



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

No. A.12026/01/2016-Rect. Cell(Pt. IV)

29th June, 2017

Circular

Sub: Filling up the post of Junior Executive under 25% Departmental Examination Quota

In accordance with the provisions contained in the R&P Guidelines 2005 and subsequent amendments, it is proposed to fill the vacancies in the post of Jr. Executive (E-1 level) in the scale of pay of Rs. 16400-40500 from amongst eligible departmental candidates against Departmental Examination Quota in various disciplines as detailed below:

Sl.No.	Post	Total Vacancies	SC	ST	GEN
1	Jr. Executive(Fire Service)	06	-	-	06
2	Jr. Executive(Technical)	13	01	-	12
3	Jr. Executive(Operations)	41	06	03	32

2. Applications in the prescribed format are invited from eligible and willing candidates who possess the requisite qualification prescribed as per R&P Guidelines 2005 and subsequent amendments as detailed below:-

Sl.No	Post	Qualification
1	Jr. Executive(Fire Service)	Bachelor's Degree in Engineering/ Technology in Fire Engineering / Mechanical Engineering / Automobile Engineering Or Diploma with minimum five (05) years experience in the above relevant field
2	Jr. Executive(Technical)	Bachelor's Degree in Engineering/ Technology in Mechanical/ Automobile Or Diploma with minimum five (05) years experience in the above relevant field
3	Jr. Executive(Operations)	Graduate in science and MBA of 2 years duration Or Bachelor's Degree in Engineering Or Diploma with minimum five (05) years experience in the above relevant field

Note:-

- o Employees who possess the above stipulated Educational qualification obtained through Regular/Part-time/Correspondence/ Distance Education mode and having 55% marks in Graduation/Diploma shall be eligible to appear in the Departmental Examination.
- o Employees who possess Diploma in Engineering should be atleast at the level of Sr. Asst. (NE-6), whereas for those having Bachelor's degree in Engineering the condition of experience and being at the level of Sr. Assistant (NE-6) will not apply.

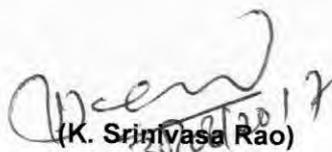
3. Upper age limit 50 years as on 28.07.2017.

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(Signature)
28/06/2017

4. The eligibility with respect to age, educational qualification, experience etc. will be determined as on 28.07.2017. The duly filled in application alongwith supporting documents from eligible candidates as per enclosed format have to be submitted at concerned Airport/Station on or before 28.07.2017. These applications will be scrutinized at the Airport/Station/ RHQ level.

The applications of only those candidates who fulfil the eligibility criteria may be forwarded to General Manager (HR), Recruitment Cell, CHQ, Rajiv Gandhi Bhawan, New Delhi by the concerned Regional Executive Director latest by 07.08.2017.


(K. Srinivasa Rao)
General Manager (HR)

Distribution:

- All REDs/Principal, CATC, Allahabad/ED, RCDU & FIU/GM, CRSD and E&M Workshop
- APD Kolkata & Chennai

Internal Distribution

- OSD to Chairman
- PS to Member (PIng.)/Member (Fin)/Member (HR)/Member (ANS)/Member (Ops)
- PS to ED(HR/Cargo/Tech/Ops)
- All HODs at CHQ/Operational Office/New Office Complex
- ED(IT)- with a request to upload the circular on AAI website.
- General Secretary-AAOA(I)ATC(G)/ACOA(I)/AAI Engg. Guild(I)/CNS Officers' Guild/ IAAIOA/ AAI SC/ST Association.
- General Secretary, AAEU

APPLICATION FORMAT
(Fill up in capital letters only)

Affix Recent
Photograph

1.	Name of the post applied for				
2.	Full Name of the Candidate (In Capital letters)				
3.	Name of Father/Husband				
4.	Date of Birth (DD/MM/YYYY)				
5.	Category (Gen/SC/ST/OBC)				
6.	e-mail ID				
7.	Date of joining in present grade with designation				
8.	Present place of posting				
9.	Educational and Professional Qualification (Copies of certificates self-attested to be enclosed) 10 th , 12 th , Diploma, Graduation, Master Degree/PG and others:				
	Examination passed	Year	Class/Division (Percentage of Marks)	Subject	University/Institute
10.	Details of experience starting from present with scale. Please give details of different positions held with dates				
	Designation	Place of posting	From	To	

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11.	Choice of centre for written examination (Delhi/Mumbai/Kolkatta/Chennai)	
12.	Age (As on closing date)	Age _____ M_____ Y _____

I do hereby declare that the statement made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected.

Date:-

Signature: -----

Name and Designation: -----

Employee Number: -----

Encl:

Certificate to be furnished by HOD of HR/Forwarding Authority

Certified that the particulars furnished by Shri/Smt./Ms. _____ are correct and he/she possesses educational qualifications and requirements mentioned in the vacancy circular.

Verified by:

Signature of the Forwarding Authority: -----

Date:

Name & Designation: -----

Office seal: -----

E-mail address of the Forwarding Authority: -----

Telephone Number / Fax No. : -----

List of enclosures:



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Sl.No.	Post	Total Vacancies	SC	ST	GEN
1	Jr. Executive(Law)	04	-	-	04
2	Jr. Executive(Official Language)	03	-	-	03
3	Jr. Executive(Finance)	17	02	01	14
4	Jr. Executive(CP&MS)	02	-	-	02

2. Applications in the prescribed format are invited from eligible and willing candidates who possess the requisite qualification prescribed as per R&P Guidelines 2005 and subsequent amendments as detailed below:-

Sl. No	Post	Qualification
1	Jr. Executive (Law)	Professional degree in Law (3 years regular course after graduation Or 5 years integrated regular course after 10+2) and candidate should be eligible to get himself/herself enrolled as an Advocate in Bar Council of India to do practice in courts of India.
2	Jr. Executive (Official Language)	Post Graduation in Hindi or in English with English or Hindi respectively as a subject at Degree level or Post Graduation in any other subject with Hindi and English as a Compulsory/Elective subject at Degree level plus Experience of two years in Translation relating to Glossary and from English to Hindi and Hindi to English preferably of Technical or Scientific literature.
3	Jr. Executive (Finance)	B.Com with ICWA/CAMBA with specialization in Finance.

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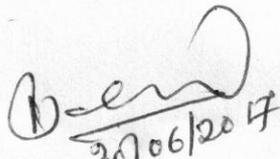
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4	Jr. Executive(CP&MS)	Post Graduate in Mathematical Statistics/ Operation Research/ Statistics/ Applied Statistics/ Economics with Statistics/ Mathematics with Statistics from any university recognized by UGC.
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Note:-

- Employees who possess the above stipulated Educational qualification obtained through Regular/Part-time/Correspondence/ Distance Education mode shall be eligible to appear in the Departmental Examination;
 - Departmental candidates with 55% marks in Graduation / Post Graduation will be eligible for appearing in departmental examination.
3. Upper age limit 50 years as on 28.07.2017.
4. The eligibility with respect to age, educational qualification, experience etc. will be determined as on 28.07.2017. The duly filled in application along with supporting documents from eligible candidates as per enclosed format have to be submitted at concerned Airport/Station on or before 28.07.2017. These applications will be scrutinized at the Airport/Station/ RHQ level.

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6.	e-mail ID				
7.	Date of joining in present grade with designation				
8.	Present place of posting				
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Date:

Name & Designation: -----

Office seal: -----

E-mail address of the Forwarding Authority: -----

Telephone Number / Fax No. : -----

List of enclosures: