



No. A60011/26/2004-PP

Dated 9th August, 2005

The Regional Executive Director
Airports Authority of India
Northern/Southern/Eastern/Western/N.E. Region

The Airport Director
Delhi/Mumbai/Kolkata/Chennai/Thiruvananthapuram

The Principal, CATC, Allahabad

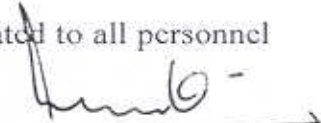
ED (FIU)

GM (CMC)/GM(CRSD)/GM (RCDU)/GM (ADC)/GM (E&M Workshop)
Safdarjung Airport, New Delhi

Transfer on own Request

It has been observed with grave concern by the Management that in the recent past there have been many a cases which have been referred for regularizing the transfers on 'Own Request' to 'Public Interest'. It may kindly be recalled that there has been a well established & time proven practice in vogue, wherein all employees desirous of being prematurely withdrawn without completing the specified tenure are being treated on own request and they are not being paid any allowance for their movement on transfer. It may kindly be taken note that a tenure is of a minimum of three years and a maximum of 5 years at 'Normal Stations' and as per the specified/laid down tenure in the policy in respect of the 'Hard Stations'. It is reiterated at the cost of repetition that no case for relaxation from the laid down rules will be entertained and hence, all personnel who have moved on own request or are desirous of moving on own request without completion of the tenure would not be granted any allowance.

To ameliorate the situation, the above be percolated to all personnel under your control.


[D.C. MEHTA]

Gp. Capt.
ED(P&A)

Copy to :

1. Sr. EA to Chairman
2. Sr. EA to Member (Fin)
3. EA to Member (Plg)