. S. Sandhu)

Executive Director (Aviation Safety)

Distribution: As per Standard List.